Blue Ridge Property Owner's Association, Inc.
Complaint Form

Member's Name & Lot #: _____

Member's Address: _____

Phone #: _____ **Date:** _____

Opinion or Concern: _____

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

How do you feel the office could resolve this: _____

_____
_____
_____
_____
_____
_____
_____
_____

SIGNATURE: _____

GENERAL MANAGER'S ACTION TO RESOLVE ISSUE: (Office use only)

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

DISPOSITION

Issue resolved: Yes_____NO_____Date:_____INIT:_____
Warning issued: Yes_____NO_____Date:_____INIT:_____
Citation issued: Yes_____NO_____Date:_____INIT:_____
Complaining party notified: Date:_____Initial: _____
Accused party notified: Date:_____ Initial:_____
Compliance Committee notified: Date:_____ Initial:_____