

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
January 17, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long & Trustee Chaffee. Absent: none. Also in attendance Jeffrey Craigmyle & Jim Maike.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 12/20/22**– Trustee Chaffee with support by Treasurer Fleming moved to approve all the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – General Checking \$705,538.19, Tax Account \$380,856.82.
  - B. **Bank Reconciliation 12/31/22/22** - \$705,538.19 total in the general checking account (General Fund \$421,358.94; Roads \$77,085.16; Fire \$4,098.92; Cemetery \$682.40; Building Dept. \$7,373.20; ARPA \$194,939.57)
  - C. **Township Bills**- Amount: \$13,444.83 (cks 12351 – 12377 & E650 – E656).). Motion by Trustee Long with support by Treasurer Fleming to approve the payments. Ayes all. So moved.
  - D. **Budget Review:** Reports distributed and reviewed. January is 84% of FY 22/23.
8. **Unfinished Business:**
  - A. **Parks & Rec Plan & Public Hearing** – Reminder that it will be held on 1/31/23 at 3pm.
9. **New Business:**
  - A. **Road Construction Season** – Supervisor Maike has a call in to Derek W at the Road Commission to ask what improvements they are willing to contribute 50% to this year. We will ask the Road Commission to make recommendations before any decisions are made.
  - B. **D&B Brine Bid** – Trustee Chaffee with support by Trustee Long moved to approve the bid by D&B for up to two applications for the upcoming summer season. Ayes all, so moved. The Clerk will contact D&B and ask to be penciled in for pre-Memorial Day and pre-Labor Day weather permitting.
  - C. **Natural Water Hydrant on Pine between 1 Mile and Baseline** – The Clerk will verify that it is in Everett Township. If it is, she will contact the Road Commission to request a repair as it is not in working order.
10. **Officer’s Reports**
  - a. **Zoning Official/Planning Co/ZBA** – Planning Commission/ZBA Secretary/Trustee Chaffee is continuing to work on updates to the Ordinance and will likely have them completed soon. There will be a Public Hearing by the Planning Commission soon to propose updating the

size/requirements of Accessory Dwellings attached to Accessory Buildings. Planning Commission Chair Maike asked the Board to approve a larger TV as we are hosting training sessions at our hall now. Trustee Chaffee with support by Trustee Long moved to approve up to \$700 for a 70" TV along with the mounting hardware if needed. Roll call vote: ayes all. So moved.

- b. County Commissioner** – Commissioner Maike gave a report on how the County has been wisely using ARPA funds. He also updated the Board on the future of the 5 Consumer's Power Dams in the area.
- c. Transfer Station** – Transfer Station Attendant Jeffrey Craigmyle informed the Board things are going smoothly. The large dumpster is facing the wrong direction – the gate will not open. The Clerk will contact Republic. There is only one lock on the gates now that belong to Republic but we have keys for all that need access – this will reduce headaches from multiple locks.
- d. Supervisor** Catholic Charities "One Township at a Time" will hold a meeting at the COA on 2/14/23. They are expecting 85 – 100 people to attend. Lincoln, Big Prairie, and Norwich Townships are also interested in their program. Road Commission Manager, Derek Wawsczyk, will be speaking at the next NCTOA meeting on April 5<sup>th</sup>. Building the pavilion here will cost more than the one that is at Rotary Park which was \$32.55 per square foot. Frisbie Contracting has agreed to pull any permits required. Trustee Chaffee volunteered to compare the pavilion at Rotary Park to what we have envisioned and make a size recommendation.
- e. Clerk** – Voiced frustration over IDme, the new requirement by the IRS to file reports.
- f. Treasurer** – nothing.
- g. Trustees** – Trustee Chaffee will travel the Township's roads again this year after the Road Commission makes their recommendations.

**11. Public Comment:** Jim Maike has detected and corrected the cause of the occasional foul smell that we had at the hall. He is seeking estimates to replace the oldest furnace in the building as well as the oldest AC unit. Treasurer Fleming offered to purchase the TV that is being replaced for \$75 – there being no objections, the offer was accepted.

**12. Adjournment** – The meeting was adjourned at 2:10 pm.

Respectfully submitted by Clerk Pam Chaffee