

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda May 9, 2019

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- April 11, 2019 regular meetings

Public Comment:

Reports:

1. Operator
 - a. Monthly Report
2. Engineer
 - a. Pump station meeting
 - b. Bond restructuring
3. Solicitor
4. Administrator
 - a. Bateman / 3 Main Lin Drive – request for pool credit.
 - b. Generator – routine maintenance. Receipt of proposal from Modern Group.
 - c. Concord Public Financial Advisors. Receipt of engagement letter.
 - d. Monthly informational report (attached).

Information to Note:

1. Memo dated 5/01/2019 from Miller Environmental with additional billing charges for April 2019.
2. Quarterly status report regarding collection of delinquent accounts from Portnoff Law Associates

New Business:

Finances:

As of April 30, 2019:

1. Friendship Village – \$59,881.80
2. Kimberwick – \$115,798.15
3. Capital Expense - \$214,970.89
4. Ashberry Reconstruction (grant) – \$40,090.15

5. Bills paid and to be ratified - \$121,098.17
6. Payroll for regular meetings for April 2019- \$4,799.96

7. Shared Service Agreement – breakdown for April 2019
8. Carroll Engineering Corporation – March 4 through March 31, 2019

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, May 16, 2019 and June 6, 2019, at 7:30 p.m.
2. Municipal Authority, on Thursday, June 13, 2019 at 7:00 p.m.

WHO IS ATTENDING 5/16/2019 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)