

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, June 20, 2019
6:30pm – Open Session

Board of Directors

| | |
|-----------------------------|----------------------------------|
| Dennis Rourke, President | Sharon Eggleston, Vice President |
| Wallace Brinkley, Director | Chuck Sauer, Director |
| Billie Miller, Director | Carol Hickman, Director |
| Adam Dummer, Director | Adrien Keys, Director |
| Dana Hauser Scott, Director | |

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:35pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Brinkley, Miller, Dummer, Sauer, Eggleston, Rourke, Keys, Hickman and Hauser Scott were all present.

3. INTRODUCTION OF GUESTS / STAFF

Karen Leadbetter, Sandy Bechtold, Shelby Thomas, Bob Taylor, Laura Taylor, Krista Hymas, Donna Grisham, Julie Velazquez and Justin Mulner were present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Karen Leadbetter explained that she has been investigating fundraiser ideas for the fair and one that she really thinks could be fun and successful is a trailer rally. She explained that there is a very large community of vintage travel trailer owners that go to several of these types of events each year. Director Rourke asked how many people it would take to make this happen. Karen replied that she is absolutely looking for volunteers. Discussion ensued.

Justin Mulner said everything is a go with the blacksmith group and all we need is some help with a few items such as parking, 5 bags of coal and insurance. Mike said that they would be covered as a ground act which automatically falls under the fair's liability insurance. Discussion ensued. Mike said the blacksmith area will be in the old covered beer booth on the right-hand side of the midway. Discussion ensued.

5. CONSENT AGENDA & MINUTES

- a APPROVE June 20, 2019 AGENDA and the May 16, 2019 MEETING MINUTES

Director Miller motioned to approve the June 20, 2019 agenda and the May 16, 2019 meeting minutes, seconded by Director Keys and motion passed unanimously.

6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

Director Rourke adjourned for closed session at 7:21pm

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

Director Rourke reconvened at 7:34pm and apologized for what took place and explained equipment will be available for use during the JLC cleanup day.

8. APPROVE MAY 2019 FINANCIAL REPORTS

Director Rourke asked Mike if we have figured out the water leak situation. Mike said that a total of 4 leaks have been discovered over the past week. Discussion ensued.

Director Brinkley motioned to approve the May 2019 financials, seconded by Director Sauer and motioned passed unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR MAY 2019

10. CEO'S REPORT

Mike explained are making good progress with fair preparation and I wanted to thank Caltrans for mowing the along our fence line. Discussion ensued.

Mike said a county work crew as well as a con crew are scheduled come and weed eat among other things to help us cleanup the grounds.

We currently have a gentleman who staying in our RV park while working on the highway construction on 36 and he volunteers all over the fairgrounds with weed eating. He usually volunteers a few hours a day and it is much appreciated. Discussion ensued.

Mike updated the board on the lawnmower, and it could cost \$1200 to fix it. Discussion ensued.

Mike informed the board that one of the 90-gallon hot water tanks from the south campground bathrooms is leaking. Mike said they researched how much it would cost to replace it and it is close to \$12,000. Discussion ensued. Mike mentioned the possibility of going with a on-demand hot water heater instead of investing that much money to replace the leaking unit. Donna Grisham asked Mike if he was considering propane or electric for the new on-demand unit and he said propane. Discussion ensued.

Mike mentioned the fair needs a volunteer to be the cashier for exhibits this year as well as several other volunteer positions. One area that we will really need to focus on for volunteers is the ticket booth as Lions will not be running it this year. In addition, we will need a fair parade coordinator as Beth had been moved to our exhibits supervisor position and Joanna won't be back this year as she now works for the Forest Service. Discussion ensued.

Finally, Mike said Director Hickman will be handling the quilts in exhibits this year and he also thanked Karen Leadbetter and Cindy Blackburn for being such a huge help to the fair every year. Discussion ensued.

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott
Director Hickman said there was nothing to report outside of what we talked about during already.
Director Hauser Scott said Sue Erenberger has been doing a great job.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Laura Taylor said things are going smoothly for JLC. We met in June and have an open vacancy on the committee, but we have been waiting to see if anyone is interested in the position from the Hayfork side. Discussion ensued.
Director Brinkley motioned to rubber stamp Mike Harper to the committee, seconded by Director Miller and motion passed unanimously.
Laura explained the JLC has scheduled a workday at the fairgrounds on July 27th beginning at 8am. We will be cleaning and setting everything up. Discussion ensued.
Director Brinkley said something that he would like to see is the fair board and fair staff help with the JLC workday. Discussion ensued and meeting was called into closed session.
Laura said the next JLC meeting is planned for July 9th in the Ag classroom at Trinity High School.
Discussion ensued.

12. AD HOC COMMITTEES

- a. **REVENUE GENERATION COMMITTEE:** Mike Fillette (Chair), Jack Heard, Charlene Dunaetz, Dennis Rourke, Becky Stetson, Dana Hauser, Karen Leadbetter and Adrien Keys
This ad hoc committee is no longer needed and will be removed.
- b. **RENTAL FEE COMMITTEE:** Dana Hauser Scott (Chair), Mike Fillette, Sue Erenberger, Adrien Keys and Justin Mulner
Director Hauser Scott said the committee has met twice and we are brainstorming on ways to develop and present a portfolio to potential event coordinators and promoters. Discussion ensued. Director Hauser Scott said she will be sharing all of the documents via Google Docs. Discussion ensued.
- c. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Nothing to report.

13. CORRESPONDENCE:

No correspondence.

14. NEW BUSINESS

a. **INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS**

| EVENT RENTAL AGREEMENTS | FAIR COMMERCIAL VENDORS |
|--|--|
| RA19-29e Hayfork High (scholarship ceremony) | COM19-09 Trinity County State of Jefferson |
| RA19-29e Xao Chia Moua (family party) | COM19-10 Trinity County Patriots |
| RA19-30e Neng Zong Mora (Hmong community mtg) | COM19-11 Southern Trinity Health Services |
| RA19-31e TC Dept of Transportation (meeting) | COM19-12 TCRCO |
| RA19-32e Mountain Cannabis Coalition (meeting) | COM19-13 Pony Express (pony rides) |
| FAIR ENTERTAINMENT AGREEMENTS | COM19-14 Red Bluff Dodge (parking sponsorship) |
| EN19-03 Amanda Fagan (singer) | COM19-15 Like International |
| EN19-04 Matt Seitzler (singer) | COM19-16 Corban Hadden |
| EN19-05 Merit Parcel (band) | COM19-17 CA Rifle & Pistol Assoc. (Fair booth) |
| | COM19-18 Weaverville Psychic |

| | |
|--|--|
| <p>EN19-06 Smart Pots (band)</p> <p>STANDARD AGREEMENTS</p> <p>SA19-03 Jeff Blackford Transportation Co (livestock)</p> <p>SA19-04 ATM Plus (2 ATM machines on grounds)</p> <p>SA19-05 TC Life Support (First Aid Station in Com Bldg)</p> <p>SA19-06 Hayfork Cleaning & Labor (fair bathrooms)</p> <p>SA19-07 Trinity Animal Hospital (On-call vet for fair)</p> <p>SA19-08 The Family Dairy (sandwiches for judges)</p> <p>SA19-09 Ultrasound Technician</p> <p>SA19-10 Loren Kemper (stage sound & lights)</p> | <p>COM19-19 NCRD of Child Support Services</p> <p>FAIR FOOD CONCESSIONS</p> <p>COM19-07 Let's Roll Inc.</p> <p>COM19-08 Hayfork Booster Club</p> <p>COM19-09 Hayfork Rotary</p> |
|--|--|

DIRECTORS' REPORTS

Billie – the 4th of July is coming up. Lots of stuff happening from July 4th through 6th. The parade will be on the 4th and it will be fun.

Adam – Nothing to report.

Chuck – I will be coming into the office and talking about volunteering more.

Carol – Nothing to report.

Sharon – Nothing to report.

Dennis R – Gun Raffle Update - we are close. 95 tickets sold so far.

Wallace – Nothing to report.

Adrien – I got invited to the North Fork Grange and I ended up joining. They are doing some great things and we can possibly cross promote our two organizations. Discussion ensued.

Dana – Nothing to report.

15. ADJOURNED

Adjourned by Director Rourke at 7:50pm

Submitted By:

Mike Fillette, CEO

Dennis Rourke, TCFA President