

SALTON COMMUNITY SERVICES DISTRICT

Board Meeting Minutes

December 21, 2016

Open Session 10:00 a.m.

1209 Van Buren Ave,

Salton City, CA 92275

www.saltoncsd.ca.gov

BOARD OF DIRECTORS:

Mr. Dale Johnson, President
Mr. Chris Klontz, Vice President
Ms. Fran Aldridge, Director
Mr. Forrest Kerr, Director
Mr. Bryon Pickrell, Director

STAFF:

Mitch Mansfield, General Manager
Chrissy Gallegos, Board Secretary
Janice Thompson, Finance Officer

1. **CALL TO ORDER:** 10:00 a.m.
2. **PLEDGE OF ALLEGIANCE:** Director Forrest Kerr
3. **Roll Call:** All Present
4. **CLOSED SESSION ISSUES:** N/A
5. **OPEN SESSION:** 10:00 a.m.
6. **ANNOUNCEMENT OF CLOSED SESSION ACTIONS:** N/A
7. **PRESENTATIONS/ PUBLIC APPEARANCES:**
 - I. Richard Pimentel, Principal West Shores High School.

8. PUBLIC COMMENTS:

Pursuant to California Government Code Section 54954.3 members of the public may address the Board at this time on any items of public interest that are within the Board's subject matter jurisdiction. The Ralph M. Brown Act, however, prohibits the Board from taking action on any matter not appearing on the agenda. Personal attacks on individuals, slanderous comments or comments, which may invade an individual's personal privacy, are prohibited. Those who wish to address the Board should come to the microphone and state your name and address for the record. Members of the public may make comments

only once for the duration of this meeting, on any items of public interest for three (3) minutes, as recognized by the Chair.

Director Kerr wished everyone a Merry Christmas and Happy New Year!

President Johnson moved to table Section 13, Item III for further review.

Director Pickrell motioned to table Section 13, Item III. Vice President Klontz 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

9. CONSENT CALENDAR ITEMS:

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the board of directors at one time without discussion. If any board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- I. Approval of the minutes for the regular Meetings November 16, 2016.**
- II. Approval of Slovak Baron, Empey, Murphy, & Pinkney LLP (SBEMP) Demand in the amount of (\$3929.10) for November, 2016.**
- III. Current Demands for the month of November 2016.**

Vice President Klontz motioned to approved Consent Calendar Items. Director Aldridge 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

10. REPORTS: All reports are posted on the bulletin board and are available for review.

- I. General Manager's report provided in the Directors' packet.**
- II. Finance Officer's report provided in the Directors' packet.**
- III. Fire Department's report provided in the Directors' packet.**
- IV. Field Forman's report provided in the Directors' packet.**

11. MEMBERS OF THE BOARD REPORTS: AD HOC COMMITTEES

- I. Parks and Recreation. (Dale Johnson)
- II. Fire Department (Chris Klontz and Bryon Pickrell)

11.1 ORGANIZATION REPORT: Architectural Committee:

- I. Approve to Appoint Debi Byrd on the Architectural Committee in Replacement of Randy Rynearson.

Vice President Klontz motioned to approved Consent Calendar Items. Director Pickrell 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

12. OLD BUSINESS: N/A

13. NEW BUSINESS:

- I. Approve Resolution 2016-12-01 Providing For Time, Place, and Rules for Regular and Special Meetings.

Director Pickrell motioned to approved Resolution 2016-12-01 Providing for Time, Place, and Rules for Regular and Special Meetings.

Director Vice President Klontz 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

- II. Approve Resolution 2016-12-02 Approving Bylaws for the Board of Directors.

Director Pickrell motioned to approve Resolution 2016-12-02 Bylaws for the Board of Directors. Director Aldridge 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
------------------------------	------------	--------------------------	------------

Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

- III.** Approve Jan Thompson, CFO, to Sign Contract with GovInvest to Provide Actuarial Reports for the District.

Director Pickrell motioned to table the Approval for Jan Thompson, CFO, to Sign Contract with GovInvest for further Review. Vice President Klontz 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

- IV.** Approve Recording Retention Policy of Timeframe to Maintain Electronic Recordings of Meetings to 30-days after Minute Approval.

Motion tabled for Board Secretary to correct the timeframe from 30-days to 90-days.

Director Pickrell motioned to table the Recording Retention Policy of Timeframe to Maintain Electronic Recordings of Meetings to 30-days after Minute Approval.

Vice President Klontz 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

- V.** Approve Minute Recordings to Include Action Items Only, Unless Specified by the Board of Directors and/or General Manager.

Director Pickrell motioned to Approve Minute Recordings to Include Action Items Only, Unless Specified by the Board of Directors and/or General Manager.

Director Kerr 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
------------------------------	------------	--------------------------	------------

Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

VI. Approve the Process to Begin Restructuring of Budget by Moving All District Building Costs and Income Over to the Enterprise Fund of Sewer Maintenance.

Director Kerr motioned to Approve Process to Begin Restructuring of Budget by Moving All District Building Costs and Income over to the Enterprise Fund of Sewer Maintenance. Vice President Klontz 2nd the Motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

VII. Approve Change of Title for Current Field Foreman, Tim Roberts, to Operation’s Manager, and Job Description addition of Head of Maintenance of District Property and Equipment.

Vice President Klontz motioned to Approve Change of Title for Current Field Foreman, Tim Roberts, to Operation’s Manager, and Job Description addition of Head of Maintenance of District Property and Equipment. Director Kerr 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

VIII. Elect New President and Vice-President for the 2017 Calendar Year.

President Johnson Opened the Floor for Nominations for President and Vice President. Vice President Klontz nominated President Johnson for re-election.

Director Kerr nominated Vice President Klontz for re-election.

Director Aldridge motioned to re-elect both President Johnson and Vice President Klontz for the 2017 Calendar Year. Director Pickrell 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.

14. ADJOURNMENT: 10:55 a.m.

Director Pickrell motioned to adjourn the meeting. Director Aldridge 2nd the motion.

Roll Call Vote:

Vice President Klontz	Yes	Director Aldridge	Yes
Director Kerr	Yes	Director Pickrell	Yes
	President Johnson	Yes	

Motion passed by unanimous vote.



Dale Johnson, President of the Board

1/12/2017 9:36 AM



Chrissy Gallegos, Board Secretary

Upon written request, these minutes will be made in appropriate alternative format to persons with disabilities as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Secretary of the Board at least 72 hours before the meeting.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at 1209 Van Buren St, Suite 1, Salton City, California 92275.