

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on May 3, 2018. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held April 5, 2018, with action as necessary.**
- 4. Consider approval of claims, checks, and warrants for the month of April 2018, with action as necessary.**
- 5. Consider and discuss report submitted by the Fire Department Secretary, with action as necessary.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary.**
- 7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.**
- 8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.**
- 9. Consider and discuss payroll being done by Paycom, with action as necessary.**
- 10. Consider and discuss Jill and Nicole attending a training on 05/11/2018 costing \$85.00 each and also closing the office on that Friday, with action as necessary.**
- 11. Consider and discuss approval for Judge Dominic to attend 2018 Solo & small firm conference 06/21-23/2018 in the amount of \$350.00, with action as necessary.**
- 12. Consider and discuss placing the playground equipment that was removed from the park to be placed in surplus and put up for sealed bid, with action as necessary.**

- 13. Consider and discuss the approval of the employee conduct code to be added to the employee handbook, with action as necessary.**
- 14. Consider and discuss the board members attending a OMAG recognition and governing body training that will be a 1-2-hour class on site at no cost and the town will receive \$1002.00 for attending, with action as necessary.**
- 15. Consider entering into executive session for the purpose of the following:**

**Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to Title 25 O.S. Section 307(B)(4)**

  - A. Review and discuss the Police Pension benefits for Brian Huckabee.**
  - B. Discuss the following employees: Jill Ray, Nicole Atkinson, Mickey Stratton, Bruce Wallace, Robert Baysinger, Brian Huckabee, Jeff Miller, Johnny Sanchez and Laura Sessions.**
- 16. Consider reconvening into open session.**
- 17. Consider taking action on the following:**

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  - A. Review and discuss the Police Pension benefits for Brian Huckabee.**
  - B. Discuss the following employees: Jill Ray, Nicole Atkinson, Mickey Stratton, Bruce Wallace, Robert Baysinger, Brian Huckabee, Jeff Miller, Johnny Sanchez and Laura Sessions.**
- 18. Consider and discuss joining OMRF for Police Chief Brian Huckabee's retirement policy, with action as necessary.**
- 19. Consider and discuss the appointment of Mary Wallace, Brianna Dominick, Katelynn Wells, Travis Ewton and Khristal Andress to be on the Park Committee, with action as necessary.**
- 20. Consider and discuss the approval to hire the Canadian County Sheriff's Department for our patrol division, with action as necessary.**
- 21. Remarks and inquiries of the governing body members.**
- 22. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**

**23. Adjournment.**

**Posted at the Calumet Town Hall on Wednesday May 2, 2018, at 12:00 pm.**

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**Jill Ray, Clerk**