**MCCPTA COMMITTEE WORKPLAN 2019-2020**

**Committee: MCCPTA Awards**

**Chair: Daria Daniel**

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**Committee Members: TBD**

The MCCPTA Awards Committee is charged with recognizing exceptional service by members of PT(S)As in Montgomery County with awards that will be presented at the annual MCCPTA’s Celebration of Excellence. To complete this task, the committee will:

* Recruit committee members by January 2020 (minimum of 3)
* The committee will then meet in January 2020 or early February 2020 to:
* Finalize awards to offer for the 2019-2020 year
* Develop award criteria for those awards
* Create strategies for soliciting nominations
* Solicit (beginning by mid-late February 2020) nominations and follow-up on nominations as necessary
* Review nominations and select award winners by end of March 2020
* Notify the award winners by beginning of April 2020
* Request photographs and bios for program – edit bios as necessary
* Photos and bios should be submitted and edited by end-April 2020
* Submit lifetime achievement winner names to MDPTA and National PTA by early April 2020
* Order/purchase trophies for all award winners except MDPTA and National PTA achievement awards.
* Approximately $75 per trophy – from Crown Trophy
* Obtain pins for lifetime achievement awards – at cost of $100-$150 each
* Donate $500 to the PTA of the President of the Year *if funded via sponsorship*
* Provide all award winners two complimentary tickets to the Celebration event in May 2020
* Budget of $1000.00 to cover cost of trophies and MDPTA and National PTA Lifetime Achievement Awards
* MCCPTA awards are given for the following:
* PTA President of the Year
* Maryland PTA Lifetime Achievement Award
* National PTA Life Achievement Award
* Partners for Education Award
* Principal of the Year
* Advocacy Award
* Dad 4 PTA Award
* Teacher of the Year (new for 2020)
* Supporter of the Year (new for 2020)

The Awards Committee will also represent MCCPTA on community award selections, for example the Champions for Children Award.