

**Mt. Angel Fire District
Board Meeting
Minutes**

Date & Time: June 12, 2014 at 8:00pm

Called to Order by: Stan Seifer

Roll Call:

Board Members:

Stan Seifer
Gary Raid
Phil Wiesner
Darin Unrein
Tom Frey

Staff:

Jim Trierweiler, Chief
Lyn Komp, Office Administrator
Craig Emch, Captain

Minutes of Previous Meeting: Phil Wiesner moved to approve the minutes as amended, Darin Unrein seconded. The motion passed.

Treasurer's Report:

- The budget is right on track. We are expecting to have 15-20% savings by the end of the year.
- The bond interest payment was made. It has to be paid 30 day prior to the due date. This is the first clean payment.
- Discussion regarding bills paid:
 - Phil asked a question regarding the general journal entry made for the money borrowed from the general fund to the debt service fund. Lyn explained the transaction.
 - Stan asked what Annas Consulting is. Lyn explained that they are the company that does the repair/tune-up work on the breathing air compressor.
 - Tom asked why the Verizon Wireless bill was so expensive. Chief Trierweiler explained that we ordered 3 I-pads for apparatus and 2 cell phones for himself and Lyn. 2 of the I-pads were purchased with bond money. It was also discussed that the monthly data rate is \$39.99 per month with the government discount.

There was a recess taken at 8:08.

The budget hearing was called to order at 8:09pm.

- The Board was presented an updated budget with the LB-1 and Resolution 07-14 to adopt the budget.
- Lyn explained the new look of the resolution. The resolution was updated to the version provided on the Oregon Dept. of Revenue's website.
- Lyn explained the revisions made to the budget;
 - There was a clerical error of \$150,000 on the transfers out line on the LB-1. Lyn proceeded to explain that we must show when all monies are moved. This is the funds being transferred from our general fund to the new building

Mt. Angel Fire District
Board Meeting
Minutes

- & site fund. Then on the building & site fund, it shows the money can be spent. After discussion the Board agreed with the change.
- There was another clerical error on the LB-1 on the Levy for General Obligation Bonds. The rate or amount approved did not include the increase for the amount that will not be collected due to paying property taxes ahead and for taxes not paid. The Board agreed with the change.
 - On the LB-11 the new Building & Site Fund, all items in Materials & Services were moved to Capital Outlay per Accuity's recommendation.
 - Lyn explained that the Expenses line on the LB-35 Debt Service Fund needed to be paid out of the General Fund. She explained that this one change, caused changes to the LB-31, LB-30, LB-20 and the LB-1.
 - The dollar amount of the budget approved by the budget committee has not changed, but how it is appropriated has.

The Budget Hearing closed at 8:25.

The Board Meeting resumed at 8:26.

Gary Raid moved to adopt Resolution No. 07-14 Resolution Adopting the Budget. Phil Wiesner seconded. The motion passed.

New business

- Craig Emch presented the insurance plan for the 2014-2015 fiscal year.
 - He presented the Board with a handout explaining the Volunteer Basic Benefits. On the form, there was a comparison with our current plan and a plan with extra benefits. He discussed in length the breakdown of the benefits. It was discussed that the plan will not change from the current plan.
 - He also spoke about the Property and Liability Insurance. He had a cost and plan comparison from VFIS and SDAO. He discussed in length the difference between each of the plans. The cost for the plan through VFIS is \$13,119 and SDAO is \$12,066. He recommended staying with VFIS. The service outweighs the cost. Gary Raid moved we stay with VFIS, Tom Frey seconded the motion. The motion passed.

Old business:

- Lyn presented the comparisons on the quotes for payroll.
 - Suzy Charpilloz did not get licensed and bonded.
 - Carol's Bookkeeping lowered their original quote from \$226.00 to \$113.00 per month.
 - Clear & Practical Accounting Solution's quote was for \$198 per quarter.
 - After a discussion, the Board chose to change from Carol's Bookkeeping to Clear & Practical Accounting Solutions.

Fire District Report – Chief Jim Trierweiler:

- Chief presented the breakdown of the run totals for the month.

Mt. Angel Fire District

Board Meeting

Minutes

- There was a call at Highland Labs where a gentleman fell from one roof to another roof. We called in Silverton to bring the ladder truck. We secured him in the stokes basket. Everyone did a great job at the call. He ended up have a cervical fracture.
- The burn to learn on May 31st went good.
 - The week of the burn it was discovered that there was asbestos under the hardwood flooring. The school and the company the school was working with were able to declare an emergency and got the asbestos removed on Friday before the burn.
 - The new recruits were able to go into the burn. 4 out of 5 of the new recruits got their 3 entries in.
- We are going to be doing a drill at the Abbey. We will get ladder 408 from Silverton there and do an evacuation drill. We will use the access roads. It will be a great training opportunity.
- Chief had discussed with the Abbey that they could put in planters as long as they were easily movable. They ended up putting in some very large planters that we would not be able to move. After speaking with them about this issue, they now have the planters on rollers.
- We are working on putting together a Severe Injury or Death packet. It covers information from bank accounts, family members, passwords to what you would want done for your funeral.
- We are looking into getting a water softener down here. We have been in contact with Mike from Shiloh water.
- Engine 455 is now in service. Engine 466 is out of service.
- We will need to surplus either Engine 456 or Engine 466. We got estimates to fix both engines. The estimate for E456 is \$500 to fix the tank, and the estimate for E466 is \$5000 to fix the pump. Engine 466 has updated wiring. Often times when something goes wrong with one engine, it will eventually do the same on the other. We were leaning toward keeping E466. The Board agreed to leave it up to us to decide which engine to keep.
- The new engines will be on display downtown after the 4th of July parade.

Adjournment: 9:20

Recorded By

Board President or Secretary