

**Board of Directors**  
**Muenster Hospital District**  
**June 24, 2020**  
**MMH Board Room**

The Board of Directors of the Muenster Hospital District met at 7 p.m., Wednesday, June 24, 2020, in regular session in the Board Room of Muenster Memorial Hospital, and via teleconference due to COVID 19. Present were board members Beverly Fuhrmann, Aaron Hess, Don Richardson, Lisa Schilling and Ronnie Weinzapfel. Also present: Brian Roland, Chief Executive Officer, and Marion Willimon, Chief Financial Officer. Absent: Board Member T.J. Walterscheid.

President Ronnie Weinzapfel announced quorum and called the meeting to order at 7:07 p.m. Invocation was led by Schilling.

There were **no public comments**.

CEO Brian Roland presented a **COVID 19 Update** to the Board.

*-COVID testing* for the county first responders within the district and hospital employees has been completed. All negative. Also some PCR testing of staff that was done around an issue came out negative. The week of July 7, the hospital will be offering antibody testing to the public.

*-Health and Human Services Funding:* \$1.8 million that will have to be repaid to Medicare has been put away in a special bank account, along with another \$1.5 million that *may* have to be paid back.

*-PPP (Payroll Protection Program):* Has been extended. Should cover payroll through the end of July.

*-Rednecks with Paychecks:* Asking staff to over-prepare for the event, since there will be people coming from all over.

Roland noted that we continue watching the numbers carefully, with some concern regarding a recent uptick. Schilling inquired as to the hospital's current visitation policy (2 designated visitors, one at a time). Visitors screened, temp checked and masked.

**Item 5 – Approval of Board Minutes** from May 2020: Motion made by Richardson; second by Fuhrmann; approved 5-0.

CFO Willimon began her monthly **financial report** with utilization statistics for May. Utilization was episodic. Swing Bed rebounded, back up from April. Medicare utilization in the hospital was reported at 77% for May and 74% for the year. Total patient days were 296 for the month, and 3016 for the year, which is about 5.7% lower than last year. Clinic visits were up for the month, showing a 3.75% increase over FY19 with a total of 4953 visits for the year. Other ancillary stats were also reviewed.

The financial report for the District (Hospital, Family Health Clinic and Retail Pharmacy combined), May 2020, was presented by CFO. Total gross revenue was reported at \$809,981.04, with deductions of

\$244,330.85, leaving net patient revenue of \$565,650.19 and operating revenue of \$801,427.09. After expenses, the District showed a loss of \$44,541.02 (\$67,334.04 minus tax revenue) for May. The YTD loss without tax revenue is \$1,077,382.61. Stimulus money is still showing on balance sheet, with nothing moved from deferred revenue to the financials. It will continue to show as a liability on the balance sheet until we are forgiven of that debt.

Board members also reviewed individual financials for entities of the District. Hospital revenue is up for May; net revenue for the clinic is up; retail pharmacy is down slightly but finally showing a positive bottom line due to the reconciliation of the 340-B program.

Other financial indicators including patient type and financial class, revenue by payer source, collections, bad debt, AR days and cash on hand were also reviewed and questions answered. Additional discussion centered on use of HHS funds. As soon as a clear definition for what the funds can be used for is obtained, several projects involving infection control, pandemic and emergency management enhancements have been identified. Isolation rooms, patient room suction and replacing carpet with vinyl within the facility are just some examples.

Weinzapfel made a motion to approve May 2020 financials as presented. Fuhrmann seconded. Approved 5-0.

**Item 7 – Physician Credentialing:** CEO Roland presented Michael Dean Lloyd, M.D., a teleradiologist with Concord Radiology, for courtesy/provisional privileges, one year. Richardson made the motion to approve and Schilling seconded. 5-0.

Richardson inquired on the status of Eric Hellman's credentialing and was told it was underway. Plans are to have him on-site August 3 and seeing patients by August 17.

**Item 8 – Quarter 1 Quality Reporting – Action Cue:** Roland went over items that we are not meeting goal on (reds) and discussed plan of action to remedy. Fuhrmann made the motion to approve and Richardson seconded.

There were no **policies or procedures** for review.

**Item 10 - Discussion and Approval of District FY 20/21 Budget.** Roland explained that much discussion was had on how to best handle setting the budget based on the unknown impacts of COVID and new practitioners coming to the clinic. The budget was set to conservatively add income on the clinic side and using trending stats on the hospital side, a very conservative bottom line of \$42,915 was estimated. Fuhrmann asked to hear from the auditor before approval and a vote on the budget was tabled until after closed session.

**Item 11 - Approval of Range/Griddle replacement:** Equipment to be replaced after 14 years' service at cost of \$5,240. Motion made by Hess for purchase, seconded by Fuhrmann. Approved 5-0.

**Item 12 - Cyber Security Training** requirements met. Board certified compliance.

Roland reminded members of the board meeting schedule: July 29, August 26 and September 30, 2020. The July meeting will include review of the tax valuation in preparation for adoption of tax rate.

At 7:51 p.m., Fuhrmann made the motion that the board move into **closed session** pursuant to Sections 551.074 (Personnel), 551.085 (Strategic Planning) of the Texas Government Code and 161.032 (Compliance) Texas Health and Safety Code. Schilling seconded. Approved 5-0.

The Board of Directors of the Muenster Hospital District adjourned its closed session and returned to open session at 10:10 p.m., on a motion by Richardson, seconded by Richardson, and approved unanimously.

A brief discussion was held about the budget. Schilling made a motion to approve, seconded by Hess, Fuhrmann abstaining. Approved 4-0-1. No other action.

At 10:15 p.m., a final motion was made by Hess to adjourn the meeting. Motion was seconded by Richardson. Motion carried and the meeting was adjourned.

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Ronnie Weinzapfel - Board Chairman

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Aaron Hess - Board VP/Secretary

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