

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting
28 N. Liberty, Shepherd City Council Chambers
Monday, June 12, 2023, 6:30 PM
OFFICIAL MINUTES**

REGULAR CALLED MEETING:

Members Present: Mark Porter, Curtis Ainsworth, Ray Marrs, Yvonne Cones, Susan Daniels,

Members Absent: Charles Minton

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: Monique Wilder, Eduardo Contreras and his wife, Terri MacIntyre, Chuck Thomas, Clint Headley, James Long, Matthew Greer, Alberta Lewis, Bob Steely

CALLED TO ORDER /INVOCATION

Mayor Pro Tem Mark Porter called the meeting to order. Curtis Ainsworth led in prayer and the pledges were recited.

PUBLIC INPUT:

Chuck Thomas stated the computer was down so he did not have an official report to present but he gave assurance that they would be faithfully turning in reports.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

None

REPORTS:

Clint stated he has been doing a lot of administrative work.

Matthew Greer reported that the Meter project is 95% completed. He reported that the Communications were back online with the Myrtie Well. He also reported that Jeff was able to obtain his Wastewater D License. He then added that he has one of his team out on Workman's Comp.

Terri reported she has been short on help and some moms had been pitching in. She announced that the summer program will involve a time machine and they are expecting around 24 children. She also reported that attendance has been up. According to Facebook she has an audience of around 3000. The state report was submitted and is under review. She stated that she is short of some continuing education credits but intends to have these completed soon.

OLD BUSINESS

Discuss and take action to appoint a Municipal Judge

Yvonne Cones made a motion to approve the appointment of Bob Steely as the Municipal Judge and that he will be paid \$250.00 per court appearance. Curtis Ainsworth seconded the motion and the motion passed with unanimous vote. Judge Steely expects to take care of all the courts needs one time per month. There will be a 90 probationary period for either party to withdraw. At this point he would like to be appointed for the remainder of the mayor's term.

NEW BUSINESS

Discuss and take action to approve completed home inspection for Lisvette Gaytan's 1993 Wingate home and grant her a Manufactured Home Variance at 220 Jill Street.

Ray Marrs made a motion that no variance be granted until all the deficiencies listed in the report summary are completed and passed inspection by Bureau Veritas. Yvonne Cones seconded the motion and the motion passed with a unanimous vote.

Discuss and take action on request from Eduardo Contreras to replat 40 Seals and divide the property into two separate parcels of property.

Susan Daniels made a motion to have Mr. Contreras move forward and to set a public hearing. Ray Marrs seconded, and the motion passed with a unanimous vote. Mr. Contreras has a plat of land that he wishes to divide into two portions. He was seeking approval from the council to proceed before having the survey conducted. Once his survey is ready a public hearing will be set for the council to finalize the approval so that he can have the division filed.

Discuss and take action to hire a Part Time Library Circulation Clerk

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Curtis Ainsworth made the motion to Hire Allison Paine with Mistry as an alternative. Yvonne Cones seconded the motion. The motion passed with a unanimous vote. Allison was chosen because she enhances the areas that Terri is weak in. She has computer skills; she can connect with the younger crowd, and she knows some Spanish.

Discuss and take action regarding whether to add additional funds or return the funds to FEMA Hurricane Harvey Funds for Road Projects.

Susan Daniels made a motion to explore funding for this project. Yvonne Cones seconded the motion. The motion passed with a unanimous vote. Matthew presented the cost for Seals as \$49,000. LJ Charles \$24,000 and 5th Street as \$18,000. He has explored some options for the ditch in Ragsdale but also needs to consult with our engineer for solutions. The cost of the projects is greater than funding provided by FEMA therefore the city has the option to supplement the funding or return the funds to FEMA. The City chooses not to return the funds currently.

A question was asked about the drainage for Dixon. Matthew explained they simply have not gotten to it yet, but it has not been forgotten.

Widening Railroad Ave briefly mentioned. The school is willing to pay for part of this project as it will benefit the buses.

Minutes:

Yvonne Cones made a motion to accept the minutes as presented. Ray Marrs seconded, and the motion passed with a unanimous vote.

Payment of the Bills:

Curtis Ainsworth made a motion to pay the bills. Mark Porter seconded, and the motion passed with a unanimous vote.

ANNOUNCEMENTS

July 1 is the Chambers 4th of July Event

ADJOURNMENT: 7:34

Curtis Ainsworth made a motion to adjourn, and Ray Marrs seconded. The motions passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler