

Western Ada Recreation District
Meeting Minutes

June 21, 2018 Regular Business Meeting

In Attendance:

Shaun Wardle, Director
Tyler Rountree, Director
Colin Moss, Director
Carol White, Secretary-Treasurer
Janea Walker, Pool Manager
Rob Cleve, Facilities Manager
Ryan Gratton, Park Staff

Other Attendees:

Rachelle Bird, Killer Whales
Amanda Bidwell, NeuDesign
Rick Glenn, Triple G Construction

The meeting was called to order by Director Wardle at 12:00pm.

Director Moss moved that the board approve the agenda as presented; Director Rountree seconded. The agenda was approved unanimously.

Director Moss moved that the board approve the consent agenda; Director Rountree seconded. The consent agenda was approved unanimously.

Fuller Park restroom update.

Rick Glenn gave us a status update on the restroom project. We're expecting to be laying block by now, but the city had bumped the project out of inspection phase due to the sewer problem. It is back in inspection phase now and things should be able to move forward. He's working with Amanda on some minor changes like soap dispenser from recessed to surface. Materials are all ready to go as soon as the block is in place. Thinks they are nearly on schedule.

Director Wardle asked Amanda to explain what happened with the septic issue. Amanda said that apparently no one knew that tank was there. There was a cleanout but there would have been one even if it was connected to the sewer. There appears to be a line coming in left center of the drive from the neighborhood to the east. The new hookup will be into this line. Do we have the depth to flow from our building at that point? Rick said, yes.

Director Wardle asked if there are going to be any further fees for the project? Amanda said that there might be a sewer connection fee. Carol said that since the district gets many of their fees waived by the city, she would work with the Building Department and see what we might be charged. Dir. Wardle said that he had checked on things over at City Hall and that the district has only been being charged for water, no sewer.

Director Rountree asked for a discussion of change orders and work flow. Director Wardle asked that since we have to have a public meeting to make decisions, would Rick please have Amanda receive all

the primary communications and then through the board as needed. We have engaged NeuDesign to manage this project and so should see all changes, requests, etc first. Director Rountree pointed out that Rob has a full-time job as facilities manager and really doesn't have time to run a construction project. Moving forward, please take it all through Amanda.

Rob asked what to do about an elevation issue. The plans/survey didn't properly account for a drop in elevation at one corner of the building. Rick suggested creating a swale to keep water from the foundation of the new building. Amanda said that they just placed the new floor at the same level as the previous one. Amanda said the surveyor spec'd the building to have the same elevation to be the same as the building that was torn out. Director Wardle asked if the parking lot drainage issue has always been there and Rick said that it has been there as long as the parking lot has been there. Rick said that there might be some landscaping options to mitigate the water flow in the area.

Rob says that he doesn't want the district to be nickel and dimed with change orders since it all comes out of taxpayer pockets. Rick said that he doesn't like change orders and would prefer to deal with small things within the scope of the project himself.

Director Rountree said that bottom line, we need to get these things worked out and cannot continue down this path. We are spending taxpayer dollars and it doesn't seem like this project has gotten off to a very good start.

Carol asked what change orders were still needing signature. Rick said number 3 and Carol provided that for the board to vote on.

Director Wardle moved that the board approve AWA change order #3 in the amount of \$20891.61. Director Moss seconded. The vote passed unanimously.

Director Rountree asked how the followup on the fees is going to occur? Rick said everything is there, so he doesn't know. Carol said that she would call and talk to the city about this.

Pool Manager's report Janea was not present, so provided a written report. 740 students in the first 2 sessions. Carol said that we also offered a Mommy and Me Class in the afternoons and during the first 2 sessions we offer a few classes with an ASL interpreter. Director Wardle asked that we ask Janea to benchmark with other state and regional pools to see where we are as a swim lesson provider. He thinks we are probably offering more than any other pool in the area, but would like to know where our resources are going. The plan is to extend the pool availability after August 20th for weekend lap swim and perhaps even open swim if we have lifeguards to staff. It looks like open swim is up about 49% over last year. Last year many people early in the season may not have realized that the pool was back open. Swim lessons are up about 8% and Season Pass sales are up 42%. The only thing that is down is pool parties, which have been reduced in availability (fewer party times) to account for that drop. Rob did say that we have been using a lot of chemicals and there is limited time to shock the water if needed. This season they have built in about a half an hour before open swim to do so. The kiddie pool has been the biggest challenge. We had a rough surface issue at the opening of the season. H2O came in and sanded the surface to get it smooth. We don't know exactly what caused this.

Director Rountree asked if everything else that was repaired in the building over the winter is satisfactory. Carol said that everything else is working out well. Drainage is good. Rob says that the shower heads are going to require some maintenance, but everything else is much improved from last year.

Rob said that the shade structures are in place and the covers would go on. He presented an idea for more shade to be built next year to provide more shade on the east side of the big pool and some shade for the kiddie pool. Director Wardle asked to see a couple of options at the budget workshop next month.

The lane line reel that we are using now is crushing our new lane lines. A new reel would be between \$2500 and \$4000 dollars. A temporary fix would be to make the core thicker with foam to eliminate the pinch. The board suggested that we move ahead with the temporary fix and discuss at the budget workshop if needed.

The amplifier for the pool sound system blew but is still under warranty and will be replaced. Additional speakers have really improved the sound on the deck.

The pool maintenance team is being trained and given a lot of checklists to work off and keep things going.

The brick will probably be fixed in the fall. The plan is to remove a portion of the back wall and see what is going on underneath.

Facilities Manager report: Big tournament last weekend. The grooming of the baseball fields by MYB resulted in several sprinkler heads being broken and flooding the pool. MYB will buy replacement heads and park staff will move back and replace heads as needed. Ryan is doing a good job and stepping up to his additional responsibilities.

We had some vandalism and through a pool staff member Rob learned the name of a possible perpetrator. He call the police department to share that information with them. Director Wardle asked if we water during the day? Rob said the park has 143 zones. Most areas are watered overnight. Low usage areas are done during the day only because that is then only remaining time available.

Director Moss asked about the drainage problem with the eastern pool deck into the park. Rob responded that plugging the drains hasn't done much. Rob is looking into options for a drainage bed. He said that Roger at the City of Meridian said that he will work with us to help resolve the problem. Director Wardle asked that Rob get bids with a scope of work and bring that back to the next meeting. We need specifically a landscape bed to handle the overflow. Carol asked why we weren't able to tie into the storm drain? Not one on the east side of the pool.

Director Moss said that he and Janea had met with an engineer regarding a feasibility study on covering the pool. Should have been ready for this meeting, but probably the next. He thought a bubble might

be doable even with our large structures. Dir. Moss thought a permanent frame with a winter cover seemed to be the best option.

The “cracks” in our high dive structure, reported by the Streamliners person, are not structural. Rob had KB Fabricators look at them while they were here doing shade structures and they said they are welds marks and surface only, not structural.

Secretary/Treasurer Report:

The July meeting was set for the Wednesday the 25th.

August Budget Hearing meeting is set for Wednesday August 15th.

Carol said that she anticipates that we will amend the current year budget. This month’s financial.

Director Wardle mentioned that the auditors had mentioned our budget amendment from last year. Carol clarified that this was because the budget was amended after the end of the fiscal year. Any amendments need to be done during the year. There are expenses from having the new pool building that were not well anticipated and also there have been some changes to the restroom project that have changed the cost of that project as well.

Director Wardle asked that Carol provide the preliminary budget to the Board via email a week before the workshop. With some detail from department heads.

Carol said that she had received an update to the open meeting law from the district’s attorney. This change requires that any items requiring a vote (action items) be called out as line items on the agenda in advance. Also if you have a website, it is now a requirement that the meeting notice and agenda be posted there. We already do that, so not a change for us. However, the action item requirement, due to our long lead time for publication in the Idaho Statesman is problematic. Carol suggested that we post the meeting dates annually in the Statesman and on the website, which will meet that requirement and then go to local posting at the pool building and on the website monthly, including the agenda with proposed action items. This will allow the agenda to be set closer to the meeting dates instead of 10 days in advance. The only exemption from the action item rule is due to an “emergency” and must have supporting justification.

Director Wardle said that this doesn’t preclude the board from calling a special meeting. Carol said, no it doesn’t. Carol will confer with the district’s attorney further about this. Director Wardle asked to specify about the language – “paper of record”

Pool Concessions report by Tucker Matta: Sales are similar to last year. Ice cream, which was introduced this year is about 20% of total sales. Credit card fees in concessions area have been dropped. It was felt that this would encourage more purchase of product. Inventory is being managed in the point-of-sale system, making it more organized.

Carol said that we purchased a lot of the inventory early which eliminates a lot of the trips to Costco, Walmart, etc. Ice cream has been a big seller.

Miscellaneous:

Director Wardle walked Fuller Park with the City of Meridian Parks Department. They have some followup questions. WARD will be on the next City Council Meeting agenda to discuss the possibilities. June 26 at 6pm. Director Moss said that he will be there, but will not be there as a representative of WARD. It will be a public discussion item, not an executive session item. What will be discussed is whether the city is interested in any kind of transfer or partnership. Strictly fact finding on both sides. Dir. Wardle is just there to discover what the city council might be thinking or like to do.

Director Moss went on the record to state that as an employee of the City of Meridian Parks & Recreation, this issue might require him to recuse himself from votes as he might be directly involved with any transfer or acquisition by the city. Directors Wardle and Rountree thought it appropriate that he disclose this on the record.

Hearing no other business, Director Wardle adjourned the meeting at 1:20pm

Respectfully submitted,

Carol White
Secretary Treasurer
Western Ada Recreation District.