

Community Center

Cleaning Checklist for Deposit Return

- ALL TRASH BAGGED AND REMOVED
- KITCHEN AREAS WIPED DOWN
- TABLES WIPED DOWN
- TABLES AND CHAIRS PUT AWAY IN RACKS
- AIR CONDITIONER RESET TO 80 DEGREES
- ALL FLOORS SWEEPED AND DIRT PICKED UP
- ALL FLOORS MOPPED
- BATHROOMS CLEANED AND TRASH REMOVED
- CLEANING SUPPLIES ARE LOCATED IN THE BACK STORAGE ROOM FOR YOUR USE

RENTER _____ Date _____

CHECKED BY _____ DEPOSIT RETURNED _____