

12th Annual Miracle on Washington Christmas Festival

The Invitation

The 2015 Miracle on Washington Christmas Festival Committee invites you to participate as vendor in the 2015 Miracle on Washington Christmas Festival. Our twelfth year celebrates the Christmas Season with music, lights, food and family fun. The festival will take place on Saturday, December 5, 2015, in the heart of Historic Downtown DeRidder on Washington Ave.

Information

The Beauregard Tourist Commission will manage all booth requests and coordination. Their office is located at 204 W 1st St, DeRidder, LA. All communication regarding booths and vendors should be directed to this office during regular business hours. Responses to voicemails and emails will be answered as soon as possible.

The Fine Print

Please fill out the application form, sign and detach. Mail with payment to: Beauregard Tourist Commission, P O Box 1174, DeRidder, LA 70634. Applications received after November 27, 2015, will be held on reserve for possible stand-by admission.

With a signed application, applicant hereby and forever discharges MOW Committee, the Beauregard Tourist Commission, advertisers and volunteers from any and all manner of actions, suits, damages and claims from any loss and/or damage.

All participants agree to abide by the rules and official decisions of the presenters of MOW Festival 2015. All decisions are final.

Each vendor must provide a suitable outdoor display unit no larger than 10' x 10' for a single booth, or 10' x 20' for a double booth. All vendors are required to have a tent or concession trailer to cover all areas of their booth.

No vendors may sell any carbonated beverages or water. All carbonated beverages & water sales are reserved exclusively by the MOW Committee.

All food vendors must have PRIOR menu approval prior to application submission. No food vendor application will be accepted without a menu. Duplication of specialty food items will not be allowed.

Set up will be between 5pm on Friday, December 4th - 10am on Saturday, December 5th. All booths must be set up and ready for sales by 10am on Saturday, December 5th. You cannot break down booths prior to 7 pm unless otherwise authorized by MOW Staff. A two year non-return policy will be enforced if non-compliant.

Booth Fees

Craft/Retail Booth 10' x 10'	\$40.00	Food Booth 10' x 10'	\$75.00
Craft/Retail Booth 10' x 20'	\$60.00	Food Booth 10' x 20'	\$125.00

Any booths (tent or trailer including trailer tongue) over 20ft must call for booth pricing.

Non-profit and Churches \$25.00

MAKE CHECKS PAYABLE TO: Beauregard Tourist Commission

(\$25.00 fee will charged to any NSF or returned checks)

Contact Information

Beauregard Tourist Commission- 204 W 1st St DeRidder, LA 70634

337-463-5534 email: beautour@bellsouth.net

Office Hours: Monday – Friday 8:30am – 5:00pm

12th Annual Miracle on Washington Christmas Festival

Vendor Application

Name: _____

Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

E-mail Address: _____

Check here if booth will require **water** _____ or **electricity** _____

Craft & Retail Vendors

Please generally describe items that will be sold at your booth:

Are you a distributor or consultant for a company that limits sales of their products to one distributor/consultant per event? Yes _____ No _____

If yes, please indicate company name _____

Food Vendors

Menu (Please be specific): _____

I am enclosing \$ _____ payable to the Beauregard Tourist Commission for the following:

Number of Booths: _____ Please circle booth type: Craft/Retail or Food

I have read and by signature agree to and abide by all rules, regulations and stipulations set forth by the 2015 Miracle on Washington Christmas Festival Committee.

Signature: _____ **Date:** _____

For questions, please call the Beauregard Tourist Commission at:

(337)463-5534 or 1-800-738-5534

All vendors are responsible for the reporting of their state, parish and local sales tax obligations from festival sales.

Please make checks, money orders and cashier checks payable to:

Beauregard Tourist Commission

Office use only:

Payment Method: ___ck___ mo ___cash___ cc

Amount: _____ **Rec'd by:** _____ **Date Rec'd:** _____