

**Kimberly Woods Homeowner Association**  
**February 5, 2018**  
**Annual Meeting Minutes**

Location: Engelbergs, 14542 Kruse Oaks Blvd

Attendees: Helen Liu, Xiaohu Wang, Bev Zuhl, Ken Slickers, Shawn Engelberg, Christi Osborne, Susan and Chuck Heinrich.

Meeting called to order at 6:45 pm

1. Presidents report - Helen Liu. Helen introduced Christi Osborne (5833 Stewart Glenn Ct) as the new treasure.

2. Review 2017 financial report – Christi handed out the 2017 Profit/Loss Statement. The final bank balance was \$14,391. Total expenses were \$16,554. Landscaping is \$12,700 per year. Three home's dues are outstanding, Christi will follow-up with all of them.

Helen moved we accept the financials as submitted, shawn seconded, unanimously approved.

Helen recommended we research landscaping contractors to possibly reduce costs. All agreed. Bev will summarize the scope of landscaping work and call several companies. Jerry Jones was recommended among others.

Helen suggested we homeowners share recommendations for all types of contractors. Shawn will setup a shared google document and send a link out with the minutes to all homeowners.

3. Propose and approve 2018 budget and dues.

Shawn moved to set the budget for 2018 the same as the actuals for 2017, and keep the dues at \$600 per year. Helen seconded, unanimously approved.

4. Election of 2018 officers –Susan moved to re-elect the current slate of officers. Ken seconded, unanimously approved.

2018 Board Members -  
President, Helen Liu  
Treasurer, Christi Osborne  
Secretary, Shawn Engelberg  
VP, Xiaohu Wang  
Member at-large, Bev Zuhl

5. Neighborhood Directory – Shawn will send out the new directory.

6. New Business –

Susan suggested we schedule a work day for neighborhood cleanup including scrubbing the mailboxes. We discussed and set it for April 7, 9am. Shawn will send out a notice ahead of time.

Susan was concerned about cars parking on Kimberly Circle, possibly blocking emergency vehicles. 1. Shawn will send out a friendly reminder, 2. Talk to Fire Department. Susan will call the fire request an assessment of the accessibility for emergency vehicles.

Helen proposed we again do a summer neighborhood block party on “National Neighborhood Night Out” which is the First Tuesday of August, Tues Aug 7.

Meeting was adjourned at 8:30.

Respectfully Submitted,

Shawn Engelberg, Secretary