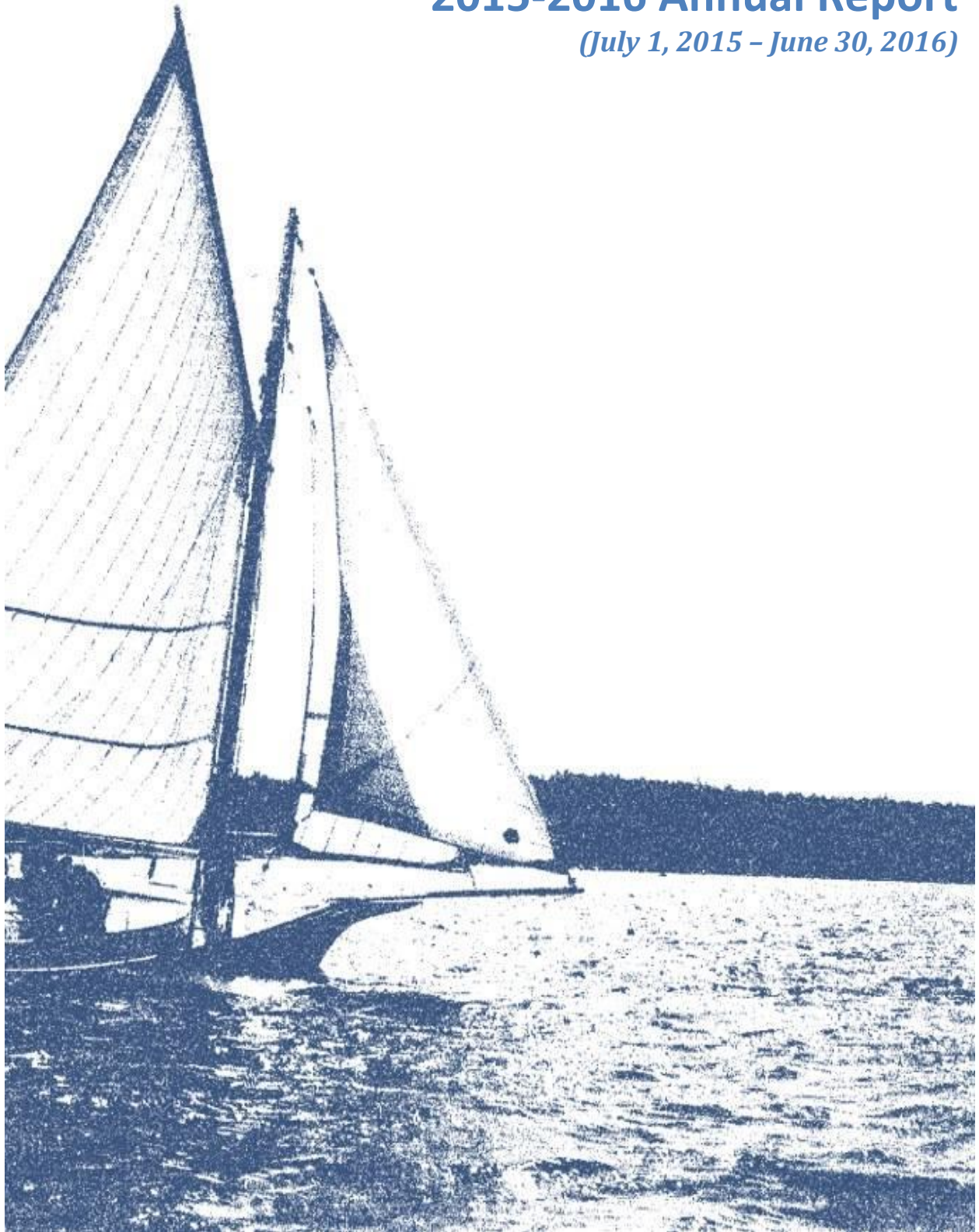


The FriendShip

2015-2016 Annual Report

(July 1, 2015 - June 30, 2016)



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A Message From the President

The FriendShip is an open village, no longer a village in formation. Thanks to a hard-working board, devoted supporters, St. John's Episcopal Church, committees comprised of board members and volunteers, and two temporary employees, The FriendShip opened October 1, 2015. As of July 1, 2016, The FriendShip has 22 members and 43 trained volunteers. Volunteers serve members by driving them to appointments, fulfilling other member requests, and working in the office. Numerous programs have been presented.

I invite you to read a description of The Friendship's 2015-2016 accomplishments on the pages that follow and also encourage you to participate in carrying out The FriendShip's mission to support older adults in the Columbia community who choose to live in their own homes while maintaining healthy, independent, and engaged lifestyles.

On behalf of the 2015-2016 Board, I thank all for their assistance in making The FriendShip a reality.

Sincerely,

Jane Blair
President
2015-2016 Board of Directors

The Board of Directors

The FriendShip is a 501c(3) non-profit corporation, registered in the state of South Carolina, and is governed by a nine-member board. The Board acts as the executive director of the corporation and meets twice monthly (the second and fourth Tuesday) to attend to the business of The FriendShip.

Although the Board decides on policy and procedure, much of the work and discussion is done by the standing committees, which result in recommendations to the Board. These committees are: the Member Committee, the Volunteer Committee, the Program Committee, the Outreach Committee, the Preferred Provider Committee, the Finance Committee. Various ad hoc committees are formed as the need arises. As stipulated in the by-laws, each committee includes a Board member.

BOARD ROSTER

Jane Blair, President.....	July, 2015 – June, 2018
Eileen Schell, Vice President	May, 2015 – June, 2016
Barbara Mullen, Secretary	July, 2014 – June, 2017
Mary Kelly, Treasurer	July, 2014 – June, 2017
Daniela Friedman.....	May, 2015 – June, 2017
Charles Hedgepath.....	October, 2013 – June, 2016
Patricia Rock.....	July, 2015 – June, 2018
Roger Wilson.....	October, 2013 – June, 2016
Macie Smith.....	March, 2016 – June, 2018
Barbara Hirshorn, Honorary Board Member	July, 2015 – June, 2017
Dana Turner, Clerk to the Board	

Financial Report

FY16 Board Financial Report
as of 6/30/2016

Unaudited

Budget Report

FY to date activity	General			Eccles fund	Total
	Budget	Actual	Budget Bal	Actual	Actual
Receipts:					
Contributions:					
Board	\$3,000.00	\$2,910.00	\$90.00		\$2,910.00
Individuals	\$2,000.00	\$1,745.00	\$255.00		\$1,745.00
Business/Other	\$500.00	\$1,383.00	-\$883.00		\$1,383.00
Charter Memberships	\$12,000.00	\$4,320.00	\$7,680.00		\$4,320.00
Less: Addition to Sustainability Fund	-\$1,750.00	-\$1,036.80	-\$713.20		-\$1,036.80
Total Contributions	\$15,750.00	\$9,321.20	\$6,428.80	\$0.00	\$9,321.20
Membership Fees					
Full Member	\$21,000.00	\$3,000.00	\$18,000.00		\$3,000.00
Associate Member	\$5,400.00	\$720.00	\$4,680.00		\$720.00
Charter Memberships	\$1,000.00	\$1,080.00	-\$80.00		\$1,080.00
Legacy Member	\$5,000.00	\$4,800.00	\$200.00		\$4,800.00
Less: Revenue Deferrals		-\$3,920.00			-\$3,920.00
Total	\$32,400.00	\$5,680.00	\$26,720.00		\$5,680.00
Grants	\$1,000.00	\$0.00	\$1,000.00		\$0.00
Total Receipts	\$49,150.00	\$15,001.20	\$34,148.80	\$0.00	\$15,001.20
Expenses:					
Administration					
Salaries & Benefits	4,262.00	3,800.29	461.71		\$0.00
Other	5,200.00	6,106.92	906.92		
FundRaising:					
General	300.00	105.64	194.36		\$105.64
Sp Events & Ann Mtg	600.00	193.33	406.67		\$193.33
Program Services					
Educational/Cultural/Social Services	650.00	-	650.00		\$0.00
Full Member Services	-	-	-		\$0.00
Salaries & Benefits	17,050.00	8,724.26	8,325.74		\$8,724.26
Other	600.00	17.70	582.30		\$17.70
Newsletter	800.00	-	800.00		\$0.00
Volunteer Support:					
Salaries & Benefits	12,788.00	7,313.92	5,474.08		\$7,313.92
Other	3,400.00	320.27	3,079.73		\$320.27
Program Development	200.00	-	200.00		\$0.00
Outreach	500.00	517.97	17.97		\$517.97
Total Expenses	46,350.00	27,100.30	19,249.70	\$0.00	\$27,100.30
as of 6/30/2016	\$2,800.00	-\$12,099.10	\$14,899.10	\$0.00	-\$12,099.10

Chronology of Accomplishments

July, 2015

- Standing Committees established (Member, Volunteer, Preferred Provider, Administration, Outreach)
- Member and Volunteer Handbooks approved
- Anonymous Restricted Fund named the Bill and Trish Eccles Fund

August, 2015

- Two temporary, part-time employees hired
- Historian appointed
- Activated Facebook page

September, 2015

- Received an intern from the USC College of Social Work
- Official launch held at MLK Park
- Village-to-Village membership renewed

October, 2015

- Officially opened for business
- Support of members provided during historic flood
- SCANPO membership acquired
- Finance established as a standing committee

December, 2015

- Honor a Friend fundraiser conducted

January, 2016

- Received a practicum student from the USC Arnold School of Public Health

February, 2016

- Employment Manual adopted
- Ad hoc Hiring Committee formed
- Volunteer appreciation event

March, 2016

- Business Plan approved
- Office staffed by volunteers
- Part-time Services Coordinator hired

April, 2016

- Bi-weekly newsletter initiated

May, 2016

- Third Annual Meeting conducted
- Participated in Midlands Gives

June, 2016

- Volunteer recognition event
- Renewed contract with St. John's

Reports of Standing Committees

MEMBER COMMITTEE

Chair: Daniela Friedman

Members: Jane Blair, Sidney Wait, Barbara Hirshorn, Shirley Knight

Purpose:

Administer member applications process and monitor member services

Achievements:

- Developed member handbook and member-related materials
- Conducted interviews with all applicants
- Coordinated with office personnel to provide assistance and information to members
- Created and administered new member surveys to examine members' needs and interests.
- Promoted The FriendShip at community events and conferences

Statistics:

22 Individual Members, including:

- 5 full members
- 4 legacy (full) members
- 5 associate members
- 4 charter household members (8 people total)

A Note of Interest:

Some of The FriendShip members are also volunteers and serving on committees working to enhance members' experiences and services! The Committee thanks FriendShip members for inviting us into your homes and spending time with us. We appreciate you!

VOLUNTEER COMMITTEE

Chair: Patricia Rock

Members: Ann Ruderman, Jeanette Bodie, Jamie McCulloch, Janet Jordan

Purpose:

Contacts the Volunteer applicants to begin the process of screening, checking references, conducting interviews, and inviting the applicants to Volunteer Training. The committee plans and conducts the training. If the applicant is willing to provide transportation, the committee checks the potential volunteer's driver's insurance

and conducts a DMV check. The committee reviews all information and makes recommendations for Board approval. The Volunteer Committee is also charged with the nurturing and appreciation of each volunteer through thank you notes, appreciation dinners, and social activities. Volunteers were honored in the fall at the Member Volunteer Meet and Greet, in the spring at the Valentine Social, and at an ice cream social in June.

Achievements:

The Volunteers have provided the services requested by the Members. The Volunteers have provided office assistance, transportation, technology support, minor house needs, running errands, emotional support, and social and educational program planning.

Statistics:

10 volunteer trainings held
43 volunteers
50 services provided

A Note of Interest:

A driver remembers the time she drove a member to a doctor's visit at South Carolina Oncology Associates and returned home with many Christmas presents bought in the SCOA Gift Shop. The trip was a win-win for both volunteer and member!

OUTREACH COMMITTEE

Chair: Barbara Mullen

Members: Ann Ruderman, Eileen Schell, Macie Smith, Dana Turner, Marsha Ward

Purpose:

Informs Columbia residents of The FriendShip to increase member and volunteer numbers and to promote The FriendShip through various media outlets.

Achievements:

The Outreach Committee shared an informative talk and/or PowerPoint presentation with a wide variety of community groups; from The Columbia City Council, to neighborhood organizations, from service groups such as Rotary Clubs to professional organizations such as Social Workers organizations, and to church groups such as senior groups and Sunday School classes.

More than 500 people learned about The FriendShip at the May 5 Senior Day at the State House. A database of over 200 interested individuals has been developed. Additional efforts included an ad in The State supplement "Your Best Life after 50", participation in Midlands Gives, an article in The Columbia Star, presentations at

local health fairs and seminars such as The Brain Health Seminar at USC. A Facebook page is also active.

Statistics:

26 presentations

1200 attendees

PROGRAM COMMITTEE

Co-chairs: Miriam Hedgepath, Sarah Mustian

Members: Roger Wilson, Zenya Udwadia, Eileen Schell

Purpose:

Encourages members to be intellectually and socially active by offering interesting activities and providing information on other community-wide programs.

Achievements:

Planned and implemented the following activities:

September: The FriendShip Kick-off Event, including exercise, stress management techniques and a yogurt parfait bar, City of Columbia Martin Luther King Center

October: "Getting To Know You" gathering of members and volunteers, Parlor of St. John's

November: Soup Social and Fall Event for Volunteers and Members, Barr Center Dining Room, St. John's

December: Decorating Christmas Tree Ornaments and Hot Cocoa, Barr Center Dining Room, St. John's

January: Member Luncheon, Lizard's Thicket Restaurant, Forest Drive

February: STEPS Program Kick-off, Barr Center, St. John's
Valentine's Social, Middleburg Condominium meeting room

March: Member Luncheon, Ruby Tuesday Restaurant, Devine Street

April: Lecture on Construction and History of Biltmore House, John Bryan, PhD, Barr Center Dining Room, St. John's

May: Lecture on Morocco, Kenneth Perkins, PhD, Barr Center Dining Room, St. John's

Statistics:

10 events

67 attendees

PREFERRED PROVIDER COMMITTEE

Interim Chair: Jane Blair

Members: Paul McCullough, Gloria Prevost, Ann Ruderman, Roger Wilson

Purpose:

Obtains the names of well-regarded service providers and encourage them to apply to be a Preferred Provider. When the application arrives in the office, a committee member visits the potential provider to check and make copies of licenses, insurance, and bonds. Later a check is made of the licensing board and the sex offenders' list before recommending the business to the Board as a Preferred Provider.

Achievements:

Office procedures to support the committee's efforts have been documented, and two volunteers have been trained to send letters and communicate with the committee. A script was written for office staff to use when talking to members about Preferred Providers.

Statistics:

4 approved Preferred Providers

A Note of Interest:

One of the providers installs grab bars and has materials to show to potential customers a wide variety of styles.

***The FriendShip's Mission is to
support older adults who choose to live in their own
homes while maintaining healthy, independent, active
and engaged lifestyles.***

2827 Wheat Street
Columbia, SC 29205
(803) 602 - 6434
contact@thefriendship.org
www.thefriendship.org