

**STAR FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
OF THE BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE: The Board of Commissioners of Star Fire Protection District will conduct its regularly scheduled Monthly Meeting at the following time and location:

DATE	TIME	LOCATION
Thursday, January 9, 2020	Regular Meeting at 7:00 p.m.	Star Fire District Headquarters 11665 W State Street, Suite B Star, Idaho

AGENDA POSTING: Agenda posted at Fire Station #1, District Headquarters and on the District website: starfirerescue.org prior to 5:00 p.m. on January 7, 2020.

ACTION ITEMS All items on the agenda that may require a vote are marked as an "Action Item". The appearance of the "Action Item" does not require that a vote be taken on this item.

1. **Call to Order:** by Chairman Moyle
2. **Roll Call – Commissioners Moyle, Martin and Murray**
3. **Approval of Meeting Agenda**
 - *Action Items
 - Motion to approve the Agenda as posted.
 - ✓ [Motion to approve Agenda as last posted is needed only when there has been a posting of additional Agenda items less than 48 hours before a Regular Meeting or less than 24 hours of Special Meeting.]
 - ✓ Amending the Agenda: Any changes/amendments after the start of the meeting should be made at this time, however, no such amendment can include any final action unless a justified emergency is declared. See SFPD Policy Code Title 4. This motion requires a good faith reason why the item was not included on the posted Agenda.
4. **Swearing in of Fire District Commissioners and Oath of Office Certificates**
 - Jared Moyle
 - Tim Murray
5. **Approval of Minutes:**
 - *Action Items
 - Regular Meeting- December 12, 2019
 - Special Meeting – December 17, 2019
 - Any changes should be made at this time.
6. **Financial Reports**
 - *Action Items
 - A) Treasurer Financial Report and Report of Fund Investments
 - B) Questions and comments from Board
 - Approval of Treasurers Report and Fund Investments:

Form of motion for approval of Treasurers Report & Fund Investments: “I move to accept and approve the Treasurer’s Report and the Fund Investments as presented by the Treasurer.”
 - Approval of Bills:

Form of motion for approval of bills: “I move that the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved.”
7. **Public Comment/Special Presentation**

8. **Staff Reports**
- A) Chairman of the Board-Commissioner
 - B) Vice-Chairman of the Board-Commissioner
 - C) Treasurer of the Board-Commissioner
 - D) Fire Chief Greg Timinsky
 - E) Firefighters Union Representative-Kelly Chadd
 - F) District Administrator - Robin Ward
 - G) White Peterson Attorney Report

9. **Committee Reports**

- *Action Items A) Impact Fee Committee - Update
- Update on progress of the proposed implementation of the following Impact Fees:
 - Ada County – All required district documents complete
 - Canyon County
 - City of Eagle

District Open Items Needed to Complete Canyon County and City of Eagle:

- Resolution Establishing Joint Advisory Committee
- Authorize Publication of Combined Public Hearing to Consider CIP and Impact Fees
- Resolution Approving CIP
- Resolution Approving Impact Fees and Policy
- Approve Intergovernmental Agreement
- Approve Intergovernmental Service Area Agreement

10. **Unfinished/Tabled Business Scheduled for this Regular Meeting:**

- *Action Items
- A) Monthly Update on Treasure Valley Fire Authority JPA by Chief Timinsky
 - B) ACCESS (Ada County City EMS System) – Update by Chief Timinsky
 - C) New Station 1 and District Headquarters Remodel Project and Bond Update
 - Staff Reports
 - Progress Update on Station Remodel by Chief Timinsky
 - Bond RFP Update
 - Review RFP Responses and Recommendation by Clearwater, Bond Counsel and District Staff
 - Consider Awarding Winning Bond Proposal and Authorizing Bond Council, Municipal Advisory and Staff to work with Awardee to Draft Bond Ordinance for Consideration at a later date.
 - D) Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St, Star, Idaho:
 - Consider approving and authorizing the Chairman to execute the “Notice of Exercise of Complete Payment Exclusive Option to Purchase City of Star Interest in Real Property” and authorize the Chief to present to the City of Star.
 - Consider approving and authorizing the Chairman to Execute the “First Amended and Reformed Agreement for Real Property Ownership” between the Fire District and City of Star and Authorize the Chief to present the agreement to the City of Star.

- Consider authorizing the Chief to Schedule a Closing Date with the City of Star and Title Company for the Real Property and Authorizing the Chairman to Execute any Related or Required Closing Documents.

11. **New Business:**

*Action Items A) Annual Election of Officers:

- Chairman
- Vice Chairman
- Treasurer
- Secretary

B) Annual Appointments:

- Fire Chief
- Attorney
- Star Fire District Development Impact Fee Advisory Committee for the City of Star, Ada County, Canyon County, and City of Eagle Impact Fees
 - Larry Osborn
 - Nate Mitchell
 - Mike Sautebin
 - Melody Smedick
 - Larry Clucas
- Impact Fee District Administrator

C) Schedule Regular Monthly Meetings (currently held the 2nd Thursday of each Month at 7:00 pm)

D) Consider Purchase of New Fire Engine:

- Chief Report of Star/Middleton Joint Apparatus Committee and Purchase Recommendation
- Consider Approving Purchase of Engine through HGAC (Houston/Galveston Area Council) and Authorizing the Chief to Execute the HGAC Interlocal Contract for Cooperative Purchasing and the Purchase of the Engine.

E) Discuss renewal of ISFCA Annual Membership

F) Firehouse Grant Award – Deputy Chief Sparks

12. **Executive Session under Idaho Code § 74-206 (1) may be held if determined necessary by the Commissioners. An executive session, at which members of the public are excluded, may be held. The following are the purposes for which the Commissioners may convene into executive session under Idaho Open Meeting Law.**

*Action Items

I.C. § 74-206 (1) (a)-(f), (i), or (j)

- To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student;
- To acquire an interest in real property which is not owned by a public agency;

- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) N/A
- (h) N/A
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement;
- (j) To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

Motion to include a designation of those to be in attendance during the executive session followed by a roll call vote.

13. **Resume Meeting**

14. **Administrative & Maintenance Division Staff Wages for 2020**

*Action
Item

- Fire Chief
- Deputy Chief of Operations
- District Administrator
- Maintenance Division Chief
- Maintenance Division Technician

15. **Announcement of Next Regular Scheduled Meeting:**
[January 9, 2020, 7:00 p.m.]

16. **Adjournment**

*Action
Item

Agenda Posting: Post agenda 48 hours in advance of regular meeting. and 24 hours in advance of special meeting.