

**GARDEN CLUB FEDERATION OF PENNSYLVANIA BYLAWS**  
**Proposed bylaw changes from the October 2017 Board meeting**

**ARTICLE V (Page 3)**

Section 2A and 2B - are currently separate sections.

Change to: Combine into one and be headed "A".

The present Section 2C then becomes Section 2B

**Section 2D** Now reads: This membership shall be available to any individual whether or not a resident of Pennsylvania. A portion (up to, and including, \$5.00) of the registration fee is waived for the State Annual Convention for all State Life Members.

Change to read: This membership shall be available to any individual whether or not a resident of Pennsylvania.

The present Section 2D becomes Section 2C

The present Sections 2E becomes Section 2D

**ARTICLE VI (Page 3, 4, & 5)**

**Section 1B #1** Now reads: Attend all Board Meetings and prepare four copies of reports.

Change to read: Attend all Board Meetings and prepare five copies of reports; retain one copy for your file.

**Section 1B #2** Now reads: Prepare four copies of a term-of-office summary for the final Board Meeting.

Change to read: Prepare five copies of a term-of-office summary for the final Board Meeting; retain one copy for your file.

**Section 2A # 7** Now reads: Consult in planning the Annual Convention.

Change to read: Consult in planning the Annual Convention and approve the date of the upcoming Convention.

**Section 2A # 8** Now reads: Attend the Annual and Board Meetings of the National Garden Clubs, Inc. and the meetings/conferences of the Central Atlantic Region.

Change to read: Attend the Annual and Board Meetings of the National Garden Clubs, Inc. and when invited, meetings or conferences of the Central Atlantic Region of State Garden Clubs, Inc.

**Section 2C#1** Now reads: Supervise and coordinate the location and arrangements for the Annual Convention and the meetings of the Board of Directors under the direction of the President.

Change to read: Supervise and coordinate the summer and fall meetings of the Board of Directors meetings under the direction of the President.

**Section 2D # 2** Now reads: Send a written copy of such minutes to the President within three weeks following each meeting.

Change to read: Send a copy of such minutes via e-mail to the President within three weeks following each meeting.

**To be added - Section 2D # 4-** Written copies of all Board Members reports shall be filed with the minutes in the GCFP Headquarters Office.

**Section 2H** Now reads: Auditing and Bonding

Change to read: Reviewing and Bonding

**Section 2H #1** Now reads: The books of the Treasurer, Financial Secretary and the investment records shall be reviewed at the end of the fiscal year by a public accountant, such Reviewer having been approved by the Executive Committee. A summarized report of the reviewed statements shall be published promptly in the Keystone Gardener.

Change to read: The books of the Treasurer, Financial Secretary and the investment records shall be reviewed at the end of the fiscal year by a public accountant, such Reviewer having been approved by the Executive Committee. A summarized report of the reviewed statements shall be published promptly in the Keystone Gardener.

**ARTICLE VII (Page 5, 6 & 7)**

**Section 3A** Now reads: Attend all Board Meetings and prepare four copies of reports.

Change to read: Attend all Board Meetings and prepare five copies of reports; retain one copy for your file.

**Section 3B** Now reads: Prepare four copies of a term-of-office summary for the final Board Meeting;

Change to read: Prepare five copies of a term-of-office summary for the final Board Meeting; retain one copy for your file.

**Sec. 4** Now reads: District Representatives on Committees

Change to read: District Representatives on the Nominating Committee

**Section 7B #4** Now reads: Be ratified by the Board of Directors at the Board meeting preceding the Annual Convention in the Odd-numbered years.

Change to read: Be ratified by the Board of Directors at the October Board Meeting in the even-numbered years.

**ARTICLE IX (page 7 & 8)**

**Section G & C:** Now reads: (B) Be empowered to transact the affairs of the GCFP.  
(C) Be responsible for operations of the GCFP.

Change to combine the two and read: (B) Be empowered to transact the affairs of the GCFP and be responsible for its operation.

The present Section D becomes Section C

**Section E** Now reads: Meet at least five times during each term of office. Attend meetings called at the direction of the President.

Change to read: Meet at least six times during each term and attend meetings called at the direction of the President.

The present Section E would then become Section D

**Section F** Now reads: Deliver written copies of all Board Meeting reports and term-of-office summary to the Recording Secretary. (One copy is to be retained for the Chairman's file. The Recording Secretary's copy shall subsequently be filed with the minutes in the GCFP Headquarters.)

Change to read: Deliver four written copies of all Board Meeting reports and term-of-office summary to the Recording Secretary. (A copy is also to be retained for the Chairpersons file. The Recording Secretary's copy shall subsequently be filed with the minutes in the GCFP Headquarters.)

The present Section F becomes Section E

The present Section G becomes Section F

## **ARTICLE XI (Page 9)**

**Section 3D** Now reads: Upon taking office:

Change to read: Upon becoming District Director Elect:

**Section 3E** Now reads: Present a written report at the Board Meetings and Annual Convention of the GCFP.

Change to read: Present a written report at the Board Meetings and Annual Convention of the GCFP. Make six copies of the report, four being given to the Recording Secretary, one copy to 1st VP, and one kept in the Directors file.

**Section 6A** Now reads: May attend meetings of the Board of Directors of the GCFP.

Change to read: Attend meetings of the Board of Directors of the GCFP.

**Section 6B** Now reads: Shall be encouraged to attend meetings of the Executive Committee of the GCFP with the District Director.

Change to read: Attend meetings of the Executive Committee of the GCFP with the District Director

## **ARTICLE XII (PAGE 10)**

**Section 1 A4** – eliminate this as it is identical to Section 1B

**Section 4** Now reads: Officers shall be installed at the close of the Annual Convention at which they are elected and shall assume their duties at the end of the Convention.

Change to read: Officers shall be installed at the Annual Convention at which they are elected, and shall assume their duties at the end of the Convention.

In all of the following, any instance where there is the word Chairman it should be changed to Chairperson and Chairmen changed to Chairpersons:

Article V Section 2A #4 & #5

Article VII Section 1, Section 3, Section 5A, Section 6A, Section 6C, Section 7A, and Section 7B #1;

Article 7B #1;

Article IX Section A;

Article X Section 2;

Article XI Section 1B, Section 1D #2, Section 3D #1 & #2, Section 4B #2.

In Article XI Section 5B change Chairmanship to Chairpersonship