

Minutes of the Sherrard Public Library District Board of Trustees

June 15, 2021 -- 7:00 PM

Call to Order: 7:00 PM.

Board Members in Attendance: Jim DeWitt, Jackie Docherty, Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Sarah Soliz and Sheryl Steele.

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of May 18, 2021, by Ruane, Second by Docherty.
2. Motion to approve the Treasurer's Reports by Ruane, second by DeWitt.
3. Motion to approve Meeting Date Ordinance 22-01 by Docherty, Second by Kindelsperger.
4. Motion to approve Non-Resident Card Services with a card application fee of \$104 using the General Mathematical Formula by Soliz, Second by DeWitt.
5. Motion to approve Fiscal Year 2021-2022 Budget by Kindelsperger, Second by Docherty
6. Motion to go into closed session to discuss Director Evaluation by Ruane, Second by DeWitt.
7. Motion to return to open session by Kindelsperger, Second by DeWitt
8. Motion to approve salary increase for the Director from \$40,500 to \$41,500 by Kindelsperger, Second by Ruane.
9. Motion to adjourn at 7:55 PM by Soliz, Second by Docherty.

Library Reports: Library circulation and numbers were strong in May even though we had a few less programs to make more time for preparing for Summer Reading. The Library Board would like to commend Tori and her staff on all their hard work during the Pandemic. We know it has been a team effort. A special shout out to Teresa Frey, our Programming Director, for her creative efforts. The Take-Home programming has been amazing!

Director Report:

- I. Summer Reading: Registration is open and kick-off was on Monday, June 14th. The number of registrations have doubled compared to last year.
- II. Clerk Opening: The library has received 24 resumes for the Clerk position and will begin interviews on June 15.
- III. Waste Removal Venders: Tori has reached out to two disposal companies, neither of them offer recycling services. We haven't had any additional charges for contamination from Republic this month but may need to consider dropping recycling if we are charged with more contamination fees.
- IV. Local Fiber Optic: The library has the opportunity to contract with The New Windsor Telephone Company to receive fiber optic. NWTC is offering faster rates for less cost than Mediacom Business with no annual contract fees or data caps.

New Business:

- I. Meeting Date Ordinance: Proposed meeting dates for FY 21-22 were approved.
- II. Non-Resident Card Services: The Board approved the annual renewal of non-resident services, with a card application fee of \$104.

- III. FY 21-22 Budget: After discussion, the Board approved the proposed budget for FY 21-22.
- IV. Director Evaluation: The Board went into closed session for discussion and completion of the annual Director Evaluation. After returning to open session, Tori was presented her Employee Performance Review. The Board approved a salary increase of \$1,000 from \$40,500 to \$41,500. Tori continues to be an outstanding Director for our library and the Board appreciates her positive leadership and enthusiasm.

The next meeting July 20, 2021, at 7 PM.

Respectfully submitted,
Sheryl Steele, Secretary