

# PARK LAKE ESTATES ARCHITECTURAL CONTROL APPLICATION

In accordance with the governing documents of your Association, all exterior improvements and/or changes from the original construction must be submitted for and approved by the Architectural Control/Review Committee (ACC/ARC). Failure to receive approval for the improvement and/or change may result in you having to remove, alter or change the improvement in order to comply with the rules and regulations of the Association. All Pool submissions will not be reviewed until a \$1,000.00 security deposit is provided to the association. Refund of all security deposits will be 7 to 10 days after the Association Inspection of the property. Please complete the application below in its entirety and return to **STERLING ASSOCIATION SERVICES, INC. (SASI) to 6842 N. Sam Houston Pkwy W Houston, TX 77064 (phone 832-678-4500, facsimile 832-604-7093 or [servicedesk@sterlingasi.com](mailto:servicedesk@sterlingasi.com))**.

Name of Owner: \_\_\_\_\_ Home/Work Phone \_\_\_\_\_

Name of Contractor: \_\_\_\_\_ Home /Work Phone \_\_\_\_\_

Property Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**No improvement will be considered and is automatically denied without the following:**

\*A site plan/ survey indicating location of the proposed improvement, providing the distance from the structure fence and/ or lot lines and easements.

\*A drawing, photograph or brochure of the improvement indicating dimensions.

\*Color swatches and samples to be used in the improvement (shingle, paint, brick, stain, siding, etc).

\*Completion of all applicable areas below of the application.

**EXTERIOR PAINT-Please include digital photo or photos of the areas needing paint.**

**ROOFING-Please include year, brand, and color name.**

**Complete all applicable areas below of the application.**

**Please circle the project from following:**

- |                                                                  |                                                        |                                                       |                                                  |
|------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> __ Exterior Paint                       | <input type="checkbox"/> __ Roof                       | <input type="checkbox"/> __ Playground Equipment*     | <input type="checkbox"/> __ Pool/Spa*            |
| <input type="checkbox"/> __ Patio (ground)*                      | <input type="checkbox"/> __ Permanent Basketball Goal* | <input type="checkbox"/> __ Portable Basketball Goal* | <input type="checkbox"/> __ Storage Bldg*        |
| <input type="checkbox"/> __ Patio Cover*                         | <input type="checkbox"/> __ Gazebo*                    | <input type="checkbox"/> __ Room Addition*            | <input type="checkbox"/> __ Siding               |
| <input type="checkbox"/> __ Deck*                                | <input type="checkbox"/> __ Arbor/Pergola*             | <input type="checkbox"/> __ Exterior Lighting*        | <input type="checkbox"/> __ Gates/ Burglar Bars* |
| <input type="checkbox"/> __ Mailbox*                             | <input type="checkbox"/> __ Storm Doors/Windows*       | <input type="checkbox"/> __ Antenna/Dish*             | <input type="checkbox"/> __ Solar Screens*       |
| <input type="checkbox"/> __ Driveway/Sidewalk (new & extension)* | <input type="checkbox"/> __ Sunroom/ Patio Enclosure*  |                                                       |                                                  |
| <input type="checkbox"/> Other _____                             |                                                        |                                                       |                                                  |

**Size of Structure:** Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

**Location of Improvement:**

- Front of House  Back of House  Left side of house (stand and face house)  Right side of house (stand and face house)

**Current Color:** What is the color of the brick/stone or siding on the house? Please include digital photo or website link.

**List of Materials with color and/or material samples or photos provided (check all applicable)**

- |                                                        |                                                        |
|--------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Base paint color _____        | <input type="checkbox"/> Trim paint color _____        |
| <input type="checkbox"/> Garage door paint color _____ | <input type="checkbox"/> Garage door trim color _____  |
| <input type="checkbox"/> Stain color _____             | <input type="checkbox"/> Fence color/material _____    |
| <input type="checkbox"/> Siding color/material _____   | <input type="checkbox"/> Roof color _____              |
| <input type="checkbox"/> Shutters _____                | <input type="checkbox"/> Window Coverings/Blinds _____ |
| <input type="checkbox"/> Other _____                   |                                                        |

\_\_\_\_ I understand the ACC/ARC will act on this request as quickly as possible in their determination regarding my application. I hereby certify that the proposed construction/ modification is in full compliance with all the Declaration of Covenants, Conditions and Restrictions and all guidelines currently adopted by the Association.

\_\_\_\_ I understand that the decisions are determined concerning only my architectural plans submitted. I am responsible to obtain whatever easements, permits, licenses and approvals, which may be necessary to improve the property in accordance with the submitted plans.

\_\_\_\_\_  
Signature of Owner / Date

\_\_\_\_\_  
Proposed Construction Date

\_\_\_\_\_  
Proposed Completion Date

**FOR OFFICE USE ONLY**

Committee Signature: _____	Date: _____	Approved	Denied
Committee Signature: _____	Date: _____	Approved	Denied