

**Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
March 21, 2016**

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, March 21, 2016 at 7:00pm at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Marty Markonic presiding. Trustees present: Christine Bates, Debra Middlebrook, David Sherman, and Stephen Waite. Also present: Amber Jordan – Clerk & Treasurer, Ian MacDonald – Attorney, Jimmy Milton - Highway Supervisor, Police Officer Michael Veeder and resident Delora Brooks. (Sign in sheet attached.)

Attorney's Report

- Stop DWI Agreement still pending.
- Other - Resident Delora Brooks asked what the outcome of the allegations regarding the police department and DWI stops. Mayor Markonic stated that after a careful review the village found that the allegations were not substantiated. The village found that the officer acted appropriately

Reports from Department Heads

- Highway/Water Working Supervisor Jimmy Milton
 - Request for two (2) temporary flag men
 - John Deere Mower needs to be purchased. The board recommended that Mr. Milton look at prices for a Scag Mower.
 - Road Signs for all streets: quote 1- \$7,169 and quote 2- \$6,168.50
- Police Officer Michael Veeder
 - February Calls Village: 29 and Town: 14
- Recreation Budget for 2015-2016 was drafted with Cheryl Katan, Stephen Waite and Christine Bates.

Committee Reports

- Debra Middlebrook
 - Followed up regarding the Street Light to be installed on South Maple Avenue.
- Christine Bates
 - Will be looking at and alternative solutions for electric supplier.
 - The school board is currently looking at option for the elementary school. The NECC is hoping to still be able to lease the building.
- David Sherman
 - Pedestrian Sidewalk Committee

Resolution to Establish a Local Pedestrian Sidewalk Committee

PREAMBLE: Sidewalks promote walking and reduce the need for parking spaces. They connect friends and neighbors as places to meet, provide a pedestrian network to shops and community facilities, and are settings for community parades and other events. Sidewalks and crosswalks contribute significantly to community life and are central to the economic vitality of our community.

WHEREAS, the Village Board's goal is to enhance walkability by improving our pedestrian system with safe routes to our library, and other public institutions, and by improving sidewalks throughout our historic district, municipal center, and business district; and

WHEREAS, the Village Board seeks funding from grants and other sources to implement these

goals, and requires detailed studies and planning documents to compete for all available funding; and

WHEREAS, the Village Board wants to involve local residents, merchants, and professionals in both the study and planning process; and

WHEREAS, the Village Board has requested assistance from the Poughkeepsie-Dutchess County Transportation Council (“PDCTC”) on a Sidewalk Inventory and Improvement Plan, and may request additional assistance from other sources as needed; and

WHEREAS, the Village Board seeks to appoint a Pedestrian Sidewalk Committee (the “Committee”) to facilitate the achievement of their goals and to actively participate in the Sidewalk Inventory and Improvement Plan as listed below;

NOW, THEREFORE, BE IT RESOLVED, that the Millerton Village Board hereby creates a Pedestrian Sidewalk Committee to be composed of members of village boards and one member selected by the Town Board to work in concert with the Village Board, PDCTC, grant writers, and other appointed experts, consultants, or departments on a Sidewalk Inventory and Improvement Plan as needed for six months or until a final detailed report can be completed.

**THE PEDESTRIAN SIDEWALK COMMITTEE RESPONSIBILITIES SHALL
INCLUDE THE FOLLOWING:**

1. Attend monthly Committee meetings and other special meetings as needed.
2. Serve as the official liaison to the PDCTC to assist with the Sidewalk Inventory and Improvement Plan, and provide input and participate in all surveys, studies and planning work as needed.
3. Research and visit places in Dutchess County and nearby areas where successful sidewalk projects are underway or have been completed, and assess their potential use for our community.
4. Organize and lead outreach efforts to build collaborative relationships with local stakeholders, community organizations, public works officials, and residents.
5. Interview residents, merchants, and property owners as needed to help determine the best approach to implement recommendations.
6. Interview contractors that specialize in sidewalk construction to determine the best approach to repair existing sidewalks and construct new sidewalks.
7. Provide square foot estimates that can be used to determine the approximate cost of sidewalk repairs and construction.
8. Recommend general construction techniques and surface materials for sidewalks.
9. Interview village committees & boards (e.g. tree commission) and work with them to generate recommendations on how to improve sidewalks and pedestrian connections.
10. Provide information to grant writers as needed for funding applications.
11. Present monthly progress reports to the Village Board and the general public, together with the PDCTC and other consultants, as needed.
12. Arrange and participate in meetings between the Village Board, New York State Department of Transportation, County, and other public agencies that could help advance the Village’s goals.
13. Based on the research findings, develop a series of recommendations designed to improve the safety of our sidewalks and enhance walkability.
14. Review and evaluate current laws and codes related to sidewalk maintenance, such as the trimming of bushes, removal of obstacles, furniture, trash cans, snow removal, and general maintenance and repair.

15. Develop, for review and adoption by the Village Board, a series of recommendations to update codes to ensure that sidewalk standards are uniformly enforced.

16. Provide the Village Board with a final report of all Task Force findings and recommendations.

The Village Board shall appoint up to five individuals to the Pedestrian Sidewalk Committee, including a chairperson. The chairperson will act as the primary liaison between the municipality and PDCTC. The Board will seek members knowledgeable in subjects related to the maintenance and improvement of sidewalks such as local law, landscape architecture and trees, and finance, and as well as property owners and merchants from the central business district. The Board may appoint anyone to the Committee that they feel can help achieve the stated goals.

The Village Board will solicit participation from interested persons for a 30-day period. Board liaisons will review candidates and conduct interviews as needed to compile a list of prospective Committee members that will be presented to the Board for approval.

MOTION MADE BY: Trustee: Christine Bates
 SECONDED BY: Trustee: Stephen Waite
 Roll Call: Martin Markonic Aye
 Debra Middlebrook Aye
 Christine Bates Aye
 David Sherman Aye
 Steven Waite Aye

- Stephen Waite
 - Recreation Committee met last Thursday. The committee is looking at meeting on the first Monday of each month.
 - Soccer Goals are \$3,400 per set.
 - Infield Mix needs to be purchased. Rate of \$62 per ton including delivery.
 - Emergency Services Day - Exploring the possibility of having a day when fire trucks and police vehicle are out for people to see.

Abstract 2015-2016: Vouchers #2016352 to #2016391

General Fund \$ 17,164.36

Water Fund \$ 23,968.37

Motion made by Trustee Sherman approved to pay the Abstract 2015-2016: Vouchers #2016352 to #2016391 from the General Fund in the amount of \$17,164.36 and from the Water Fund in the amount of \$23,968.37 once the board has signed all vouchers. All five (5) board members in attendance approved and motion was passed.

Treasurer’s Report (Period Ending 02/29/2016)

	BALANCE 02/01/16	RECEIPTS	DISBURSED	BALANCE 02/29/16
Trust and Agency	\$7,942.34	\$23,186.18	\$22,697.38	\$8,431.14
Accounts Payable	\$97,974.59	\$90,244.39	\$82,811.23	\$105,407.75
General Fund Savings	\$358,304.90	\$96,831.67	\$76,503.33	\$378,633.24
Water Fund Savings	\$68,076.52	\$30,228.76	\$36,927.24	\$61,378.04
Water Reserve Fund	\$13,201.95	\$1.57	\$0.00	\$13,203.52
Capital Reserve Fund	\$49,474.22	\$5.88	\$0.00	\$49,480.10
Planning Board Escrow	\$7,248.88	\$1,000.00	\$0.00	\$8,248.88
Capital Projects-Recreation	\$5,022.17	\$0.40	\$0.00	\$5,022.57

Health Insurance				
Deductible	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$607,245.57	\$241,498.85	\$218,939.18	\$629,805.24

REVENUE - EXPENSE REPORT

An 2015-2016 Expense Report has been submitted to include expenses through **3-21-2016**

An 2015-2016 Revenue Report has been submitted to include revenue received through **3-21-2016**

Motion made by Trustee Sherman approving the Treasurers Report for period ending 2/29/2016 as presented, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

Clerk

- Bulk Trash Day – April 16, 2016
- Organizational Meeting – April 4th, 2016
- Workshop Meeting – March 28, 2016 @ 6pm
- Job Descriptions – It is the Clerk’s recommendation to the Village Board to re-evaluate job descriptions. The board discussed the possibility of restructuring jobs and/or departments.

Adjourn

Motion made by Trustee Sherman to adjourn the meeting at 9:45pm, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

Respectfully Submitted,

Amber Jordan
Clerk - Treasurer