

# My Li'l Wranglers Childare Contract



Updated for the school year 2017-2018

This contract may be viewed anytime by going to [www.mylilwranglers.com](http://www.mylilwranglers.com)

You must also fill out the State of Texas Admissions form found on our website

## The Parent Agrees:

1. To pay an annual supply fee of no more than \$120 per family per school year and a registration fee of \$100 for first time families. Fees will be prorated when a family signs up after the school year has started. Spots will be filled on a first come, first serve basis. Receipt of required paperwork and your supply fee will secure your spot. Supply fees will be paid on August 1st. Students enrolling in only the summer session will pay a \$40 supply fee.
2. My Lil Wranglers counts on your tuition so obligations can be met. Therefore, your tuition is due even if your child misses 1, 2, 3, 4, or 5 days in a week Also, our weekly, monthly, and yearly tuition is calculated with the assumption we will be open year-round with the exception of the scheduled closings on our yearly calendar. Therefore, your tuition will always be the same unless we have to close on a day not listed. In the event of a nonscheduled closing, you will receive a credit based on your average daily rate. Scheduled closings can be viewed on our calendar at [www.mylilwranglers.com](http://www.mylilwranglers.com)
3. **The parent agrees to pay the provider on the Friday preceding care if paying weekly or on the last day of the month preceding care if paying monthly.** Tuition is considered late at 9:00 am on Monday and a \$20 late fee will be assessed. A \$30 fee for bad checks will be assessed.
4. The parent agrees to drop the child off not before 6:30 am and not after 11 am. You will be responsible to pack and provide a nutritious lunch for the child each day.
5. Inclement Weather – Closings due to inclement weather will correspond with the decisions made by the administration at Keller ISD. If Keller ISD modifies their schedule due to inclement weather, My Lil Wranglers will do the same. Information on school closings can be found at [www.kellerisd.net](http://www.kellerisd.net), [www.mylilwranglers.com](http://www.mylilwranglers.com) , or it will be announced on television by Keller ISD.
6. If this facility is required to close due to inclement weather, payment is still required
7. **The parent agrees to pay an overtime rate of \$20 per hour per child when the child/ren is picked up late without due notice.** This late fee may be waived or adjusted if prior notice (24 hours) and arrangements have been agreed upon between Parent and Provider.
8. To have backup childcare arranged for scheduled facility closings. This can be an issue on weather days and scheduled closings.
9. To submit a statement certifying your child's immunization record, a listing of special health needs, and the name of your child's physician.
10. **Your child must have or be in the process of obtaining all immunizations at the medically appropriate times according to state law. Per state law, each child must visit the doctor within 30 days of their 4th birthday to obtain physical, update immunizations, and obtain a hearing and vision screen.**
11. Provide a list of people authorized to pick up your child. You may allow somebody not on the list to pick up your child by making a statement in writing (who, when, etc.). In an emergency, a phone call authorizing somebody to pick up your child will be allowed. For your child's protection, proper identification will be required for anybody to remove a child from this establishment.
12. To notify your building in case of illness and the decision to keep a sick child home.
13. To bring your child rested with a nutritious cold lunch no later than 11 am. The child should be appropriately dressed for cold weather, hot weather, and school activities.
14. To refrain from bringing candy, gum, and toys with your child unless it is a special occasion (Party or Resting Toy).

15. At any time, you may contact the local Child Care Licensing Office located at 1501 Circle Drive STE 110 in Fort Worth, TX. The phone number is (817) 321-8604. You may ask for our most recent Licensing inspection report and/or questions about the Minimum Standard Rules for Licensed Child-Care Centers. If you suspect child abuse, you may dial the FPS Child Abuse Hotline at 1-800-252-5400. You may obtain information regarding other operations in this area by accessing [www.txchildcaresearch.org](http://www.txchildcaresearch.org)

## The Provider Agrees:

1. To provide childcare services for the above-named child during the following hours. Our facility is open from 6:30 am – 6:00 pm Monday – Friday. The hours for the nursery will be determined based on parent need and agreed upon in the contract.
2. Scheduled closings for holidays and building maintenance can be found on our calendar at [www.mylilwranglers.com](http://www.mylilwranglers.com)
3. To have a clear background check on all individuals working with your child including volunteers. Parents wishing to volunteer must have a clear background check.
4. To provide Morning and Afternoon snack. You will provide lunch each day.
5. To provide a safe environment for the children.
6. To provide appropriate activities and toys for the children.
7. To communicate with the parent about the needs and achievements of the children
8. Newsletters will be sent home weekly with important information regarding our program.
9. To apply a “Love and Logic” approach to discipline. Corporal punishment will not be utilized in this facility. Timeout will not be overused, but may be used when appropriate. Timeout shall never occur for longer than one minute per age of child. (example - a 3 year old may have a time-out that lasts no longer than 3 minutes)
10. To have an emergency plan available. This plan is available in the kitchen for parent review.
11. To observe all children for symptoms of illness and abuse as per state law.
12. **Children with an oral temperature of 101 degrees or with symptoms such as diarrhea or vomiting will be isolated from the group and parents will be called to come pick up the child. Children that become sick with a fever must be isolated from the group for a 24 hour period.** (example – If a child is sent home at 2:00 pm with a temperature, that child may not re-enter this facility until 2:00 pm the next day)
13. If a child is seriously injured or becomes seriously ill, I will administer CPR and/or appropriate first aid until EMT's arrive. I will call “911” immediately for assistance. I will call parents as soon as possible with information deemed from paramedics.
14. If any child shows evidence of abuse, the Department of Family and Protective Services will be notified as per State Law.
15. To provide the parent with a social security number or tax ID number and a statement including all fees paid for daycare expenses
16. To meet with you about any concerns you may have between the hours of 8:00 am and 5:30 pm by appointment. You may call Dawn Wilson at 817-692-2066 to schedule an appointment.
17. To provide a rocking chair to feed you infant in our infant room.

## Both Parent and Provider Agree:

1. On the My Lil Wrangler Guarantee! once we agree on a rate, your tuition will never raise for comparable services! It is normal for our rates to change each year, but your rate will be locked in. It can only go down! This does not apply to any tuition increases that incur due to services added to the curriculum program. This also does not apply if any legislation passes that would increase the cost to provide services.

- 2 That childcare will not be provided if the child or provider shall be considered to be too ill to receive or provide care. In order to protect the children from communicable disease, a child with an oral temperature of 101 degrees or higher will not be eligible for care for a 24 hour period of time
- 3 That the Provider will give at least 30 days notice of any planned, temporary closings.
- 4 That a minimum notice of 10 working days is given by either the parent or provider to terminate this contract or change the terms. If the contract should change, you will receive an amended contract with the changes and/or additions highlighted.
- 5 All contracts are valid from the first day of enrollment until the contract is terminated by either party with a minimum of a ten day notice. Tuition must be paid in advance for your child to attend this facility. In the event you can not pay your tuition, services may be discontinued immediately.
- 6 Parents may visit or call at any time during normal child care hours to discuss or check on their child/ren. For sensitive situations or disagreements with the items in this contract, you may schedule an appointment with the director between the hours of 8 am – 5:30 pm.
- 7 This facility provides mid-morning snack and afternoon snack. Parents may drop their child off as early as 6:30 am well fed and will provide a cold lunch for their child that includes healthy choices. These meals should be balanced and may not include candy, carbonated beverages, or drinks that contain red dye.
- 8 House Bill 2086 has designated all daycare centers gang-free zones. We are required to inform our families that any gang activity within 1000 feet of this facility is a violation of this law and will be subject to increased penalties under state law.

My Lil Wranglers offers two ways to pay . Everybody signs up for auto pay. We will run your credit card on Friday preceding care for weekly customers. We will run your credit card on the 1<sup>st</sup> of the month for monthly customers. Due to the costs and labor associated with running credit, the rate for credit is about 4% higher. Customers can receive a 4% discount on daycare costs by using check, debit, or cash on Friday preceding care for weekly customers and by the last day of the month preceding care for monthly customers. When we run credit cards, all cards, including debit cards, are run as credit. We do offer discounts to Military families, teachers, and families with multiple children enrolled full-time. Ask Dawn about any discount you may qualify for.

## 2017-18 Rate Charts

2017-18 Weekly Rate Table								
	5 days		4 days		3 days		2 days	
	credit card	early pay	credit card	early pay	credit card	early pay	credit card	early pay
Four by 9-1-17	\$ 190.00	\$ 180.00	\$ 175.00	\$ 165.00	\$ 146.00	\$ 140.00	\$ 100.00	\$ 95.00
Three by 9-1-17 must be potty-trained	\$ 210.00	\$ 200.00	\$ 190.00	\$ 180.00	\$ 146.00	\$ 140.00	\$ 100.00	\$ 95.00
18 - 35 months	\$ 225.00	\$ 215.00	\$ 205.00	\$ 195.00	\$ 146.00	\$ 140.00	\$ 100.00	\$ 95.00
12 - 17 months	\$ 245.00	\$ 235.00	\$ 220.00	\$ 210.00	\$ 146.00	\$ 140.00	\$ 100.00	\$ 95.00
0-11 months	\$ 295.00	\$ 285.00	\$ 265.00	\$ 255.00	NA	NA	NA	NA
Before and After Care	\$ 160.00	\$ 150.00	\$ 145.00	\$ 135.00	\$ 95.00	\$ 90.00	\$ 65.00	\$ 60.00

2017-18 Monthly Rate Table								
	5 days		4 days		3 days		2 days	
	Credit Card	early pay	Credit Card	early pay	Credit Card	early pay	Credit Card	early pay
Four by 9-1-17	\$ 785.00	\$ 755.00	\$ 725.00	\$ 695.00	\$ 615.00	\$ 590.00	\$ 410.00	\$ 395.00
Three by 9-1-17 must be potty-trained	\$ 875.00	\$ 840.00	\$ 785.00	\$ 755.00	\$ 615.00	\$ 590.00	\$ 410.00	\$ 395.00
18 - 35 months	\$ 940.00	\$ 905.00	\$ 855.00	\$ 820.00	\$ 615.00	\$ 590.00	\$ 410.00	\$ 395.00
12 - 17 months	\$ 1,030.00	\$ 990.00	\$ 920.00	\$ 885.00	\$ 615.00	\$ 590.00	\$ 410.00	\$ 395.00
0-11 months	\$ 1,250.00	\$ 1,200.00	\$ 1,120.00	\$ 1,075.00	NA	NA	NA	NA
Before and After Care	\$ 680.00	\$ 650.00	\$ 615.00	\$ 585.00	\$ 410.00	\$ 390.00	\$ 275.00	\$ 260.00

## Auto Pay Authorization

Parent Name \_\_\_\_\_

Student Name(s) \_\_\_\_\_

Tuition Rate for 2017-18 School year is \$ \_\_\_\_\_ per \_\_\_\_\_ if paid early. Tuition rate will be  
week or month

\$ \_\_\_\_\_ per \_\_\_\_\_ if My Lil Wranglers run your credit/debit card automatically.  
week or month

### Debit/Credit Card Authorization – Debit/Credit Card Payments

If there is an outstanding balance on my account on Monday preceding care for weekly customers or on the 1<sup>st</sup> of the month for monthly customers not before 9 am, I authorize My Lil Wranglers to run my credit or debit card to clear up the outstanding balance due. When My Lil Wranglers runs your credit/debit card, we will charge for current tuition and supply fees if applicable. **I understand that both debit and credit cards will be run as credit and subject to the surcharge agreed upon in this contract. I understand that if I pay before this date by debit, check, or cash I can avoid the fees associated with using a credit card.**

As per the contract, My Lil Wranglers has a yearly supply fee of no more than \$120 per family and requires a 2 week notice to end the contract. In the event that there is a balance due at the end of the contract due to unpaid tuition and/or unpaid supply fees (including tuition due if ending the contract without providing a two weeks notice), I agree that My Lil Wranglers has the authority to charge the remaining balance on my account on the credit or debit card below.

Card Type    Visa    Mastercard    Discover    Card # \_\_\_\_\_    Exp Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_    Date \_\_\_\_/\_\_\_\_/\_\_\_\_ 20    CVC \_\_\_\_\_

# My Lil Wranglers Childcare Contract

4470 Keller Hicks Road	Fort Worth	817-692-2066	sdawnwilsonmlw@aol.com
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Our calendar is on our website. Any closings due to inclement weather can be found at [www.mylilwranglers.com](http://www.mylilwranglers.com)

This contract is entered into by and between the parent \_\_\_\_\_

Of \_\_\_\_\_, Texas  
 Address City State Zip

Hereinafter "Parent" and My Lil Wranglers Too of 4500 Keller Hicks Road, Fort Worth, Texas 76244

Hereinafter the "Provider" for the purpose of securing arrangements for childcare of the children below on the designated days for the agreed tuition rate.

Place the name of your children below and the days place an X in the boxes where you will need care.

- I wish to pay  Monthly due on or before the last day of each month  
 Weekly paid in advance every Friday.

\_\_\_\_\_  
 Child's Name Birth Date  Mon  Tues  Wed  Thurs  Fri \$ \_\_\_\_\_  
 Rate

\_\_\_\_\_  
 Child's Name Birth Date  Mon  Tues  Wed  Thurs  Fri \$ \_\_\_\_\_  
 Rate

\_\_\_\_\_  
 Child's Name Birth Date  Mon  Tues  Wed  Thurs  Fri \$ \_\_\_\_\_  
 Rate

Add up all the rates for children in this contract. This will be the amount of your installment \$ \_\_\_\_\_  
 Installment

Our supply fee is \$120 and is due on the 1<sup>st</sup> day of August each year. Registration fees are prorated based on admission date. October \$100 December \$80 February \$60 April \$40 June \$20 \$ \_\_\_\_\_  
 Supply Fee

### Important Phone Numbers – Check the phone number you want us to call first

Primary Contact \_\_\_\_\_  \_\_\_\_\_   
 Name and Relation to Child Daytime number Cell Number

Secondary Contact \_\_\_\_\_  \_\_\_\_\_   
 Name and Relation to Child Daytime number Cell Number

Emergency Contact \_\_\_\_\_  \_\_\_\_\_   
 Name and Relation to Child Daytime number Cell Number

By initialing here, I acknowledge that registration and supply fees are non-refundable.

By initialing here, I acknowledge that the contract requires a two week notice to end this contract.

By initialing here, I acknowledge that my tuition must be on time. In order for us to meet our obligations in a timely fashion, which includes paying your teacher on time, it is very important that all tuition is timely. For this reason, tuition is due **BEFORE** Monday if paying weekly and **BEFORE** the first of the month if paying monthly.

**A \$20 late fee will be assessed for tuition not received at that time.**

- By checking this box, I confirm that my State of Texas Admission Information is on file at this school. If I am a returning student, I confirm that my address, phone numbers, and email addresses are unchanged.
- By checking this box, I confirm that I have read the operational policies on this contract. These policies are readily available to peruse on our website at [www.mylilwranglers.com](http://www.mylilwranglers.com). I agree that the provider and the parents are bound by the terms of his contract.

**Signature of the Parent** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of the Provider** \_\_\_\_\_ **Date** \_\_\_\_\_