

Put-in-Bay Township Port Authority
Regular Board Meeting - December 12, 2015
Put-in-Bay Township Building 8:00am

Meeting called to order at 8:03am ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Sharon Gray, Karl Schmidlin, Rosann Keiser

Review minutes from November, 2015 meeting.

Motion to Approve: Karl Schmidlin

Second: Patrick Myers

Motion passed with no objection.

Correspondence:

Lisa Brohl from the Put-in-Bay Township Park District and the Reitz Engineering Firm both sent letters addressing the SLL for Massie Cliffside Preserve. They are trying to get the existing dock into compliance with the Army Corp of Engineers and ODNR. The Port Authority will send a letter stating that we do not oppose the proposal for the SLL. When the Army Corp of Engineers and ODNR approve the SLL, the Put-in-Bay Township Port Authority will then approve a Resolution for this SLL.

Lisa Brohl sent a letter addressing the Lake Erie Islands Water Trails and asking the Board to consider public lake access for canoes on the south end of PIB airport property. The Lake Erie Water Trails Guides defines paddling routes with public access sites and safety information. The board is very favorable to the idea, but will need to post liability signs and a set of rules. The board will discuss the idea further at the January 2016 meeting.

Karl Steuk sent an informational letter, with the current rate changes for the Glendale Arizona Airport. Their rates are set up a little differently than Put-in-Bay. It's always good to see how other airports conduct business.

An e-mail was sent from the PIB Property Owners Association endorsing the appointment of the new PIB Village Police Chief Michael Frank.

Public Participation:

There was public discussion about the new coyote decoys posted along the runway. They seem to help a little as long as they are moved frequently.

Pilot Association:

Vouchers and payroll for November 2015 to be approved:

Motion to pay the bills: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Motion to pay payroll: Karl Schmidlin

Second: Patrick Myers

Motion passed with no objection.

Financial Reports:

- a. Revenues & Disbursements were reviewed. The County overpayment dollars will be moved from Misc. income to Inter-governmental Income.
- b. Revenues & Disbursements year comparison.
- c. Past Due Middle Bass Account was paid 10/10/2015 as well as the finance charges.
- d. A call will be made to Griffing Airlines regarding their account.

Motion to Pay the Put-in-Bay Township \$5000 toward our \$22,525 debt: Sharon Gray

Second: Karl Schmidlin

Motion passed with no objection.

Roll call: Ms. Gray yes, Mr. Myers yes, Mr. Schmidlin yes.

Marine & Harbor:

Mooring Buoy contract has been reviewed in detail. Revenue is down in the last several years, likely due to increased availability of dockage, i.e. Middle Bass State Park Marina, Miller Marina, The Keys and the PIB Downtown Dock improvements

The Boardwalk would like to adapt to the changing market. A lawsuit back in 1993 decreed that 37 property owners (Put-in-Bay Mooring Buoy Owners Association) have the right to a mooring buoy free of charge on a first come first serve arrangement. These property owners could not sell this right or pass it onto their heirs. Many of the property owners are no longer around and using this legal right. There are 80 mooring buoys now and the question needs to be explored legally if we can take 20 of the buoys and offer them to island boat owners for a rental fee for seasonal use. This would be done on a lottery type system. This would be revenue generating for the mooring buoys and they will be offered to the island residents. The board will discuss details of a new mooring contract that's with the Boardwalk, at the January 2016 meeting.

The ODNR Dredging Grant needs to be updated and corrected before it can be submitted again. The ODNR Watercraft did not offer the grant dollars in 2015 and we are not sure if they will offer the grant dollars in 2016. The announcement will be made at the beginning of 2016.

Rosann will monitor the website for the announcement. A call will be made to John Matricardi, Engineer who surveyed and wrote up the dredging estimate in 2014. The ODNR stated the estimate was too high for the area. We will ask John to estimate the dredging area again and make the appropriate corrections. The grant also needs a signed agreement with the Township to accept the dredging materials. This signed agreement was not included in the last grant.

Airports:

The ACIP meeting with FAA and ODOT was held December 7, 2015. Plans were discussed for: Put-in-Bay Airport needs, which was the possibility to build a public use hangar and Wildlife Study. Tree Obstruction removal was also discussed, but more details need to be worked out.

Middle Bass Airport needs runway cut and patch and crack seal.

North Bass Airport runway will need attention in the next few years. The board will need to talk with ODNR and how they can financially help with the runway. ODNR purchased property on North Bass years ago which lower our tax base. ODNR has in the past given PIBTPA dollars to assist with the airport maintenance, but stopped several years ago.

Old business:

The Board approved the 2016 meeting schedule.

The Environmental Covenant for Middle Bass Wetlands was reviewed by Mr. Savidge, LPA and approved after a few changes were made. The Covenant will be sent to the Ohio EPA for their review and approval.

Motion to Authorize Patrick Myers, Chairman to Execute an Environmental Covenant for Middle Bass Island Airport Wetland: Patrick Myers

Second: Karl Schmidlin

Motion passed with no objection.

Roll Call: Mr. Myers yes, Ms. Gray yes, Mr. Schmidlin yes

The Put-in-Bay Parking Permits has approximately 25 signed up at this time.

Legends Construction vehicles were asked to park across the road from the terminal, so as not to use up island resident spaces.

The new six coyote decoys are placed around the airfield. They will need to be moved frequently for them to be effective.

New Business:

The Legends Construction Company is using a 110' tall crane on the construction site near runway 21. They were supposed to fill out and file a Part 77 form with the FAA for the crane before construction started. We notified them and they immediately filed the form. They also needed an orange flag and light on the top of the crane. They are now compliant.

There is also a hole in the Tri-Motor Drive that is getting larger from all the construction truck traffic. A letter will be sent to Legends Construction alerting them to the damage being done and ask them to repair the road after the construction project is near completion.

The Submerged Lands Lease for PIB Port Authority enforcement arm has no authority, but there is a possibility that this board has the ability to implement a non-compliance fee to property owners. This could help us if we are drawn into a lawsuit.

The board would like to encourage local dog owners to walk their dogs along the runway to help deter the geese from landing. The dog owners will need to stop at the Port Authority office to receive some guidelines where to walk and carry a hand held radio to hear the aircraft pilots landing and departing from Put-in-Bay. A box of dog treats will be in the office to reward the four legged friends for their help.

The Put-in-Bay terminal soffit and overhang fascia is coming off due to high winds from the fall. The cost of repairs is approximately \$2000; this fee includes the rental of a lift. Patrick Myers hired Duff Spatafore to repair the damaged area.

**The next Meeting is Wednesday January 6, 9:00am Put-in-Bay Township building.
Organizational Meeting**

Motion to adjourn: Sharon Gray
Second: Karl Schmidlin
Motion passed with no objection.

Meeting adjourned at 9:20am

Approved by: _____ Date: _____

Second: _____ Date: _____