



Forest Grove Board of Fire Commissioners April 24, 2018 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Co Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- X Thomas Bellone Sr. - Treasurer
- __ Joseph Scapellato - Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Communications

None

4. Bills against the Commission (refer to file for list of all bills paid)

A motion to pay all bills was made by Mykola Myronowskyj and was seconded by Andrew Bellone Jr. Please refer to the attached report.

5. Treasurers Report

It was discovered that building maintenance funds were being used on purchases of materials for the new building. This building was being build under a donation from the Capozzi family, it is believed that there are still funds in that account. IT was determined that the Fire Company was to reimburse the Board of Fire Commissioners a total of \$1,734.66 for the building, and that this reimbursement will be credited to the building maintenance budget.

A new policy was adopted by the Board. In order to minimize the chance for errors when paying the bills, checks that are issued will be attached to the PO and supporting documentation at the time that the checks are issued. The treasurer will review the checks before the signatures are completed and make sure that they are accurate before the bookkeeper leaves the building. Any changes will immediately be made.

A motion to accept Treasurers report as read was made by Samuel Scapellato and was seconded by Mykola Myronowskyj.



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6. Old Business

Chief Allonardo is exempt from completing the FDS for 2018. Per an e-mail received from the county clerk, volunteer fire chiefs are no longer required to complete the FDS. Dennis Allonardo's FDS is set to inactive and he is unable to complete the form even if he desired to do so. A copy of the e-mail and the account page were printed and put into the FDS file.

The Board discussed purchasing a new bio-metric door lock to eliminate the need for keys. Mykola Myronowskyj will be looking into this, however this work is currently tabled as he is working on the new command vehicle.

Financial Disclosures were ready to file on April 5th 2018. On 4-9-18 Mr. Myronowskyj scheduled all filers to come to the Commissioner's office so that he can assist them with the filing of the Disclosures if needed. All Commissioners are in compliance and have filed the 2018 FDS forms with the State. Copies are in the Commissioner's office.

7. New Business

Joseph Scapellato reached out to vehicles for veterans to donate the old command car. As soon as the new command vehicle contracts are signed, the Board of Fire Commissioners will be donating this vehicle.

The 2018 Command vehicle has been added to the agenda for the May 9th, 2018 Local Finance Board Meeting at the DCA building in Trenton, NJ. Ed Paul and Mykola Myronowskyj will attend to plead our case to the LFB for approval of the purchase.

8. Public Comments

Chief of the Fire Department: Not present.

President of the Fire Department: Not present.

Others: None

9. Adjournment

A motion to adjourn the meeting was made by Mykola Myronowskyj and was seconded by Andrew Bellone Jr. The meeting was adjourned at 19:19.

Respectfully Submitted,

Mykola "Nick" Myronowskyj

Secretary

Board of Fire Commissioners, District 4

Township of Franklin, Gloucester County NJ



Forest Grove Board of Fire Commissioners April 24, 2018 - Meeting Minutes

6:24 PM
04/24/18
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of April 30, 2018

	Apr 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-17,192.19
Newfield Savings 9924	413,650.42
Total Checking/Savings	396,458.23
Total Current Assets	396,458.23
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
Total Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,386,600.23
LIABILITIES & EQUITY	
Liabilities	444,098.52
Equity	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	-122,081.92
Net Income	67,926.00
Total Equity	942,501.71
TOTAL LIABILITIES & EQUITY	1,386,600.23



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6:23 PM

04/24/18

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of April 30, 2018

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	04/24/2018	11724	Action Uniform Co	0.00
Bill Pmt -Check	04/24/2018	11747	Advance Treads, Inc.	0.00
Bill Pmt -Check	04/24/2018	11746	Comcast (Xfinity)	0.00
Bill Pmt -Check	04/24/2018	11745	Comcast 569	-205.47
Bill Pmt -Check	04/24/2018	11744	Dennis Allonnardo	-170.75
Bill Pmt -Check	04/24/2018	11743	Diamond Tool	-1,196.55
Bill Pmt -Check	04/24/2018	11742	DTA Solutions LLC	-110.00
Bill Pmt -Check	04/24/2018	11741	Fire Apparatus Repair Inc.	-1,511.92
Bill Pmt -Check	04/24/2018	11740	Fireground Operation Training	-3,890.00
Bill Pmt -Check	04/24/2018	11739	Forest Grove Fire Co	-2,352.96
Bill Pmt -Check	04/24/2018	11738	Glenn Insurance, Inc.	-4,146.00
Bill Pmt -Check	04/24/2018	11737	MAC DONALD COMMUNICATI...	-159.98
Bill Pmt -Check	04/24/2018	11736	Major Petroleum Ind.	-803.81
Bill Pmt -Check	04/24/2018	11735	Mes PA	-139.90
Bill Pmt -Check	04/24/2018	11734	MRA Mobile Truck & Trailer Re...	-3,609.85
Bill Pmt -Check	04/24/2018	11733	Nat Alexander Company, Inc.	-160.00
Bill Pmt -Check	04/24/2018	11732	Pizza Joe's	-196.85
Bill Pmt -Check	04/24/2018	11731	Staples	-362.81
Bill Pmt -Check	04/24/2018	11730	Star Cross Fire Dept	-260.00
Bill Pmt -Check	04/24/2018	11729	T & J Rescue Enterprises LLC	-1,240.00
Bill Pmt -Check	04/24/2018	11728	TransUnion	-25.00
Bill Pmt -Check	04/24/2018	11727	Vineland Ace Hardware	-1,307.19
Bill Pmt -Check	04/24/2018	11726	Vineland Auto Electric	-4,251.26
Bill Pmt -Check	04/24/2018	11725	Weber's Power Equipment Inc.	-402.65
Bill Pmt -Check	04/24/2018	11750	Action Uniform Co	-227.00
Bill Pmt -Check	04/24/2018	11749	Advance Treads, Inc.	-151.50
Bill Pmt -Check	04/24/2018	11748	Comcast (Xfinity)	-6.00
Total Newfield Na Bk 0505				-26,887.45
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-26,887.45