

**REQUEST FOR HOME/PROPERTY IMPROVEMENT APPLICATION
ARCHITECTURAL REVIEW BOARD
ESTATES ON LAKE MILLS HOMEOWNERS ASSOCIATION, INC.**

To protect each homeowner's rights and property values, homeowners considering improvements or alterations (including, but not limited to: patio enclosures, fences, pools, exterior color changes, landscaping, etc.) to their home or property must submit a Request for Home/Property Improvement Application (this form) to the Architectural Review Board (ARB) **PRIOR to beginning work**. Receipt of county approvals does not constitute approval by the Association and is not approval for you to begin work. The ARB reserves the right to investigate applications and inspect material prior to processing the request. If any change is made that has not been approved by the ARB, the Board of Directors has the right to require you to remove the improvement from your property.

Please read and understand all regulations specified under the Estates on Lake Mills Covenants and Bylaws (available on website). Applications, which do not provide sufficient detail, will not be approved.

Please complete this form in detail and submit to **Pinnacle Property Management, 1511 East SR 434, Suite 3001, Winter Springs, FL 32708 (407-977-0031 ext 300)**. *All Home/Property Improvement applications need to be received by the first of the month in order to be accepted and reviewed at the ARB monthly meeting, which will be posted each month at the front gate.*

Owner's Name: _____ Home/Cell Phone: _____

Address: _____

Description of proposed improvement (*continue on separate sheets, if necessary*):

Materials: List all types of materials to be used for improvement, and other pertinent descriptions, including but not limited to: screen type and color, cement/stucco, ALL landscaping changes, wood types, fence type, electrical/pipe, etc. Attach a detailed drawing or survey depicting all proposed additions and/or changes, including all dimensions of improvement. For all exterior home painting, please specify paint type and color for the primary walls, fascia, window trim/banding, doors, accents, etc. and attach samples with this application. If you are proposing exterior color changes, you must attach color chips or samples, and paint at least a 4' x 4' section of your house that is visible from the road. (*Continue on separate sheets, if necessary*).

Who will perform the work on this improvement? _____

Are Seminole County permits required (**Y or N**)? _____ Date permits were obtained: _____

*******By submitting this form, I agree not to begin work until I have received written approval*******

Signature of Homeowner: _____ Date: _____

Received By: _____ Date: _____

ARB Committee decision (**Approved or Denied**): _____ Date: _____

ARB Comments:
