

NCRTAC Executive Council Meeting

April 5, 2023
Teleconference

Members present: Sara Steen, Gina Brandl, Linda Vollmar, Corey Smith, Amanda Tabin, Kelly Bremer, Rachel Wilhelm, Liz Kracht, Dr. Michael Clark, Del Horn, Steve Bakos, Chris Keller, Jason Keffeler, Mark Schroeder

Recorder: Michael Fraley

Call to order	Meeting was called to order by Brandl. A quorum is present (14/17)
Correspondence	None
Minutes	Motion by Keffeler to approve the December 22, 2022 minutes as corrected. Second by Horn. Unanimously approved.
Expenses	<ol style="list-style-type: none">1. Michael asked the NCRTAC to purchase a new laptop for RTAC Coordinator use. \$699.002. Michael asked if the RTAC Coordinator travel budget line could be increased by \$1200.003. Michael asked for approval for reimbursement of expenses related to registration and travel to the WI Active Threat Integrated Response conference in Oshkosh.4. Additional committee expenses will be submitted and after 4/14 Gina and Sara will be authorized to approve a member project grant process.<ol style="list-style-type: none">a. Michael will check with Margaret to be sure our process is still acceptable to DHS. <p>Motion by Horn to approve budget changes as noted. Second by Tabin. Unanimously approved.</p>
Bylaws	No further changes to the bylaws are noted. The draft is posted and will be voted on by the membership in May.
Other Business	<ol style="list-style-type: none">1. The NCW HERC is accepting applications for their contractor positions.2. Still waiting to hear how DHS plans to replace Robbie. DHS is considering reorganizing the regions but this is not scheduled to be discussed until Spring of 2024.3. Conference planning is going well. Registrations are at 92 in-person and 40 online.
Future agenda items	None
Adjourn	Adjourned by Brandl.