

Marengo Village Council

P.O. Box 310

Marengo, OH 43334

Minutes of the Council Meeting on January 11, 2017 at 7:00pm

Meeting was called to order by Mike Baker with council members Cherri Burwell, Earl Bennett, Robert Beck, Ron Margraff, John Brent and Becky Margraff present.

Minutes: Cherri Burwell moved to approve the minutes Becky Margraff seconds. Motion passes.

Bills: Cherri Burwell moved to pay all bills Robert Beck seconds. Roll Call 6 yes 0 no. Motion passes.

Public: Lauri Lovell from Big Walnut Joint Fire District is here. Lillian Whited presented a petition signed by Marengo residents requesting a repeal of the Village 1% income tax. There were 27 signatures at that time on the petition.

Plan 4 Land: Joe Clase from Plan 4 Land reviewed information with Council about projects that he is working on in the Village, such as Natural Works grant and CBDG grant; funds which are helping construct the park. He went over a Business Registration Form with Council and the fees. He has created a packet the Village would give to all business owners. It would include information that would help business owners be in compliance. The Village would be working with the Big Walnut Joint Fire District.

Council discussed: Occupancy permits and requirements, the Business Registration Form, making sure Village of Marengo's zoning code is met, the zoning code and the need to enforce zoning code, how the Business Registration form may help future businesses get help from the County Development office.

Earl Bennett would like to have local businesses review the packet to see what they think before the Village implements, there was discussion by Council. Council discussed with Joe Clase what would be in the packet and what is required by businesses and different zoning requirements for current structures, additional structures and adding to a current structure. Some of the documents included in the packet are structure permit, signage permit, state occupancy permit (information for business owners) etc. Council discussed the need to add a check box stating drawings are attached and if drawings are required for current businesses and businesses that are approved are required to submit drawings if they don't modify the building. Council reviewed some of the zoning code and the need to update it. Council discussed if the Business Registration Form is the same as a zoning permit or if the form should just be a Business Registration Form and there be an additional zoning permit. Council discussed the interpretation of the change of use, such as approved businesses to approved business compared to changing from public to business, etc.

Becky Margraff believes the form is a good way to let Village businesses know what is required of them and gather info from the businesses. Earl Bennett discussed businesses that have been there for a long time may not want to fill out forms. He discussed giving businesses copies of the forms and schedule a meeting for business owners to go over the information before Council makes any decisions. Becky Margraff liked Joe Clase's idea of a welcome letter letting businesses with Sample forms and discussed having forms pre-filled out with what information the Village already knew about the business. Council discussed the fees, such as not having a fee for existing businesses by a certain date. Council would like Joe Clase to make a letter for business owners for Council to review.

Joe Clase discussed with Council applying for additional grants and what grants they can apply for. Council discussed what has already been received from grants for the park and what items have been donated. Council discussed that additional grants funds have been awarded and yet to be received. Council discussed how great the public and businesses having been donating for the park. Joe also reviewed other upcoming projects, such as creating a zoning book, etc.

Joe Clase reviewed potential projects the Village could look at doing, such as applying for grants for roads and other ways to help with economic development.

Council discussed renewing the contract with Plan 4 Land for one year. Last year they contracted him for 10 hours a month at \$300. John Brent moves that the Village continues to retain Plan 4 Land for 2017 at 10 hours at \$300. Robert Beck seconds. There was discussion that Joe carried over hours in 2016. 5 yes 0 no, Earl abstains, motion passes.

Old Business: Mike requested a vote on the car port for B. Walker's property. John Brent moves that Council allows B. Walker to put a car port on her property, Cherri Burwell seconds. Council had discussion on what form needs to be filled out by B. Walker and if that would be a temporary use forms that she has completed. Council discussed the use of the temporary use form and how long is temporary. Council asked if she had provided a drawing and Mike doesn't believe she has provided drawing. It is a two car carport and Mike gave Council a picture of the carport. Council votes 4 yes 0 no Ron abstains Becky abstains Motion passes.

Mike informed Council there has been a counter offer on the piece of property the Village had put an offer on that was above the Village's offer. Mike suggested Council offer a couple thousand for the property. Earl Bennett is abstaining from discussion. Council discussed if they would be able to annex the property making it worth investing in the purchase of the property. Council discussed annexing process. The property the sewer plant is on is not in the Village and neither is the Snyder property, but if the Village owns both they could annex both properties easier. Council discussed potential cost to annex the property.

Ron Margraff moved to make an offer of up to \$2,000 for the Snyder property. Robert Beck seconds. Earl Abstains, John Brent abstains, Becky abstains, Cherri Burwell no. Motion fails.

RITA- So far approx. \$167.53 has come into the Village from the income tax. RITA is installing software on the Village's computer and doing training soon. Council discussed the

petition that is being passed around. ORC 731.29 states that a petition had to be presented within 30 days of the passage. Motion to pass 1 % income tax was passed October 26, 2016.

New Business: Mike gave Council a copy of the insurance invoice for the Village at \$3,743 for the year. Cherri Burwell moves to authorize payment of the Village of Marengo insurance at \$3743 for 2017, John Brent seconds the motions. 6 yes 0 no Motion passes.

Hilary went over delegates and alternate for RCOG. Council decides to table until next meeting.

Appointment of Council president and fire board representative. Council discussed having John Brent sitting on fire board instead of Mike Baker. Robert Beck moves to appointment Ron Margraff as Council President and Cherri Burwell seconds. 5 yes 0 no Becky Margraff abstains. John Brent will make his decision on sitting on the fire board at next month meeting.

John Brent moves to adjourn Robert Beck seconds Motion passes.