

# **SUPERVISOR, COMMUNITY WORK PROGRAM**

## **NOT-FOR-PROFIT ORGANIZATION**

### **TORONTO, ON | FULL TIME**

**Lead. Mentor. Influence. Shape. Manage programs in supporting all stakeholders in building experiences that lead to successful, safe and healthy communities.**

It is rare to find a role that balances the needs of our community with the compassion required in serving marginalized individuals that are seeking acceptance and support through the justice system.

Our client, a leading community-based agency in the Toronto area, provides innovative, professional and diverse programming to empower at risk and vulnerable youth and adults to develop the skills they need to reach their full potential.

We are partnering with this dedicated agency in search of a Community Work Program Supervisor that will help them achieve their mission of building stronger communities. This is an exciting opportunity for a compassionate and committed leader who is motivated by collaboration and community engagement.

#### **The Community Work Program Supervisor Overview:**

The Supervisor of Community Work Program involves initiating and maintaining positive relationships with all stakeholders to support successful volunteer work programs for men involved with the justice system.

#### **The Community Work Program Supervisor Focus:**

- Manage programs providing community work opportunities and substance abuse programming for clients involved with the justice system across Ontario.
- Lead the development, assessment and evaluation of the community engagement strategy.
- Build and motivate a team to support all programming aspects ensuring compliance with all relevant laws and partner requirements.
- Community Development/Engagement: Liaison and development of partnerships with broader criminal and social justice communities for program delivery and new initiatives.
- Promote effective client service and case management in assessing community work placements in compliance with Agency and MCSCS requirements.
- Ensure that financial/statistical data and reports are completed accurately and submitted to the agency and funders in a timely fashion. Monitor case management.

#### **The Community Work Program Supervisor Skillset:**

- A Bachelor's Degree in Social Services, Social Work and/or related field.
- Excellent understanding of the criminal and social justice systems along with all applicable legislations.
- Strong Leadership skills to provide direction and motivation to staff and all



- partners.
- Conflict resolution and mediation skills.
  - Program planning and development skills to implement, evaluate and modify new and existing programs as needed.
  - Knowledge of the principles, concepts and current best practices in the area of restorative justice.
  - Public relations and community development experience as well as the ability to work with and advocate for a diverse client and staffing group.
  - Financial skills to manage the program, fiscal planning, budget and contract proposals, finances and recording procedures, payroll, statistics and other related activities.
  - Analytical skills to monitor operations and assess possible issues around community safety.
  - Excellent communication skills for client service as well as funders, community stakeholders.
  - Weekend work and on call duties.
  - Travel throughout Ontario required.

Please contact Krista at [krista@podgroup.ca](mailto:krista@podgroup.ca) for further information – we welcome an exploratory discussion with all those that have an interest and present their resume. For additional information, please visit [www.podgroup.ca](http://www.podgroup.ca).

