CITY OF OSKALOOSA, KS

REGULAR COUNCIL MEETING MINUTES

212 W WASHINGTON STREET

FEBRUARY 2, 2023 \* 7:00PM

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GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor

Ken Newell, Council President

Mike Smith, Council

John Metzger, Council

Aron Boyce, Council

Chauncey Young, Council

OFFICIALS PRESENT

Lee Hendricks, City Attorney

Patty Hamm, City Clerk

Paul Bolinger, Chief of Police

Nathaniel Copp, City Superintendent

PUBLIC PRESENT

Jerry Newell, 1012 Union Street

Robert Leese, 819 Liberty Street

Deanna Lyon, 707 Liberty Street

HEARING:

1012 Union Street

John Norman called the Code Enforcement hearing for 1012 Union Street to order at 7:00pm. Mr. Jerry Newell informed the Council that he is making progress and should have the property brought into compliance by the end of the month, weather permitting. Council agreed to continue the issue to the next regular Council meeting on March 2, 2023. John Norman closed the hearing.

819 Liberty Street

John Norman called the Code Enforcement hearing for 819 Liberty Street to order at 7:02pm. Mr. Robert Leese advised that he is working on the garage door and it will be brought into compliance soon. Mr. Leese stated that the side building needs to be taken down and hauled off. He will work with Aron Boyce on getting the building hauled off. Council agreed to continue the issue to the next regular Council meeting on March 2, 2023. John Norman closed the hearing.

CALL TO ORDER

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:04pm.

PUBLIC

Deana Lyon asked for an update on the issue of drones flying over the City. Lee Hendricks stated the drones are FAA regulated from the ground up and he has concerns that the laws are not enforceable by local authority and even if they are they would be difficult to prosecute in municipal court. John Norman advised that as of right now the City is not planning to use our own resources to enforce FAA regulations. John Metzger advised Ms. Lyon that the FAA does have a hotline that she can call for more information.

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PARK & POOL

John Norman noted the copy of the pool contract amendment is for informational purposes.

Ken Newell made a motion to approve Pay Application No. 007 to Shirley Construction in the amount of $13,185. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Metzger made a motion to approve Change Order No. 005 in the amount of $1229.80 for the Junction Box. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Ken Newell made a motion to approve Pay Application No. 008 to Shirley Construction in the amount of $34,307.10. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Mike Smith made a motion to purchase the pool filter from Swims & Sweeps in the amount of $20,750. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Norman noted that the architect is planning a punch list walk-thru with the contractor next week. Patty Hamm will confirm the date and time so Council can be present if possible.

POLICE / CODE ENFORCEMENT / ANIMAL CONTROL

Paul Bolinger reported that the theft of services cases at 412 Union Street have been filed in Municipal Court.

Lee Hendricks reported that 3 of the 16 outstanding code enforcement cases have complied. Upon Council approval Lee plans to file suit and bring the outstanding cases to court. Council agreed with the action.

Paul Bolinger reported the two new officers have started their training with Officer Poppa.

Paul Bolinger reported that Officer Poppa backed into a County patrol car on the scene of an incident. Paul stated the County car was not damaged, however, the City’s Tahoe has minimal damage to the bumper. Paul will get estimates to fix it.

Paul Bolinger advised the Council that he received a call from the school regarding the presence of the Honor Guard for a ceremony happening at the school. Paul stated he will be present for the event.

UTILITIES

Nathaniel Copp reported that the remote read equipment has been received. Patty Hamm will be contacting Badger to ask what the next step is in the process.

Nathaniel Copp advised that he is researching laptops and is considering the Surface Pro that can be used like a tablet out in the field. Nathaniel will get a price quote for Council review.

LEGAL COUNSEL

Lee Hendricks informed the Council that the EPA is coming out with new requirements from KDHE on lead and copper and they have set a project deadline of December 2024. Lee stated that the City must have information from each homeowner on the types of lines that are in their residence. Lee advised he has created a form for the homeowner to fill out and it is his recommendation that the City come up with some type of incentive for homeowners to complete the form. Lee will bring his final proposal to the Council at the next regular meeting.

CORRESPONDENCE

Legislative Review for informational purposes only.

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NEW BUSINESS

[John Norman left the room.]

Patty Hamm presented to the Council a proposal from Suzie Norman for a rate increase of $5 per hour ($25 to $30) for cleaning City Hall. Patty noted that Suzie has cleaned for the City for over 10 years and has not ever increased her rate. Patty stated that Suzie does a very good job. John Metzger made a motion to approve the rate increase to $30 per hour for the cleaning of City Hall. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

[John Norman re-entered the room.]

OLD BUSINESS

Patty Hamm noted that she is continuing to gather information for scanning software.

MEETING MINUTES

John Metzger made a motion to approve the minutes of the January 4, 2023 Special Council Meeting as written. Mike Smith seconded the motion. Vote: Yes=4, No=0, Abstain=1 (Chauncey Young); Motion Carried.

Ken Newell made a motion to approve the minutes of the January 5, 2023 Regular Council Meeting as written. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

FINANCE

Ken Newell made a motion to approve the January financial statements and vouchers as presented. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Mike Smith made a motion to have Ken Newell replace Eric Hull on the bank signatures cards for the Union State Bank of Oskaloosa, Mutual Savings Association, and Municipal Investment Pool. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

NEW BUSINESS (continued)

John Norman advised he would like to revisit the Emergency Action Plan and make any necessary updates. Patty Hamm will have books for everyone at the next Council meeting. Paul Bolinger noted that all City officials also need to have ID Badges. Patty will coordinate this for everyone.

ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 8:10pm. Mike Smith seconded the motion. Vote: Yes=5, No=0 Motion Carried.

John Norman, Mayor

ATTEST:

Patty A. Hamm, City Clerk

Minutes Approved: MARCH 2, 2023