

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The recessed meeting of the Board of Supervisors of the Heritage Oak Park Community Development District held on Thursday, February 21, 2019 at 10:00 a.m. was reconvened on Thursday, February 28, 2019 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Brian Bitgood	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Linda Nadelin	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Residents	

The following is a summary of the minutes and actions taken at the February 28, 2019 continued meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

- The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

- There not being any, the next item followed.

FOURTH ORDER OF BUSINESS

Banking Report

- Mr. Koncar noted at the last meeting, the Board asked to do research on additional banking institutions. The one we have now has not been responsive.
- We provided the Board a list of banking institutions. Our team from Inframark works well with Bank United. We have a good working relationship with them.

- Mr. Bell suggested getting our credit cards in line with Bank United before relinquishing the card so there is no lapse in between. This needs to be made in the minutes.
- Included in the motion should be mentioned a limit amount of \$5,000 for Ms. Egan and Ms. Kelly Columbus.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor to proceed with migrating the District's funds to Bank United and providing two credit cards with a maximum of \$5,000 each, was approved.

FIFTH ORDER OF BUSINESS

Landscape Services

- Ms. Egan updated the Board on landscaping services.
- Mr. Bitgood wanted to add to the landscaping services contract that Heritage Oak Park CDD would be free to hire somebody else in addition to whoever receives the bid. After Hurricane Irma, it took two companies almost three weeks to clean the Park.
- The Board added what they felt was the appropriate wording to the proposal.
- A long discussion ensued on the verbiage in a landscape services contract, including wording in the Scope of Services.
- Mr. Bitgood noted Mr. Todd Proa, the pool contractor, was now in attendance. Todd updated the Board on the status of the pool.
- The Supervisors had questions for Todd.
- Mr. Falduto noted we have some good options. He asked if we did the retaining wall, are we still going to have to pin the pool. We need to look at the drainage to see if it is working properly. We need to get three different quotes and figure out which one would be the most cost-effective for the Park.
- Todd explained what it means to pin the pool.
- Mr. Carey noted he has lived in HOPCDD for ten years. For the first six years there were no problems with the tiles. Then four years ago, we drained the entire pool and installed tiles. Ever since, at that particular side of the pool, those tiles cracked. They have been replaced a few times and cracked again.
- Mr. Bitgood wanted a copy of Todd's report.
- Mr. Bitgood noted we are looking at two different things; drainage and pinning the pool.
- Todd noted the work can be done within 45 days.

- Mr. Bitgood noted we will return to Landscaping Services.
- It was noted HOPCA and the Condos are also going out for bid for landscape services.
- Mr. Bell wanted it noted in the advertisement that there will be a pre-bid meeting.
- The Board is meeting on March 14th at 10:00 a.m. and will continue that meeting on Tuesday, March 19th at 12:00 p.m. for the pre-bid meeting.

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor proceed with the Request for Proposals for landscaping services and coordinate efforts with HOPCA and the Condos so everybody knows what everyone else is doing, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Manager

- Mr. Bitgood noted a second resume was received from Mr. Gregory Urbancic of CYK, which is Coleman/Yovanovich/Koester.
- Mr. Bitgood noted we now have two different attorney law firms; one is from Lakewood Ranch and the other is from Naples. CYK is more expensive. He recommended Persson, Cohen & Mooney, P.A.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor the Board approved the Law Firm of Persson, Cohen & Mooney, P.A. as the District Counsel and authorized the Chairman to execute a letter of agreement with them.

TENTH ORDER OF BUSINESS

Audience Comments

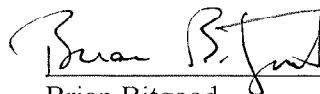
- Audience comments were received.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting was adjourned.

On MOTION by Mr. Bell seconded by Ms. Nadelin with all in favor the meeting was adjourned.



Brian Bitgood
Chairman