

Minutes of a Regular Meeting of the Council of the Rural Municipality of Grayson No. 184 held on Wednesday December 18, 2024 in the Council Chambers of the Municipal Office located at 131 Taylor St. at Grayson, SK

Present

Reeve: Dustin Grant
 Councillor Division 1: Jeremy Chopping
 Councillor Division 2: Mike Lang
 Councillor Division 3: Roger Ell
 Councillor Division 5: Trent Duczek
 Councillor Division 6: Werner Schicker
 Administrator: Sarah Dietrich

Absent

Councillor Division 4: Kevin Lang

Oath of Office:

Reeve and each Councillor present signed Form A (Oath or Affirmation – Member of Council) pursuant to Section 94 of *The Municipalities Act*.

Public Disclosure Declarations:

Reeve and each Councillor present filed their Public Disclosure Statement pursuant to Section 142 of *The Municipalities Act*.

Call to Order

A quorum present, Reeve Dustin Grant called the meeting to order at 9:00 a.m.

Agenda

250/24 M. Lang: That the agenda as presented to Council be accepted. **Carried Unanimously**

Minutes

251/24 J. Chopping: That the minutes of the regular meeting of Council held on November 13, 2024 be approved as presented. **Carried Unanimously**

Financial Statement

252/24 R. Ell: That the bank reconciliation and statement of financial activity for the month of November 2024 be approved as presented. **Carried Unanimously**

Correspondence

253/24 D. Grant: That the correspondence presented to Council, be acknowledged, and filed. **Carried Unanimously**

Business

SARM Insurance 254/24 T. Duczek: That the R.M. of Grayson No. 184 continue to participate in SARM Excess Liability Insurance, SARM Liability Self-Insurance, and SARM Property Self-Insurance and further that Council acknowledges that Fidelity Bond Self-Insurance is required as per Section 113 of *The Municipality Act*, therefore will renew the coverage at the same rate as 2024. **Carried Unanimously**

Amounts to be Added to the Tax Roll

255/24 W. Schicker: That the following amounts be added to the Tax Roll as per Section 369 of *The Municipalities Act*.

Roll	Reason	Amount
1319400	Tax Enforcement	48.00
1321201	Tax Enforcement	48.00
455000100	Tax Enforcement	48.00
619100	Tax Enforcement	48.00
620100	Tax Enforcement	48.00
620300	Tax Enforcement	48.00
620400	Tax Enforcement	48.00
621200	Tax Enforcement	48.00
621400	Tax Enforcement	48.00
627300	Tax Enforcement	48.00
627400	Tax Enforcement	48.00
630300	Tax Enforcement	48.00
729300	Tax Enforcement	48.00
812100	Tax Enforcement	48.00
818100	Tax Enforcement	48.00

Carried Unanimously

Appointments

256/24 J. Chopping: That the Appointments as indicated on the list attached hereto and forming part of these minutes be approved by Council effective December 2024 to December 2025. **Carried Unanimously**

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Deputy Reeve 257/24 R. Ell: That Council appoint Trent Duczek as Deputy Reeve from December 2024 to December 2025. **Carried Unanimously**

Signing Authorities

258/24 W. Schicker: That the signing authorities for the Rural Municipality of Grayson No. 184 as per Section 115 (5) of *The Municipal Act* are to be the Administrator, Sarah Dietrich and one of the following: Reeve Dustin Grant or Deputy Reeve Trent Duczek or Councillor Mike Lang. **Carried Unanimously**

Septic Tender 259/24 M. Lang: That the R.M of Grayson No. 184 invite tenders for septic services effective February 01, 2025 and further that the tender ad be placed in the local newspaper and on the R.M. of Grayson's website. **Carried Unanimously**

Revenue Sharing Grant

260/24 D. Grant: The Council of the R.M. of Grayson No.184 confirms the Municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the Audited Financial Statement to the Ministry of Government Relations;
- Submission of the Public Report on Municipal Waterworks to the Ministry of Government is not applicable;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required.
- That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the Municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing grant.

Carried Unanimously

Regina District Association of Rural Municipalities (RDARM) Convention

261/24 M. Lang: That members of Council and Administrator be authorized to attend the RDARM Convention held in Regina January 9-10, 2024 with expenses paid as per the indemnity rates. **Carried Unanimously**

Overpaid Taxes 162/24 D. Grant: That overpaid taxes that amount to \$10.00 or less will not be refunded via cheque. **Carried Unanimously**

Outstanding Accounts

263/24 J. Chopping: That Council requests the Administrator add the outstanding amounts to the tax roll pursuant to Section 369 of *The Municipalities Act* effective December 31, 2024. **Carried Unanimously**

December Invoices

264/24 R. Ell: That the Administrator and additional signing authority have authorization to pay all outstanding accounts for December and further that the Administrator present these amounts at the January 2025 meeting. **Carried Unanimously**

Legal Matters

265/24 T. Duczek: That Council move to an in-camera session as per Section 120 of *The Municipalities Act* and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal matters. **Carried Unanimously**

In-camera session began at 10:32 a.m. and ended at 10:45 a.m. Reeve Dustin Grant, Councillors Jeremy Chopping, Trent Duczek, Roger Ell, Mike Lang, Werner Schicker, and Administrator Sarah Dietrich were present.

RFNOW Point of Presence (P.o.P) Site Proposal

266/24 M. Lang: That Council acknowledges the proposal from RFNOW requesting approval of a P.o.P. site on the SW 09-19-05 W2 and further that a building permit application will need to be submitted for Council's review. **Carried Unanimously**

RFNOW Addition Z2-24-21729

267/24 T. Duczek: That Council acknowledges the email from RFNOW requesting approval for Customer Addition Z2-24-21729 and further that Council has no objections. **Carried Unanimously**

Security Camera's 268/24 D. Grant: That the R.M. of Grayson purchase additional security camera's for the approximate cost of \$1000.00. **Carried Unanimously**

Outstanding Building Permit Letter

269/24 M. Lang: That the Council request Administration send a registered letter for all permits that are expired reminding the applicants of Resolution 301/21 being that any expired Building/Development Permits (after the 24 month period) must be reapplied for with a non-refundable fee of five hundred dollars (\$500.00) and further that an interest will be registered on the building title for any unresolved building official orders and expensed to the applicant. **Carried Unanimously**

Development Appeal Board

270/24 R. Ell: That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the R.M. of Grayson No.184 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the Chair of that hearing from among their numbers. **Carried Unanimously**

Development Appeal Secretary

271/24 J. Chopping: That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the R.M. of Grayson No. 184 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the Secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording Secretary for the purposes of any hearing. **Carried Unanimously**

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Board of Revision Board

272/24 T. Duczek: That pursuant to Subsection 220(1) of The Municipalities Act, the R.M. of Grayson No.184 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. **Carried Unanimously**

Board of Revision Secretary

273/24 W. Schicker: That pursuant to Subsection 221(1) of The Municipalities Act, the R.M. of Grayson No.184 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **Carried Unanimously**

Fire Bylaw 2024:03

274/24 J. Chopping: That proposed Fire Bylaw 2024:03 be read the first time. **Carried Unanimously**

275/24 R. Ell: That proposed Fire Bylaw 2024:03 be read the second time. **Carried Unanimously**

276/24 D. Grant: That proposed Fire Bylaw 2024:03 be given three readings at this meeting. **Carried Unanimously**

277/24 W. Schicker: That proposed Fire Bylaw 2024:03 be read a third time and adopted. **Carried Unanimously**

Canada Post Strike: November Discount

278/24 D. Grant: That due to the Canada Post Strike, the R.M. of Grayson No.184 will honour the 2% tax discount on payments that are postmarked November 30, 2024 or earlier. **Carried Unanimously**

Unpermitted Builds

279/24 M. Lang: That this agenda item be tabled until the February meeting so that further information can be collected. **Carried Unanimously**

Bylaw 2025:01

A Bylaw to Provide for the Licensing of Excavation of Gravel from Gravel Pits

280/24 J. Chopping: That proposed Bylaw 2025:01 being a Bylaw to Provide for the Licensing of Excavation of Gravel from Gravel Pits within the Rural Municipality of Grayson No. 184 be read the first time. **Carried**

281/24 D. Grant: That proposed Bylaw 2025:01 being a Bylaw to Provide for the Licensing of Excavation of Gravel from Gravel Pits within the Rural Municipality of Grayson No. 184 be read the second time. **Carried**

282/24 W. Schicker: That proposed Bylaw 2025:01 being a Bylaw to Provide for the Licensing of Excavation of Gravel from Gravel Pits within the Rural Municipality of Grayson No. 184 be read the third time. **Carried**

283/24 M. Lang: That proposed Bylaw 2025:01 being a Bylaw to Provide for the Licensing of Excavation of Gravel from Gravel Pits within the Rural Municipality of Grayson No. 184 be read a third time and adopted. **Carried**

Storage Compound

284/24 T. Duczek: That the Storage Compound Agreement be amended prohibiting wood piles, trees/branches, and untreated lumber to reduce fire hazards and furthermore that any units with tires must be blocked/secured to ensure the units stays within lot boundaries and avoid potential damage to neighbouring lots. **Carried Unanimously**

Proposed Subdivision

285/24 D. Grant: That Council has no objections to the proposed subdivision on SW 16-19-05 W2. **Carried Unanimously**

TLE Crown Land Zagime Anishinabek File 840.013

286/24 R. Ell: That Council acknowledges the email from Ministry of Government Relations dated November 27, 2024 advising that Zagime Anishinabek (File 840.013 NE 11-21-05 W2) requests to purchase Crown land and Mineral as per attached and hereto forming part of these minutes an further that Council has no objections subject to the quarter being surveyed prior to sale and furthermore that unused roads or road diversions, undeveloped original road allowances, trails, unsurvey and/or unregistered roadways, etc will not be transferred. **Carried Unanimously**

TLE Land Cowessess First Nation File 830.540

287/24 W. Schicker: That Council acknowledges the email from Ministry of Highways dated December 5, 2024 advising that Cowessess First Nation (File 830.540) requests to purchase Crown land and Mineral as per attached and hereto forming part of these minutes providing that an agreement is signed prior, allowing the R.M. of Grayson No. 184 future access to the land adjacent to the named lands for road maintenance practices, including, but not limited to side and back-sloping, tree, bush, rock, fence removal, and any other practice which is necessary to maintain the integrity of the road and further that unused roads or road diversions, undeveloped original road allowances, trails, unsurvey and/or unregistered roadways, etc will not be transferred. **Carried Unanimously**

WSP 2024 Bridge Inspection Report

288/24 J. Chopping: That Council acknowledges the 2024 Bridge Inspection report dated December 11, 2024 and inspected on May 27, 2024 and further that no action is required as per the report conclusion. **Carried Unanimously**

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SARM Online Payments

289/24 T. Duczek: That Council authorizes online payments for all SARM invoices.

Carried Unanimously

Weed Inspection Report

290/24 M. Lang: That Council acknowledges the 2024 Weed Inspection Report submitted by Scott Park, BSA, PAg of Plowshare Ag Solutions.

Carried Unanimously

Snowmobile Trails: ShowStoppers Snowmobile Club

291/24 D. Grant: That the R.M. of Grayson No. 184 give permission to the ShowStoppers Snowmobile Club for the 2024-2025 season (December 18, 2024 to May 1, 2025) for the designated snowmobile trails on the R.M.'s right of ways providing that the ShowStoppers Snowmobile Club carry five million dollars (\$5,000,000) in liability coverage and further that permission is to be applied for annually.

Carried Unanimously

Canada Community Building Fund Program Agreement

292/24 T. Duczek: That the Reeve and Administrator have authorization to sign the amended Canada Community Building Fund Program Agreement.

Carried Unanimously

Permanent Layoff

293/24 D. Grant: That Council instruct the Administrator to provide employee Josh Izzard with a permanent layoff notice.

Carried Unanimously

Contract Mowing Services

294/24 R. Eil: That the R.M of Grayson No.184 contract Silver Dirtworks Inc for the 2025 mowing season.

Carried Unanimously

Accounts

295/24 M. Lang: That the accounts as presented be approved for payment in the amount of \$245,199.57.

Carried Unanimously

Adjournment

296/24 W. Schicker: That the meeting be adjourned at 2:48 p.m.

Carried Unanimously

Administrator

Reeve