

EMPLOYMENT SKILLS PROGRAM



**Convenient
Scarborough Location**
Kennedy Road / Sheppard Avenue

Receive skills training and assistance to successfully transition into Employment and/or employment-focused activities

12 week Program Outline

- **Career Assessment and Career Exploration**
- **Employment Focused Training**
 - Workplace Essentials Skills
 - Career and Life Skills
 - Computer Training
 - Employment Standards
- **Customized Learning based on your individual needs and may include:**
 - Job Search Techniques
 - Tailored Workshops and Guest Speakers
 - Job Shadowing
 - Employer site visits / Information Interviews
 - Job Search and Development *if appropriate*

Participants are provided with the following:

- **Career Assessment**
- **Career Path Exploration**
- **Pre-Employment Supports**
- **Workshops and customized learning activities**
- **A Post-Program Plan & Supports to Transition**
- **Job Search Support**
- **Job Development**
- **Post-Hiring Supports**

**Call us at 416-297-9373 ext. 240
to schedule a screening interview**

Participants are asked to bring their Original Referral form along with a copy of their resume if applicable

4151 Sheppard Avenue East,
Main Floor
Scarborough, ON M1S 1T4

www.RNCEmploymentServices.ca

Participants must be free to attend and participate on a daily basis.