

SANTA MONICA REGIONAL CONSORTIUM FOR ADULT EDUCATION 2019 - 2020
 GENERAL MEETING: Monday, **May 18th, 2020** | 3:30 PM – 5:00 PM | **Location: Online Zoom Meeting**

TIME (PM)	AGENDA ITEM	SPEAKER
3:30 – 3:35	Welcome, establishment of meeting norms.	Anthony Fuller
3:35 – 3:50	Keep LA Working and Worker Resiliency funding.	Marc Davidson JVS SoCal
3:50 – 4:00	Operational updates from SMC and AEC: <ul style="list-style-type: none"> • Current operational status. • Summer 2020, Fall 2020 updates. 	Dr. Dione Carter Dr. Devon Smith
4:00 – 4:02	Overview of vision and direction of 2020-2021 Annual Plan. <ul style="list-style-type: none"> • Emerging needs and priorities resulting from COVID-19. • Briefing partners on insight and input needed to complete the plan. 	Ashley Mejia
4:02 – 4:05	Breakout Sessions: Each breakout room will be facilitated by a member of the consortium governing board who will take notes. Partners will collaborate to answer 3 questions:(5 minutes to discuss each)	Dr. Devon Smith
4:05 – 4:25	<ol style="list-style-type: none"> 1. What do "Distance Education" or "Remote Delivery" look like for you? 2. What have you found to be the best way to connect to your adult learners in this new environment? What is the best way for us to promote our offerings? 3. Which student needs have emerged or intensified because of COVID-19? 	All Participants
4:25 – 4:35	Cross-training and "Tech Share". Given the new circumstances and the ongoing need for technological tools, we want to cultivate our collective knowledge to promote cross-training. What platforms are we all using to communicate, instruct, deliver service?	Dr. Devon Smith
4:35 – 4:50	Marketing: Course Schedules, Promotional Materials, Facebook.	Ashley Mejia Luis Jauregui
4:50 – 5:00	Public Comments	All Participants

The SMRC is comprised of two voting members, the AEC and SMC. Members consult with campus constituencies, community members and community partners to inform decision-making. CAEP member expenditures are distributed at all general consortium meetings and reviewed in detail by Governing Board members. Minutes from meetings are made available on the consortium website, www.santamonica4adultEd.org.