

The Moran City Council met in regular session on Monday, March 6, 2023. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

ELECTED OFFICIALS PRESENT

Mayor

Jerry D. Wallis

Council Members Present

Warren L. Johnson

Kenneth D. Kale

Corliss E. Lynes

James A. Mueller

Kris R. Smith

Council Members Absent

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief, and Lori Evans, City Clerk

Visitors Present: Lee Roberts, Jerad Maley, Donna Ross, Diana Matheny, Larry Ross, and Neil Phillips of Jarred, Gilmore, & Phillips PA.

CONSENT AGENDA

Council member Lynes moved to approve the March 2023 consent agenda as follows:

- February 2023 Minutes with corrections to the monthly labels.
- February 2023 Petty Cash Report
- March 2023 Pay Ordinance totaling \$83,187.32
- February 2023 Certificate of Deposit Report
- February 2023 Utility Audit Trail Report
- February 2023 Utility Billing and Use Report

Kale seconded the motion, motion passed with all approving.

VISITORS

Neil Phillips presented the 2022 Fiscal Audit Report to the Council reviewing receipts, expenditures, transfers, encumbrances, and ending cash balances for the City as of December 31, 2022. Mr. Phillips reviewed employment liabilities and explained the references to the City's obligation to the net pension liability to the Kansas Public Employees Retirement System. He reported the audit found the City was in compliance with the cash and budget requirements of the State of Kansas. Mr. Phillips reviewed the proposed audit adjustments for the City and asked the Council if they had additional questions. None were raised.

Donna Ross discussed a problem she is having with her 30' driveway on the south side of her property. Ms. Ross said the drive has two culverts with a smaller culvert fitted into the end of a larger culvert. There is no collar joining the two culverts and the smaller culvert has developed a hole in the top where the two culverts meet. She asked the Council to replace the damaged culvert. Discussion followed as to who is responsible for replacing the culvert. Superintendent Stodgell suggested the City replace the 30' culvert with a 20' culvert. The Council agreed to replace the culvert as suggested by Stodgell.

Dianne Matheny asked the Council to consider hiring additional officers for the police department to have coverage when Chief Smith is off duty. She reported having problems with her neighbors playing loud music on a weekend and she called the Allen County Sheriff's office as Smith was off duty. The Sheriff's office informed her they could not enforce City ordinances. Discussion followed regarding budgeting restrictions imposed by the State of Kansas. No action was taken.

Larry Ross informed the Council that Cindy Chalker had resigned as librarian and the Library is currently seeking to fill the vacancy. Ann Houk has agreed to work at the library on Tuesday afternoons and Thursday later afternoon/early evenings.

Jerad Maley spoke with the Council about certified driver's license training. Discussion followed and the topic was tabled until the City can research training options.

OLD BUSINESS

Water Project Update – Keithen Meyer sent an email reporting KDHE has approved the award of the contract to Goins Enterprises and the Notice of Award has been issued. The Contractor is currently working on getting their bonds in place. Once the Contractor supplies copies of their bonds for the project the City and the Contractor will sign the construction contract. The Engineer is also in the process of setting up a preconstruction conference for the project which will likely be in the early part of April.

Ordinances 2029 and 2030 – Council member Mueller moved to adopt Ordinances 2029 and 2030 as previously discussed. Lynes seconded the motion, motion passed with all approving.

NEW BUSINESS

PWWS5 Wholesale Water Rate Increase – The Council reviewed a notice received from Public Wholesale Water Supply 5 (PWWS5) advising they were raising their bulk water rate from \$3.25 to \$3.75 per thousand gallons. Clerk Evans noted water rates will increase .50 cents per thousand beginning with the March 10th utility bill as set by Ordinance 2026. The Council agreed to monitor income and expenses for the next few months before taking any action.

Special Water Meter Rate – Council member Mueller moved to discontinue offering special water meter rates that are currently in place. All customers will be charged by meter size at the rate prescribed by Ordinance 2026. Kale seconded the motion, motion passed with all approving.

Property Conditions at 421 N High St – The Council reviewed code violations found on the property. Chief Smith asked the Council how they would like to address the issue. Council member Mueller moved to begin the condemnation process. Johnson seconded the motion, motion passed with Mueller, Johnson, Kale, and Smith approving. Lynes abstained from the vote.

City Hall Office Hours – Discussion followed with the topic tabled until the April meeting.

Fraud Risk Topics – Emprise Bank Deposits – Clerk Evans spoke with the Council about a question posed during the audit asking who makes cash/check deposits for the City. Evans said she informed the auditors that all city employees have made deposits depending upon who is traveling to lola. The question was asked if the Clerk’s office had Council approval for all employees to make deposits. Evans asked the Council if they had any concerns with how deposits have been made. The Council agreed any full time employee could make deposits.

Remote Deposits – Clerk Evans asked the Council to consider implementing remote deposit service as offered by Emprise Bank. The service would cost \$50.00 per month which would provide a check reader and the remote service and support. Council member Lynes moved to sign up for remote deposit services. Kale seconded the motion, motion passed with all approving.

Council member Mueller suggest he and Mayor Wallis attend an upcoming Commissioners meeting to discuss chip and sealing of the City roads.

Jarred, Gilmore, and Phillips PA 2023 Audit Services – The Council reviewed a proposal from Jarred, Gilmore, and Phillips (JGP) to audit the 2023 funds for \$5,400. The 2023 proposal is an increase of \$200 from the 2022 charge of \$5,200. Council member Smith moved the City accept JGP proposal for audit services. Kale seconded the motion, motion passed with all approving.

DEPARTMENTAL REPORTS

Police Chief – Chief Smith asked the Council to consider purchasing a speed trailer. Smith said a new speed trailer would run \$3000 but used trailers occasionally come up for sale. Discussion followed with the topic tabled until a future meeting.

Superintendent – Stodgell reported the following work done during Feb 2023:

- Repaired street lights at Pine
- Repaired security light at KDOT lot
- Replaced arm at Franklin & Gas
- Repaired tank and bowl seal at City Library
- Altec came down to work on bucket truck
- 605 N Spruce changed out meter
- Took down old pony pull lights and wire
- Transfer electric supplies from old bucket truck to new
- Cut trees out of primary lines at E Walnut
- Maintenance
- Replaced diesel and gas filter in bulk tanks
- Replaced radiator, hoses and belt on 97 GMC Truck
- Dumped trash cans and picked up limbs
- Painted trash cans
- Started tearing down north shelter house at the park
- Hauled off shelter house parts
- Rafters off shelter house and took 2x6 apart
- Cut concrete at shelter house and hauled to landfill
- Cleaned off dirt and chat around Second & Cedar
- Street swept both side of Cedar street
- Anderson plumbing brought camera over to video MH65
- Took old city fire truck to sewer lagoons
- 107 S Linn meter pit lid was off and meter was frozen and busted, replaced water meter
- Talked with Olathe about water project & bid

Stodgell informed the Council that the new shelter house has been set up and he is working to get concrete bids for the foundation.

City Clerk – Clerk Evans reported income for the month of February 2023:

General Fund		Water Fund	
Charges For Services	23.50	Sales To Customers	14,476.15
Refuse	1,809.75	Water Protection Fee	33.60
Court Fines	1,523.75	Connect/Reconnect Fee	150.00
Reimbursed Expense	155.00	Bulk Water Sales	38.75
License & Permit	186.00	Penalties	346.11
NSF Check	580.78	Water Tower Fee	50.00
KS Sales Tax	6,093.68	Reimbursed Expense	50.00
54 Fitness Fee/Fobs/Ovpd	935.00	Sewer Fund	
Interest Earned Checking/CDL	63.78	Sales To Customers	6,746.76
Dog Tag/Kennel Fee	58.00	Sales Tax	
Franchise Fee	100.00	Sales Tax Receipts	1,282.17
Dog Pick Up	60.00	Gross Sales	<u>91,399.22</u>
Miscellaneous Receipts	20.00	<i>Add: Interest to CD 44526614</i>	<u>11.03</u>
Fire Dept Contribution	5,000.00	Gross Receipts	<u>91,410.25</u>
Electric Fund		<i>Less: LIEAP Credit</i>	<u>1,630.72</u>
Sales To Customers	47,901.46	<i>Leak Adjustment</i>	<u>42.50</u>
Overpaid	349.46	<i>Utility Credits</i>	<u>434.47</u>
Light Rent	210.00	<i>Recreation Fee Credit</i>	<u>190.00</u>
Lieap Receipts	3,155.52	Net Receipts	<u>89,112.56</u>

There being no further business to discuss, Council member Mueller moved, seconded by Smith, to adjourn the regular meeting at 9:07 PM. Motion passed with unanimous approval.