

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**

**RESOLUTION NO. 16-66**

**ACCEPTING THE RESIGNATION OF SHIRLY SIBERT AS THE  
ADMINISTRATIVE ASSISTANT AT JEFFERSON TOWNSHIP**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in a work session on the 6th day of September 2016, at 7:00 p.m. at the Township Offices located at One Business Park Drive, with the following members present:

**Roy Mann ( )    Mary Johnson (X)    James McGuire (X)**

Trustee McGuire moved for the adoption of the following Resolution:

**WHEREAS**, Shirley Sibert has served as the Administrative Assistant at Jefferson Township since September 21, 2011; and

**WHEREAS**, Shirley Sibert has served Jefferson Township with honor and distinction; and

**WHEREAS**, Shirley Sibert has submitted, for purely selfish reasons, her resignation effective August 23, 2016; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Jefferson Township Board of Trustees, reluctantly accepts the resignation of Shirley Sibert effective August 23, 2016. On behalf of the Board of Trustees, employees, and residents of Jefferson Township we extend to Ms. Sibert our heartfelt appreciation for her service and wish her the best.

Trustee Johnson seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows:

**Roy Mann ( )    James McGuire (yes)    Mary Johnson (yes)**

**Adopted:    September 6, 2016**

**Attest:** Tracey Edwards  
Tracey Edwards, Fiscal Officer

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