

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'**

REGULAR BOARD MEETING MINUTES

Trinity County Fair
TRINITY COUNTY FAIRGROUNDS DINING HALL
6000 HWY 3, HAYFORK, CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

JANUARY 18TH, 2024

Following Annual Meeting (Intermission) – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, 2 nd District
Marjie Watkins, Director, 1 st District	_____, Director
Adrien Keys, Director, 3 rd District	Donny Case, Director
Adam Dummer, Director, 4 th District	Terra Kephart, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not Agenized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes’ speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 7:40 pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors present in person: Watkins, Thompson, Dummer, Kephart, Rourke, Case and Millsap.
 1. Director Dummer moves to approve Director Keys absence; Director Thompson seconds the motion; Motion carries unanimously.

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

- a. Alissa Adam's Independent Exhibitor Presentation: She is raising 2 Market Swine for Fair as an Independent.

4. CONSENT AGENDA & MINUTES

- a. Director Thompson moves to approve January 18TH, 2024 Regular Board Meeting Agenda, Annual Board Meeting Agenda, and the November 16TH, 2023 Meeting Minutes with corrections; Director Millsap seconds the motion; Motion carries unanimously.
 - a. Corrections: Case not Cast

5. APPROVE NOVEMBER & DECEMBER 2023 FINANCIAL REPORTS

- a. Director Watkins moves to approve; Director Thompson seconds the motion; Motion carries unanimously.

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. CEO'S REPORT

- a. I will be including my CEO Report in next month's packet and will be taking questions only at the meeting.

8. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
 1. CEO Bayley: AB 1499 coming this year. There was fraud on our company credit card, it has been resolved by Sue. We did get reimbursed and got a new card.
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
 1. We have about \$48,865.44
 2. Discussion ensued about scales.
 1. Replace Turkey Scales
 2. Replace or fix Steer Scales
 - a. Director Thompson: Possibly put Steer Scale on a concrete slab?
 3. We need a septic tank for the wash rack.
 4. CEO Bayley: Where will the new banners be hung?
 1. Krista: On the pens.
 5. Director Millsap: Regarding Prop 12, there are options for us to do resale & not for resale.
 1. CEO Bayley: We should keep it clean with all Prop 12.
 2. Director Thompson: Eventually we will have to do all Prop 12 so we are just going to do it.
 6. Director Millsap: I recommend Rick Nugebauer for Swine Judge.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine, Teresa Miller
 1. This year was good. We didn't make a lot but we made some.
 2. Derby would like \$50,000 for payouts.
 1. Arena needs a lot of work.

2. We are working on regulations, sponsors, and prizes.
 3. CEO Bayley: Derby Donny was mentioned at WFA Conference. He is well known. This will be the biggest Derby in California this year.
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Christina Wine
1. No 2024 meeting yet this year.
 2. We need a screen for sand and a grooming machine.
 3. We are looking for donations.
 4. CEO Bayley: I would like to go to a meeting to discuss people being able to ride horses at the Fairgrounds on scheduled days.
- g. Director Thompson moves to keep Standing Committee Members the same; Director Millsap seconds the motion; Motion carries unanimously.

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
- a. We need a terminated employee policy.
 - b. We would like to let people with \$5 or less Premium Check come into the office to cash it. Low checks aren't being cashed.
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
- a. Trying to plan a Crab Feed for March 2nd. To allow time to sell tickets.
 - b. Would like to team up with Boosters again for Calcutta. Need to go to next meeting to plan.
 - i. 21+ event, Sell alcohol, no to-go food.
 - ii. 3-4 people a ticket.
 - iii. Possibly serve Hors D'oeuvres.
 - iv. We may outgrow the Dining Hall, maybe do it in the Commercial building.
 - v. Sell entry tickets, get number at the door.
 - vi. 5:00 Social Hour.
 - c. Cake-Bake Off at BFBBQ
 - d. Festival of Trees tickets start selling at Fair.
 - e. 1 Bingo per month.
 - f. 2 Buncos per month.
 - g. Possibly do a Trap Shoot in May.
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Shelby Proud, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
- a. We are going to have a meeting soon to go through changes.
- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud, Christina Wine
- a. Volunteer(s) of the Year: Carrie Frye and Jeremiah Colorado.
 - b. We are always looking for more volunteers.
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Carrie Bayley, Christina Wine
- a. Power is on and warmer bulb is in.
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Director Terra Kephart, Laurel Dummer, Jud Frietas, Michelle Bayley, Krista Hymas, Jennilea Brookins, Carrie Bayley, Christina Wine
- a. Mandy is getting new chutes so we may be able to get their old ones.
 - b. Stock contractors will put their bids in now that we are CCPRA.

- c. No meeting February 15th.
- d. I would like TCFA to sell alcohol at the Rodeo, I have volunteers to serve.
- e. Hayfork Chamber Representative: What happened to the chutes?
 - i. CEO Bayley: Weaverville cemented them in. They belong to the county. We are not getting much support from Board of Supervisors.
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Jenny Millsap, Shelby Proud, Carrie Bayley

10. CORRESPONDENCE:

- a. 2024 Annual Meeting Invitation
- b. Log Cabin Quilters' Guild Letter
- c. Log Cabin Quilters' Guild Response Letter from TCFA
- d. Quilters' 2024 Annual Agreement Letter
- e. 2024 Annual Agreements
- f. Independent Letter from Alyssa Adams
- g. Prop 12 Information
- h. Animal Confinement Important Dates
- i. CDFA F2023-06A Prop 12 Letter
- j. CDFA F2023-08 State Rules Letter
- k. 2024 State Rules for California Fairs
- l. 2024 State Rules Addendum I
- m. 2024 State Rules Addendum II
- n. 2024 State Rules Addendum III
- o. JLC Bylaws Draft
- p. JLC October Meeting Minutes
- q. 2023 Exhibitor's Handbook Page 78
- r. Revised 2024 TCFA Board Meeting Schedule

11. NEW BUSINESS

- a. Approve Revised 2024 TCFA Board Meeting Schedule
 - 1. Director Kephart moves to approve; Director Case seconds the motion; Motion carries unanimously.
 - 1. CEO Bayley: Cancelled July and December Board Meetings.
 - a. 4th Thursday instead of the 3rd on months with 5 Thursdays.
- b. Approve 2024 Annual Agreements.
 - 1. Director Thompson moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
 - 1. Director Dummer: Director Kephart needs to abstain from voting because she is a member of Lions Club and they have an annual agreement.
- c. Approve Jr. Livestock Auction of Swine for resale following California Prop 12 guidelines, along with Swine for personal use; and Jr. Livestock recommendation that all Swine Exhibitors provide a Letter of Certification (from the Breeder) with YQCA forms for the swine processors.
 - 1. Director Thompson moves to approve; Director Watkins seconds the motion; Motion carries unanimously.
- d. Approve "Show Only" animals for the 2024 Fair with the 2023 Local Rules Wording (page 78 of Exhibitors Handbook)
 - 1. Director Thompson moves to approve; Director Kephart seconds the motion; Motion carries unanimously.
 - 1. Director Dummer: How many show animals last year?
 - a. Krista: About 4-6.
- e. Approve Draft of Jr. Livestock Bylaws (will go back to JLC with Board recommendations and changes for final JLC approval before final Board approval)

1. Director Thompson moves to approve with reservations; Director Dummer seconds the motion; Motion carries unanimously.

1. Reservations: Article 5 Section C, typo. Article 8 Section C, typo.

f. Approve \$25,000 for Fair Truck Derby Awards, and \$25,000 for Fair Destruction Derby Awards

1. Director Millsap moves to approve; Director Thomspson seconds the motion; Motion carries unanimously.

1. Director Case: Registration is out early to lock drivers into the show. We sold 1,500 tickets last year. We need to make more seating in old garden area hopefully 500.

2. CEO Bayley: We will have tailgating.

3. Director Millsap: Can we put people in chairs at the Auction and move bleachers to the Derby?

a. Discussion ensued about seating at the Auction.

g. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

ANNUAL AGREEMENTS RA24-01a Hayfork Lions Club RA24-02a Hayfork Cleaning Services RA24-03a Luke Hilderbrand (Incubator) RA24-04a Michael & Christina Wine (Fair House) RA24-05a Wintu Educational & Cultural Council RA24-06a Hayfork Ranger Station RA24-07a Hayfork Rotary RA24-08a UC Coop 4H Building RA24-09a Solid Rock Soup Kitchen RA24-10a Drive-Thru Food Distribution RA24-11a Andrew Buell (Vet Building) RA24-12a Log Cabin Quilters' Guild RA24-13a Mtn Communities Healthcare District RA24-14a Hayfork Fire Protection District	RENTAL AGREEMENTS RA23-27e Rodericks Senior Center RA23-28e Santa Paws STORAGE AGREEMENTS RA23-13s Steve Felch RA23-14s Cameron McCall RA23-15s Jim Underwood RA23-16s Steve Bayley (Water Truck) RA23-17s Carrie Bayley (Quonset Hut) RA23-18s Mike Kimball RA23-19s The Watershed Research & Training Center
---	--

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS' REPORTS - None

14. ADJOURNED

Adjourned by Director Rourke at 8:40 pm.

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President