

Glen Laurel Homeowners Association, Inc.

Board of Directors Meeting Minutes

May 11, 2011

Present

Cindy Perez, President
Carter Boone, Vice-President
Linda Le, Secretary/Treasurer
Terri Salter, MASC Austin Properties, Inc.

Due to notice of meeting and establishment of quorum, President Cindy Perez called the meeting to order at 7:05 P.M. The meeting was conducted at MASC Austin Properties, Inc., located at 13726 Florence Road, Sugar Land, TX 77498.

Visitors/Homeowners

- Clayton E. Taylor, City of Sugar Land Real Property Services Manager
 - Discussion with the Board included the request for the acquisition of 0.0032 acres of land (139 square feet) located at the northeast corner of W. Airport and Burney Road for the future expansion of Burney Road.
 - The Board approved and transferred ownership of the real estate to the City of Sugar Land in a Special Warranty Deed dated May 11, 2011.
- Eric Babnew, Crime Prevention Officer
 - Between April and May, two (2) auto burglaries were reported.
- Mark Johnson – Homeowner
 - Mr. Johnson inquired about forming a lake committee. Given the uncertainty of lake ownership, the request to form a lake committee has been deferred for future discussions.
 - Mr. Johnson agreed to participate in the Yard of the Month selections.

Approval of Minutes

- The meeting minutes for the April 14, 2011 Board of Directors meeting were read and approved as written.
- The 2011 Budget was revised for finalization.

Financial Report

As of April 30, 2011, API reported the following:

- | | |
|---------------------------|--------------|
| • Amegy Operating Account | \$192,371.91 |
| • Sterling CD | \$ 11,187.21 |
| • Independence CD | \$111,585.00 |

Delinquency Report

As of April 30, 2011, 97.03% has been collected.

Old Business

- Pool Improvement – Concrete and Shade Installation
 - Work is in progress for the canopy-shaded area and expansion of the concrete “sun” area.
 - Due to construction, the pool opening will be delayed one week.
- Gutters
 - Jr. D Constructions completed the installation of gutters around the back of the community pool building.
 - The Board approved the installation of gutters around the front of the building at an estimated cost of \$400.

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New Business

- Website – BarLisa Inc
 - BarLisa is requesting an adjustment to the monthly fee for the maintenance of the Glen Laurel website maintenance.
 - Terri Salter will follow-up with BarLisa to confirm if the requested fee is in addition to the current fee currently charged for the website maintenance.
- Insurance – BCH & Associates, Inc.
 - Vice-President Carter Boone spoke with Ms. Angela Connell of MASC Austin Properties, Inc. regarding the proposed insurance master policy.
 - After further discussion, the Board concluded that the proposed policy would provide better coverage and assistance to the community in an event of destruction or disaster.
- 2011 Pool Staffing
 - Gail Perez has applied for part-time employment for staff positions at the community pool. Let it be known that Gail Perez is the daughter of President Cindy Perez. The Board discussed and approved the applicant for employment for the 2011 Pool Season. Compensation will be set at the current Minimum Wage set forth by the U.S. Department of Labor in the Fair Minimum Wage Act of 2007.
 - Terri Salter will inquire with Aquatico for one (1) additional pool staff member.
- Community Lakes
 - Board and Property Manager confirmed that no recreational boating will be allowed in the community lakes.
 - Board approved six (6) signs to be ordered and posted.

Schedule of Next Meeting

The next Board of Director’s meeting is scheduled for Thursday, June 9, 2011 at 7:00 PM at MASC Austin Properties in Sugar Land, TX 77498.

Adjournment

With no further business to be conducted, the Board adjourned the meeting at approximately 10:15 PM.

Accepted and Approved:

Date

President

Date

Secretary