

ROLLA CITY COUNCIL
REGULAR MEETING
MINUTES
WEDNESDAY, MARCH 16, 2022 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons: TJ Bergsrud, Rebecca Albert, Blake Gottbreht, Kyle Hardy. Absent: Paula Wilkie, Hovi Mitchell. Others in attendance: City Auditor Erica McDougall, Deputy Auditor Shelby Campbell, Public Works Director Cliff Rush, and Police Chief William Poitra, Rebecca Hodgess, Rachael Mickelson, Jason Nordmark.

Mayor Hardy called the meeting to order at 7:30 p.m.

Mayors Minute: Mayor John Hardy took a minute to congratulate students involved in Boys and Girls Basketball this past year. This year was the last year to wear the Bulldogs uniforms. Good luck to the baseball, golf, and track and field participants this year as well. As to the Finlanders in our area, St Urho's day celebration was a success, they put on a nice parade on Main Street with many participants.

Addition to Agenda: None

Consent Agenda:

Motion to approve the Consent Agenda by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.

1. February 2022 Regular Council Meeting Minutes
2. March 2022 Administrative Committee Meeting Minutes
3. March 2022 Police Committee Meeting Minutes
4. March 2022 Public Works Meeting Minutes
5. Financial Report
6. Special Meeting 2/24/2022 Minutes
7. March 2022 Admin/JDA minutes
8. January 2022 Rolla JDA Minutes
9. March 2022 Library Minutes

Reading of the Bills: Bills were reviewed by council. *Motion was made to approve bills when funds become available by TJ Bergsrud, seconded by Rebecca Albert. No further discussion. All voted aye, motion carried.*

059976	UNITED STATES POSTAL SERVICE	2/28/2022	\$170.00
059977	ACME TOOLS	3/16/2022	\$65.94
059978	APPLIED CONCEPTS, INC.	3/16/2022	\$9,320.00
059979	ATCO	3/16/2022	\$119.80
059980	BANK OF NORTH DAKOTA	3/16/2022	\$2,189.62
059981	CNH CAPITAL AMERICA LLC	3/16/2022	\$654.91
059982	COMPUTER SOLUTIONS	3/16/2022	\$270.00
059983	DOOLEY ENTERPRISES, INC.	3/16/2022	\$2,594.29
059984	GIBBENS LAW OFFICE	3/16/2022	\$630.00
059985	GIBBENS LAW OFFICE	3/16/2022	\$473.00
059986	GILLIS, FRED	3/16/2022	\$100.00
059987	GRAND FORKS UTILITY BILLING	3/16/2022	\$70.00
059988	GUSTAFSON OIL	3/16/2022	\$7,479.74
059989	HAAS TIRE	3/16/2022	\$286.00
059990	HACH	3/16/2022	\$544.31
059991	HAWKINS INC	3/16/2022	\$2,521.37
059992	INFORMATION TECHNOLOGY DEPT- P	3/16/2022	\$603.50

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059993	JACK AND JILL	3/16/2022	\$59.40
059994	LEEVEFS FOODS	3/16/2022	\$40.24
059995	LEGACY COOPERATIVE	3/16/2022	\$108.72
059996	MALO ELECTRIC	3/16/2022	\$75.00
059997	MARC	3/16/2022	\$381.00
059998	MUNRO ACE HARDWARE	3/16/2022	\$1,661.75
059999	MUNRO ACE HARDWARE	3/16/2022	\$295.12
060000	ND SEWAGE PUMP & LIFT STATION	3/16/2022	\$266.25
060001	NORTHERN PLAINS ELECTRIC COOP	3/16/2022	\$77.01
060002	OTTERTAIL POWER CO	3/16/2022	\$9,959.54
060003	ROLETTE COUNTY SHERIFF OFFICE	3/16/2022	\$210.00
060004	STARION BANK	3/16/2022	\$370.34
060005	TUOMALA PLUMBING & HEATING	3/16/2022	\$101.61
060006	TURTLE MOUNTAIN STAR	3/16/2022	\$842.42
060007	TURTLE MOUNTAIN STAR	3/16/2022	\$38.00
060008	WASTE MANAGEMENT	3/16/2022	\$19,690.67
060009	WESLEY MCCLOUD	3/16/2022	\$200.00
060010	UNITED STATES POSTAL SERVICE	3/31/2022	\$170.00

Committee Reports:

Administrative Committee: Discussion about the Audits with Brady Martz, will be reviewed again in May by accountants. Discussion about the Library Fund balance, has decreased due to issues in Auditors office over the last few years. The Administrative Committee met with representatives of the JDA Board to discuss relationship between JDA and City Council. Discussion was had regarding setting up a separate checking account for the JDA and separating the bookkeeping for JDA from Auditors Office.

Police Committee: Chief William Poitra spoke highly about the current officers in the department. Radars are installed, ammunition has arrived, Zero Vision Training is in the works, and officers are encouraged to do more online training.

Public Works Committee: Discussion was had related to issue with water freezing at three residences in Harris Court. These houses are leaving water running to prevent freeze up but issues are still occurring. City Council discussed the issue, Rebecca Albert requested brining in consulting service to look at issue. The depth of water line was verified a few years ago, yet this issue still persists. Public Works Director Cliff Rush stated the issue could be with goosenecks on water main. ***Motion to allow Cliff Rush to consult with AE2S on this issue by Rebecca Albert.*** Discussion was had about motion. Motion was retracted by Rebecca Albert. Mayor John Hardy stated for clarification, these affected residents are asking to be charged their average water usage for the time being until a better solution is found. ***Motion to table discussion until next month when more information is available by Blake Gottbreht, seconded by Rebecca Albert. No further discussion. All voted aye, motion carried.*** Cliff Rush is working with Mike Hoyer with Filtronics on sodium chloride changeover. He will have more to report on this later. Snow removal is ongoing, snow has been hauled out and storm sewer is opened up. Last month discussion was had regarding the Recycle Center hours and availability. Rebecca Albert requested to keep it closed for one more month, accepting cardboard and only open when city employee is present. Cliff Rush stated roll offs are not filling up as fast. ***Motion to keep Recycle Center closed for one more month until issues can be resolved with controlled access by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.*** The

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City's Bobcat caught on fire recently with a total loss. Discussion was had regarding three purchasing options presented to committee. Insurance check is estimated at \$40,000. ***Motion to purchase Bobcat at \$57,158.10 and secure financing through Dacotah Bank for 3 years by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.*** Performance Reviews were completed by Cliff Rush for Rich Patton, Brad Ruppelius, and Duane Henry and reviewed by Public Works Committee. ***Motion to approve increase of 3% retractive to 1/1/2022 for Rich Patton by Blake Gottbreht, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried. Motion to approve increase of 2% retractive to 1/1/2022 for Brad Ruppelius by Blake Gottbreht, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried. Motion to approve increase of 2% retractive to 1/1/2022 for Duane Henry by Blake Gottbreht, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.***

Library: Performance reviews were presented by Library Board for Throy Haadem and Diana Lange. ***Motion to approve increase of 3% retractive to 1/1/2022 for Throy Haadem by Rebecca Albert, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried. Motion to approve increase of 3% retractive to 1/1/2022 for Diana Lange by Rebecca Albert, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.***

Motion to approve committee reports as presented by Blake Gottbreht, seconded by Rebecca Albert. No further discussion. All voted aye, motion carried.

Old Business:

1. Surveillance Cameras: Kyle Hardy is waiting on estimates from Turtle Mountain Communications. More to report on this later.

New Business:

1. Designation of depositories of Public Funds was presented by Auditor Erica McDougall. ***Motion to approve Starion Bank and Dacotah Bank as depositories of the City of Rolla by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.***
2. Abatement for JDA RV Park: As requested by JDA and Rolette County Tax Equalization Director, a building was removed last year from this property and an abatement is needed to remove that building from tax roll. ***Motion to approve tax abatement for the Rolla JDA by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.***
3. Building Permit – extend time from 6 months to 12 months for Rolette County Public Health application that was approved on September 15, 2021. ***Motion to increase permit time to 12 months on building permit received by Rolette County Public Health originally approved on September 15, 2021 by Kyle Hardy, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.***

Meeting adjourned at 8:53 p.m.

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ATTEST:

John Hardy, Mayor

Erica McDougall, City Auditor