

Heywood Neighbourhood Plan Neighbourhood Plan Steering Group

Meeting held on Thursday 9 May 2018 – notes

Present: J Masson (chair) (JM), K Youngs (KY), E Lock (EL), T Griffin (TG), B Jones (BJ)
Mrs A Bizeray (secretary) (AB)

1. Apologies for absence received from P Thompson (PT), F Morland (FM), J Marley (JYM).

2. Governance:

2.1 JM reported that an Expression of Interest had been submitted to Locality, and that he was now registered to begin the application for a grant.

To be approved at HPC meeting.

He has also registered to receive the Locality newsletter.

KY

2.2 Logo/crest/picture: awaiting design from J Marley, along with draft leaflet.

JYM

3. Initial consultation:

3.1 Display boards: may be available in Heywood & Hawkeridge Village Hall.

Secretary to contact Wiltshire Cllr J Wickham and Westbury TC Clerk as well.

[Update 100518: Westbury TC able to loan 2 x A1 boards]

Progress on displays: JM and BJ to provide photos of historic sites and community assets.

JM/AB

JM/BJ

Introduction display/maps/possible video: PT to be contacted re progress.

PT

A handout showing a map, a brief history of and current situation in Heywood Parish to be printed in addition to other information.

JM

3.2 Awaiting drafts of questionnaire and leaflet from JYM.

JYM

Questionnaires to be completed at the consultation meeting, or returned later handing to Councillors or by deposit in boxes at The Ham Post Office and the Royal Oak. (tbc)

JM

3.3 JM had drafted a sign-up sheet for potential new members of the NPSG. To be amended as discussed; 100 copies to be produced.

JM

3.4 List of supplies required for meetings compiled; secretary reminded all to provide receipts for all purchases.

Catering at meetings: TG to provide tea/coffee/biscuits etc for meeting on 14 June.

TG

Players to be asked about refreshments at meeting on 6 June.

JYM

3.5 Leaflets to be distributed w/c 21 June. Distributors as follows:

AREA	RESPONSIBLE
Mill Lane, Clanger Lane, Hawkeridge	JM KY
Park Lane	PT
Church Road, Dursley Road	EL
Hawkeridge Park, Storridge Road	BJ TG
WWTE	Myddelton & Major

(*See list of addresses below.)

Copies will also be posted on Heywood Parish Council website, and Facebook (Neighbourhood Plan page when published, and HPC page).

AB
AB/TG

4. Any other business: none.
5. Date of next meeting: Wednesday 20 June 2018 at 5:00 pm at 31a Hawkeridge. Secretary to email reminder 2 days before.

Address

Brook Hall
Hawkeridge Park
Storridge Road
The Ham

Church Road
Dursley Road
Guernsey Mead
Norleaze
The Village Green

Clanger Lane
Hawkeridge
Hawkeridge Road
Mill Lane

Coach Road
Park Lane
Westbury Road
Whitehorse Close
Yarnbrook Road

EAB
10/05/2018