



Dansville ArtWorks – Winter 2017 Exhibit Submission Instructions

November 2 – December 23

Exhibitor form due	October 23
Delivery of Artwork	October 28, 10 – 3
Opening Reception	November 2, 5 – 7 PM
Unsold artwork pickup	TBD



Dansville ArtWorks is seeking 2D and 3D artists to participate in the November/December exhibit at 153 Main Street, Dansville. The exhibit will coincide with Small Business Saturday in November and Winter in the Village in December!

Guidelines for Submitting Items

- ❖ Artists can submit up to 5 items of any medium, size or theme. Work must be delivered in person on delivery day and picked up on pick-up day. If you have a hardship, please contact dansvilleartworks@gmail.com
- ❖ Item must be ready to hang (2D items should have wire hanging on back, attached to frame and not mat board) or ready to display (stands, pedestals, etc.). 2D items should aim to use plexiglass instead of glass if possible. Artwork not ready to hang will be refused until ready or optionally, the artist may pay \$5 per piece at delivery for Dansville ArtWorks to prepare artwork for hanging.
- ❖ All items must be original and the work of the artist, no kits or reproductions.
- ❖ Artists must be 18 years of age or older.
- ❖ All items must be family friendly. If you are not sure, it probably is not.
- ❖ All items must be for sale. Dansville ArtWorks will retain 25% commission on all sales. Dansville ArtWorks will accept payment for sales on artist behalf; checks will be issued to the artist within 10 business days of the close of the exhibit.
- ❖ All items must be tagged with the name of the artist, price, and title of work.

Entry Fee

A non-refundable entry fee of \$25 will be due along with the submission form. Artists can submit up to 5 pieces. Check or money order can be made payable to Dansville ArtWorks. Debit/credit cards are also accepted in person or through the online store at store.DansvilleArtWorks.com. The submission process is not complete until payment is received.

Checks returned for insufficient funds or closed accounts will be subject to a \$30 service charge in addition to the amount of the check.

How to Submit

Send a copy of the submission form with signatures via email to [Dansville ArtWorks@gmail.com](mailto:DansvilleArtWorks@gmail.com) or mail with submission fees to Dansville ArtWorks, PO Box 741, Dansville, NY 14437.

Submission materials may also be dropped off at 153 Main Street, Dansville, during regular business hours: Thursdays 12 – 6, Fridays 11 – 6, and Saturdays 10 – 3.

Submissions due no later than October 23.

Do not bring any artwork until the drop off dates. Artwork not delivered on the drop off date without other arrangements made in advance may not be accepted for the exhibit.

Please email 1 – 2 photos in jpg format for use in promotional materials and social media. Label each photo with your name and title of work and send to DansvilleArtWorks@gmail.com. Be sure to sign the photo release section of the submission form.

THE ORNAMENT TREE IS BACK FOR A FOURTH YEAR!

Dansville ArtWorks is a nonprofit organization and to continue our mission to encourage artists and promote the arts in the greater Dansville area, we need to fundraise all year long. Once again, we ask that you consider a donation of a hand-crafted ornament (value no greater than \$10) for our holiday tree. For a donation to Dansville ArtWorks, patrons can have one of the ornaments from the tree. Be sure to tag your ornament with your business card so they know who created it! While artist participation is optional, we encourage you to assist in this successful fundraising activity to help keep Dansville ArtWorks viable all year long! As always, if you would like to donate more than one ornament, we would appreciate it!



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Artist name: _____

Business name (if applicable): _____

Phone: _____ Email: _____

Address: _____

Website: _____

Number of items submitted: _____

Number of ornaments donated (optional): _____

Artist Agreement

I understand that I will be required to drop off and pick up unsold items at designated times. After formally received by a Dansville ArtWorks representative, between the drop off and pick up period, my work is insured against damage and theft for 50% of the value (value is retail price – 25% commission).

Otherwise, I release Dansville ArtWorks, its Board of Directors, volunteers, and the building owner(s) from any and all liability. Dansville ArtWorks is not responsible for items delivered early or picked up late or dropped off without a Dansville ArtWorks receipt. Dansville ArtWorks will hold items for 15 days after the pick up date: items not picked up may be disposed of if arrangements had not been made. Sales of any submitted pieces paid to Dansville ArtWorks will be paid to the artist within 10 business days of the close of the term less 25% commission to Dansville ArtWorks. Furthermore, I agree to do my best to promote my participation in the Dansville ArtWorks exhibit to my networks which may include social media, websites, press releases or groups in which I participate.

Artist Signature: _____ Date: _____

By signing below, I agree to allow Dansville ArtWorks to use photos of my artwork for promotion of the exhibit and Dansville ArtWorks. I understand that I retain all rights to the images.

Artist Signature: _____ Date: _____