## **Orchard Farm Fire Protection District Standard Operating Procedure**

Division: 100 Administration

Section: 106 Uniform Requirements and Appearance

**Subject: 106.05 Uniform Appearance** 

Supersedes: N/A

Approved By:

Date: 02/25/2013 Date Last Reviewed: N/A

Page: 1 of 1



To define the standard appearance of the District uniform

## **RESPONSIBILITY:**

All District Personnel

## **PROCEDURES:**

The District is a uniformed service; therefore, a neat, professional appearance is vital to positive public relations and morale. It is the responsibility of each member to take pride in his or her appearance at all times and must maintain the following:

- 1. All personnel are required obtain a complete Duty uniform immediately following their orientation class.
- 2. All uniform items must be clean and in good condition. Faded or worn clothing or lettering will not be tolerated.
- 3. Any time on duty personnel leave the station in a non-emergency capacity a District shirt must be worn.
- 4. Shirts must be tucked in at all times. District t-shirt may be worn under polo type shirt so long as the bottom two buttons of the polo shirt are buttoned.
- 5. Class A uniforms will be worn for formal events.
- 6. Class B uniforms will be worn for PR events and inspections.
- 7. Duty uniform will be worn for crew weekends, trainings, firehouse, duties and anytime personnel spends more than one hour at the fire house.
- 8. Duty uniform with polo shirt will be worn at all meetings.
- 9. Personnel may dress in sleeping attire after 2100 hours or whenever going to bed.
- 10. Appropriate workout attire and running shoes may be worn while exercising.
- 11. Personnel shall then switch back to duty uniform immediately after their workout.
- 12. Only District hats may be worn at any time members are in uniform. Hats will be worn forward facing at all times.
- 13. All dress uniforms will be purchased through Leon's Uniform Company and all other uniforms will be purchased through the uniform officer.

