

SUMMER VILLAGE OF YELLOWSTONE  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, FEBRUARY 8, 2019  
YELLOWSTONE SUMMER VILLAGE SHOP

	<b>ATTENDANCE</b>	
	Council	Russ Purdy                      Mayor Brenda Shewaga              Deputy Mayor Don Bauer                      Councillor  Via Teleconference Via Teleconference
	Administration	Wendy Wildman              Chief Administrative Officer Heather Luhtala              Assistant CAO  Absent
	Delegations	None
	Public at Large	0
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Purdy called the meeting to order at 9:00 a.m.
<b>2.</b>	<b>AGENDA</b> 15-19	<b>MOVED</b> by Deputy Mayor Shewaga that the February 8, 2019 agenda be approved as presented.  Carried.
<b>3.</b>	<b>MINUTES</b> 16-19	<b>MOVED</b> by Councillor Bauer that the minutes of the January 18, 2019 Regular Council Meeting be approved as presented.  Carried.
<b>4.</b>	<b>DELEGATION</b>	n/a
<b>11.</b>	<b>CLOSED MEETING</b>  17-19  18-19	The following individuals were present at the Closed Meeting: Russ Purdy Brenda Shewaga – Via Teleconference Don Bauer – Via Teleconference Wendy Wildman  <b>MOVED</b> by Mayor Purdy that pursuant to section 197(2) of the Municipal Government Act, Council move into a closed meeting session at 9:05 a.m. to discuss the following item:  1. “Legal Matter – FOIPP Act Section 27”  Carried.  <b>RECESS</b> The meeting recessed at 9:03 a.m.  <b>RECONVENE</b> The meeting reconvened at 9:05 a.m.  <b>MOVED</b> by Deputy Mayor Shewaga that Council move out of a closed meeting session at 9:20 a.m.  Carried.

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		<p><b>RECESS</b> The meeting recessed at 9:20 a.m.</p> <p><b>RECONVENE</b> The meeting reconvened at 9:22 a.m.</p>
5.	<b>FINANCIAL</b> 19-19	<p><b>MOVED</b> by Deputy Mayor Shewaga that the year-to-date Income and Expense Statements as at December 31, 2018 be accepted for information.</p> <p style="text-align: right;">Carried.</p>
6.	<b>ACTION ITEMS</b>	
	20-19	<p><b>MOVED</b> by Deputy Mayor Shewaga that Bylaw 202-2019 being a Bylaw to regulate the operation of Off-Highway Vehicles in the Summer Village of Yellowstone, be given 1<sup>st</sup> reading.</p> <p style="text-align: right;">Carried.</p>
	21-19	<p><b>MOVED</b> by Councillor Bauer that Bylaw 202-2019 be given second reading.</p> <p style="text-align: right;">Carried.</p>
	22-19	<p><b>MOVED</b> by Mayor Purdy that Bylaw 202-2019 be considered for third reading.</p> <p style="text-align: right;">Carried Unanimously</p>
	23-19	<p><b>MOVED</b> by Deputy Mayor Shewaga that Bylaw 202-2019 be given third and final reading.</p> <p style="text-align: right;">Carried.</p>
	24-19	<p><b>MOVED</b> by Deputy Mayor Shewaga that the following polices be approved as presented and that the existing policies where applicable be rescinded:</p> <ol style="list-style-type: none"> <li>1. A-ADM-INF-1 Dissemination of Information to the Public</li> <li>2. A-COM-DIS-1 Landowner Disputes Resolution</li> <li>3. A-FIN-TAX-1 Tax Recovery Fees</li> <li>4. A-FIN-TAX-2 Tax Roll Address Change</li> <li>5. A-HUM-COD-1 Human Resources Code of Conduct</li> <li>6. A-HUM-CON-1 Contractor</li> <li>7. C-PRO-ENF-1 Bylaw Enforcement</li> <li>8. A-PRO-FIRE-1 Fire Ban Declaration</li> <li>9. A-REC-PLAY-1 Playground Equipment</li> <li>10. A-TRA-INSP-1 Road Inspection and Maintenance</li> <li>11. C-CAO-PERF-1 Chief Administrative Officer Performance Evaluation</li> <li>12. C-COU-MTG-1 Notification of Council and Committee Meetings</li> <li>13. C-COU-PAR-1 Public Participation (will rescind Policy 09-2018)</li> <li>14. C-COU-POL-1 Council and Administrative Policy Development</li> <li>15. C-FIN-BUD-1 Expenditures not included in Annual Budgets</li> <li>16. C-FIN-DCA-1 Disposal of Capital Assets</li> </ol>

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	<p>25-19</p> <p>26-19</p> <p>27-19</p> <p>28-19</p>	<p>17. C-FIN-PUR-1 Purchasing          18. C-FIN-RES-1 Restricted Surplus &amp; Reserves          19. C-FIN-TEN-1 Tendering          20. C-HUM-REC-1 Recruitment</p> <p style="text-align: right;">Carried.</p> <p><b>MOVED</b> by Councillor Bauer that Council approve the 2018 Audit Engagement letter between Seniuk &amp; Company and the Summer Village of Yellowstone and authorize its execution.</p> <p style="text-align: right;">Carried.</p> <p><b>MOVED</b> by Mayor Purdy that Council accept the 2019 Draft Operating and Capital Budget for information and that revisions as discussed be incorporated into the next draft.</p> <p style="text-align: right;">Carried.</p> <p><b>MOVED</b> by Deputy Mayor Shewaga that Council accept for information the discussion with respect to the Director of Emergency Management position for the Summer Village of Yellowstone.</p> <p style="text-align: right;">Carried.</p> <p><b>MOVED</b> by Deputy Mayor Shewaga that Council accept for information the discussion with respect to the proposed 2019 Road Project.</p> <p style="text-align: right;">Carried.</p>
<p>7.</p>	<p><b>INFORMATION</b></p> <p>29-19</p>	<p><b>MOVED</b> by Deputy Mayor Shewaga that the following items be accepted for information:</p> <ul style="list-style-type: none"> <li>a) Association of Summer Villages of Alberta – please refer to the attached January 30th, 2019 email advising members of the ASVA’s Provincial Election Strategy.</li> <li>b) Government of Alberta Statement of Direct Deposit - issued January 4th, 2019 in the amount of \$1,646.00 representing 1st quarter FCSS funding.</li> <li>c) Community Peace Officer Reports – for December 2018</li> <li>d) Alberta Municipal Affairs – January 15th, 2019 letter on 18th Annual Minister’s Awards for Municipal Excellence</li> <li>e) Alberta Urban Municipalities Association/Alberta Municipal Services Corporation – please refer to the attached January 8th, 2019 letter on our 2019 Annual Membership Renewal</li> <li>f) Emergency Management Course Certificates for 1-100 Introduction to Incident Command System and Basic Emergency Management Course for: Laurence Jevne, Don Bauer, Heather Luhtala and Wendy Wildman</li> </ul> <p style="text-align: right;">Carried.</p>

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<b>8.</b>	<b>COMMITTEE REPORTS</b>  30-19  31-19	<p><b>MOVED</b> by Deputy Mayor Shewaga that the verbal Council Committee Reports be accepted for information. <span style="float: right;">Carried.</span></p> <p><b>MOVED</b> by Deputy Mayor Shewaga that the verbal Administration Report be accepted for information. <span style="float: right;">Carried.</span></p>
<b>9.</b>	<b>NEXT MEETING</b> 32-19	<p><b>MOVED</b> by Deputy Mayor Shewaga that the Regular Council meeting in March be re-scheduled from Friday, March 15<sup>th</sup>, 2019 to Friday, March 8<sup>th</sup>, 2019 at 9:00 a.m. at the Summer Village Shop (500 Morin Drive). <span style="float: right;">Carried.</span></p>
<b>10.</b>	<b>OPEN FLOOR DISCUSSION</b>	n/a
<b>11.</b>	<b>CLOSED MEETING</b>	Section 197(2) of the Municipal Government Act: Legal Matter – FOIPP Action Section 27 (was held at the start of the meeting).
<b>12.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 11:24 a.m.

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 Mayor, Russ Purdy

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 Chief Administrative Officer, Wendy Wildman