

MINUTES  
AUGUST 24, 2020  
REGULAR TOWN OF DIX BOARD MEETING

The Regular Board Meeting of the Town of Dix was called to order by Supervisor Harold Russell at 7 PM.

PRESENT: Supervisor Harold Russell  
Deputy Supervisor F. Joe Hammond  
Councilman Jeff Meehan  
Councilman David Hertel  
Councilman Dominick Smith  
Supervisor's Assistant Kristi Pierce  
Town Clerk Helen Teed  
Attorney Rob Halpin  
Deputy Highway Superintendent Michael Cole

ABSENT: Highway Superintendent Scott Yaw  
Code Officer Dave Patterson

VISITORS: Michelle Cole

REPORTS:

- Supervisor Russell
  - PESH Training-Every Town Employee has to take the course on Blood-borne Pathogens
  - PERMA training can be taken online
- Deputy Supervisor Hammond-Nothing to Report
- Supervisor's Assistant Kristi Pierce
  - Reviewed with State Comptroller on Employee Retirement
  - Town Court-Justice Audit
  - Researched Water on 1.3 million gallons
    - 400,000 gallons billed
    - Martin brought over the books
  - Participating in Webinars
  - Updating Requests
- Code Officer Patterson-Report Submitted
- Planning Board-Nothing to Report
- Zoning Board of Appeals-No Meeting
- Town Court
  - 47 Cases, \$3,094/\$16,452 Year-to Date
  - Continuing to work with NY State Auditors
- Committee Representatives
  - Landfill-Councilman Meehan-No Meeting
  - Fire Departments-Councilman Smith-No Meetings

- Highway Superintendent Yaw
  - Shared Services with:
    - Town of Orange
    - Schuyler County
    - Village of Watkins Glen
    - Town of Catherine
    - Town of Hector
  - Prepped Meads Hill Road for profile by Suit-Kote this week
  - Mowing Town Roads-2<sup>nd</sup> Round
  - Pulled Shoulders on Hedden Road, Bronson Hill Road, Price Road, Dug Road, Wallet Road, Townsend Road, and VanZandt Hollow Road
  - Trimmed Trees, Pulled Shoulders, Ditched, and Graded Old Joe Road, to comply to State Standards on Road Measurement

RESOLUTION #33-TO APPROVE THE JULY 2020 MINUTES, TOWN CLERK’S REPORT, AND SPECIAL BOARD MEETING ON TUESDAY, AUGUST 18, 2020 ON INSURANCE

On Motion by Councilman Smith, seconded by Councilman Meehan, Resolution was APPROVED: AYES: 5 NAYES: 0

- Discussion-Could the Town Highway Workers be more involved with repairs on the Water/Sewer Lines?
- Deputy Highway Superintendent Cole stated that water/Sewer Inspection Credentials needed for that.
- The Town doesn’t bill the Village of Watkins Glen for Shared-Services, does the Village of Watkins Glen reciprocate with not billing the Town of Dix?
- The Town of Dix Contracts with the Village of Watkins Glen to Service the Water System.
- Town of Dix should talk with the Village of Watkins Glen to clarify.

RESOLUTION #34-TO APPROVE THE AUDIT

On Motion by Councilman Hertel, seconded by Deputy Supervisor Hammond, Resolution was

APPROVED:	AYES: 5	NAYES: 0	
General Fund-Town Wide	Claim A 1927-1941		\$ 1,345.08
General Fund-Outside Village	Claim B 1937-1940		\$ 289.69
Highway Fund-Town Wide	1290-1301		\$ 2,136.00
Highway Fund-Outside Village	1298-1300		\$ 28,335.80
Special Water Fund	368		\$ 15,818.24
Special Sewer Fund	369-371		\$ 2,712.97
Trust & Agency	254-256		\$ 7,465.64

Supervisor’s Report-Tabled

CORRESPONDENCE:

- Humane Society of Schuyler County-Corrected July Report
- Email from Tom Bloodgood on Assessor Changes for 2021

RESOLUTION #35-TO APPROVE THE COODINATED ASSESSMENT PROGRAM (CAD) BETWEEN THE TOWN OF DIX AND THE TOWN OF READING AND ACCEPT THE APPOINTMENT OF PATRICIA BARTOLOMEO AS THE ASSESSOR FOR THE TOWNS OF DIX AND READING

On Motion by Supervisor Russell, seconded by Councilman Smith, Resolution was APPROVED: AYES: 5 NAYES: 0

-Letter from the Town of Montour-Public Hearing on changes to their Solar Law-held on August 14, 2020 at 7 PM.

-Email from Kristin VanHorn, concerning the closing of a Recycling Company in the County. She wanted to know if the Town of Dix would like her to look into Shared-Services with other towns in the County for Recycling. Town of Dix Board said no, due to already having a program in place.

OLD BUSINESS:

-Insurance-Changing from Sprague Insurance to Tompkins County Insurance Consortium.

RESOLUTION #36-TO APPROVE CHANGING TOWN OF DIX INSURANCE FROM SPRAGUE INSURANCE COMPANY TO THE TOMPKINS COUNTY INSURANCE CONSORTIUM

On Motion by Councilman Smith, seconded by Deputy Supervisor Hammond, Resolution was APPROVED: AYES: 3 NAYES: 2

NEW BUSINESS:

RESOLUTION #37-TO APPROVE THE CHANGES TO THE SOLAR LAW #1 OF 2019

On Motion by Supervisor Russell, seconded by Councilman Smith, Resolution was APPROVED: AYES: 5 NAYES: 0

RESOLUTION #38-TO APPROVE THE NEW RETENTION SCHEDULE FOR TOWN RECORDS PER ARTICLE 57-A PER NEW YORK STATE LAW

On Motion by Councilman Smith, seconded by Councilman Meehan, Resolution was APPROVED: AYES: 4 NAYES: 1

RETIREMENT OF MICHAEL COLE

-Town Supervisor needs to sign off on Retirement, then Highway Superintendent can rehire for the current salary.

-Mr. Cole will receive current salary until he actually retires, no pay increases.

-401K and working-no cap on what retiree makes this year because of Covid-19

-Town pays 3% into Retirement and the Employee pays 3%

-Average of the last 3 years is what retirement is based on.

TABLED

Councilman Meehan-Resubmit bids for the New Town Hall.

-Have Hunt Engineers come and change the plans, overhang wanted to protect the building.

-Grants still Available

ADJOURNED-Motion by Councilman Smith, seconded by Deputy Supervisor Hammond, all AYES.

Respectfully Submitted \_\_\_\_\_

Helen J. Teed  
Town Clerk, Town of Dix