



REGULAR BI-MONTHLY BOARD MEETING MINUTES

July 11, 2018 8:00 AM

Resource Conservation District @ 2 Sutter Street Suite B. Red Bluff, CA 96080

A. Call to Order

Paul Bertagna called the meeting to order at 8:05 a.m.

Board Members Present: Paul Bertagna, Ron Keown, Jon Anderson, Larry Solberg, and Sam Mudd

Board Members Absent: None

RCBTC Staff Present: Vicky Dawley, Rob Rianda, Kris Lamkin, Brin Greer, and Emmy Westlake

Guests: Mr. and Mrs. Johns

B. Public Comment / Correspondence

None

C. Approval of Minutes

Motion to approve the May 9, 2018 Annual & Bi-Monthly Board Meeting Minutes.

Motion: Ron Keown motioned to approve the minutes of the May 9, 2018 minutes with the amendment/correction indicating Hal Crain completed his term and retired from the STWEC Board of Directors.

Second: Sam Mudd

Vote: Unanimous

D. Accounting Reports

K. Lamkin led a finance discussion that included the general financial status report. The membership dues, contract services, and end of the fiscal year financials.

E. Old Business

1. Board of Directors Election of Officers

The board proceeded with the nomination of officers.

Ron Keown - nominated for President

Sam Mudd - nominated for Vice President

Jon Anderson - nominated for Secretary

Larry Solberg - nominated for Treasurer

Paul Bertagna - Director at Large

Motion to approve the nominated slate as elected:

Motion: Sam Mudd

Second: Paul Bertagna

Vote: Unanimous

F. New Business

1. Discussion and selection of a new date for the November 14, 2018 STWEC Board Meeting due to a conflict with STWEC staff attendance at the State RCD Conference.

Motion to move the November 14, 2018 meeting to November 7, 2018

Motion: Paula Bertagna

Second: Jon Anderson

Vote: Unanimous

2. Approval of Data management tool – scope of work, cost and purchase

Discussion on the scope of work for the proposed Land IQ data management tool. Discussion included the cost of the tool and purchase details.

Motion to proceed with the purchase of the Land IQ Data Management Tool for STWEC

Motion: Paul Bertagna
Second: Sam Mudd
Vote: Unanimous

G. Approval of Bills

The board discussed the listed bills below and the addition of the invoice for Parcel Quest:

- \$13,700.00 – RCDTC, July 2017 STWEC Management Services
- \$13,700.00 – RCDTC, August 2017 STWEC Management Services
- \$1,799.00 – Parcel Quest

Motion to approve the payment of the bills listed above, as modified:

Motion: Paul Bertagna
Second: Jon Anderson
Vote: Unanimous

H. Other Business

1. Update Signature Card with Tri-Counties Bank.

Board proceed to Tri-Counties Bank to update the Tri-Counties Bank Signature Card immediately following the board meeting. This action including removing Hal Crain from the Tri-Counties Bank Signature Card and adding Jon Anderson to the Tri-Counties Bank Signature Card as a new board member.

I. Reports

1. 2017-2018 member renewals and invoicing

Emmy Westlake reported on the membership renewals and invoicing.

2. Outreach and Deliverables update

Updated the board on the submittal process of the participant list to State Water Board, missing documentation list, and dropped member list to the Sacramento Valley Water Coalition.

3. March 2018 STWEC Bi-monthly Report

Review of the Bi-monthly report.

4. Newsletter

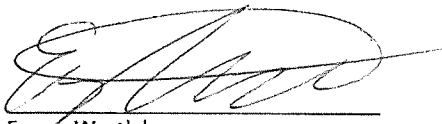
Discussion of the content of the upcoming newsletter. The board suggested including an introduction piece for our new board member and a highlight on the Land IQ data management tool for our membership.

J. Next Meeting


September 12, 2018 Regular Bi-monthly Meeting at 8 a.m.

K. Adjourn at 9:40 am

Respectfully submitted,



Emmy Westlake
STWEC Coordinator


Jon Anderson
STWEC Secretary