

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
October 8, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:02 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

**Staff Present:** Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

**COVID 19 – Notice:** All attendees were asked to wear a mask and maintain social distancing of 6 feet, a maximum of 50 persons allowed to attend the meeting.

**Approval of Meeting Agenda:** District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on October 8, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Murray seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on September 10, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Comm. Martin moved to approve the Minutes of the Regular Board Meeting held on September 10, 2020, as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$519,380.65 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)*

**Public Comment/Special Presentation: None**

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Vice Chairman of the Board:** Comm. Murray had nothing additional to report.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**

- New BME Brush Truck will be delivered next week, will need to install the EMS cabinet and then we will start training on it before it is put in to service.
- Admin kitchen will be completed soon with the new cabinets and appliances.
- Growth still seems to be going strong, meetings are being held weekly with developers.

**Deputy Chief Sparks:**

- Staffing levels are improving, almost fully staffed for the first time since March.
- Multi-agency training at Joplin Training Center
- Training is complete on the rescue boat and we plan to take some public relations pictures with Firehouse Subs to properly thank them for the grant funds.
- Promotional testing for the driver position is complete, Jeremy Redden was the top candidate and has been promoted to Driver/Engineer.
- COVID 19 – to date we have had no patient to employee exposure cases, we have a good supply of PPE on hand.
- Incident calls are on the increase, averaging approximately 73 per month

**District Administrator Robin Ward:**

- Received CARES grants for COVID 19 related expenses. We will be reimbursed for expenses already incurred since the beginning of COVID, we also submitted some other project requests for pre-approval. They have been approved, the total for both is \$38,464. Also received \$29,134 for Middleton Fire District.
- We went through the final closing for Station 1 with the Star Sewer and Water District, that sale is complete.
- 2021 Levy Rate – estimated to be .000147066 for the Bond and .001551956 for the regular levy.
- Impact Fee Committee is scheduled to meet on October 20<sup>th</sup>.

**Firefighters Union Representative:** President Danny Garringer was in attendance and thanked the board for meeting with them earlier, he had nothing else to report.

**Attorney Report:** Attorney Gigray reported that all items he has been working on will be discussed later under the agenda items.

**Committee Reports:**

- **2020 Negotiations Committee** – Had a meeting earlier today and plan to come back with proposed contract language changes at the next Board meeting.

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported they had a meeting, will be proposing some language changes to the JPA.
- **Impact Fees:**
  - City of Eagle – Gigray reported that he has been working with the Attorney and is hoping to get them to add a separate city ordinance for Fire Impact Fees, seem to be making progress.
  - City of Star – Consider a resolution to approve the 1<sup>st</sup> Amended and Reformed Intergovernmental and Joint Powers Agreement for Impact Fees.

Chairman Moyle moved to adopt Resolution 2020-15, Approving and Authorizing the Chairman and Secretary to Execute the City of Star and Star Fire Protection District First Amended and Reformed Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District System Improvements. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**New Business:**

**Records Destruction** – DA Ward presented a resolution requesting the destruction of District records that have exceeded the retention period.

Chairman Moyle moved to adopt Resolution 2020-16, Authorizing the Destruction of Fire Records Upon Request of the Fire District Secretary/District Administrator. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Star/Middleton 1<sup>st</sup> Amended JPA:** Commissioners reviewed and discussed a proposed 1<sup>st</sup> Amended JPA between Middleton and Star for coordinated services and shared administration.

Comm. Martin moved to adopt Resolution 2020-18, Approving and Authorizing the Board of Commissioners to Execute the First Amended and Reformed Star/Middleton Interagency Coordinated Governmental Services Contract between Star Fire Protection District and Middleton Rural Fire District. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

**District Policy Code Changes:** Commissioners reviewed and discussed a proposed change to Appendix 9.1.1.1 Petition for Annexation.

Chairman Moyle moved to adopt Resolution 2020-17 Amending Appendix 9.1.1.1, Petition for Annexation, of the Star Fire Protection District Policy Code. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Executive Session:** Chairman Moyle announced that there was no need for an executive session at this time.

**Announcement of the Next Meeting:** Chairman Moyle announced that the next regular meeting is scheduled for Thursday, October 8, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 5:40 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the November 12, 2020, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

**Appended to these Minutes:**

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable