

**Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	9 Sept 2010
Call To Order	
Chairperson	Peter Hindley
Present:	
Peter Hindley, President	X
Keith Papulias, Vice-President	Apologies
Carol Stern, Treasurer	X
Lynn Hindley, Corresponding Secretary	X
Diane Curtis, Recording Secretary	X
Lila Daniels	X
Faybeth Diamond	X
Harold Dittmer	X
Kit Harris	X
Susan Johnson	X
John Lovell	X
Guests:	
Adjourned	8:30 p.m.
Minutes Submitted By	Diane
Date Of Minutes	10 Sept. 2010

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions

Motion: To approve the agenda

Motion by: Kit

Second by: Susan

In favor: All

Oppose: None

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meeting (10 June 2010)

Minutes will be e-mailed to board

Agenda Item 4 President's Report

118 dues payers

\$36,6000 redeemed vs. \$35,500 we need in sewer pledges.

Agenda Item 5 Treasurer's Report (Carol)

Balalnce and accounts available.

Total assets: \$109,989.76. Total Liabilities and equity -- \$109, 989.76

Motion: Carol may spend up to \$300 on a 2009 used Quickbooks

Motion by: Susan

Second by: Faybeth

In favor: All

Oppose: None

Abstain: None

Agenda Item 6 Corresponding Secretary's Report (Lynn)

Sending thank-you notes to those who pay dues, which are tax-deductible.

Agenda Item 7 Old and Ongoing Business

7A Communication Chairperson's Report (Lila)

Lila sending out Lookout tomorrow, Sept. 10.

Dave Carr will lead an Oct. 4 meeting with people involved in land management. John will be board contact. Notice will be The Lookout, 4 Corners sign.

7B Children's Committee Chairperson's Report (Kit)

Halloween Party, Oct. 30, 3-5 Bring own pumpkin, bob for apples.

Christmas Party, Dec. 19, 3-5.

7C Emergency Coordinator's Report (To Be Determined)

Susan and Faybeth agreed to co-lead the committee.

Some responsibilities:

- Container with emergency supplies; do we need more paper plates, cups
- Clubhouse is designated Red Cross shelter
- Street organization
- Water supply. Vote at next meeting on next steps. 1,200-gallon tank for \$1,000? Concrete pad with foundation bolts and welded steel system around tank. How to keep water supply clean. Seek a grant from Fire Department Safety Fund or elsewhere for water tank, which was stolen before.

7D Facility (Including Rentals) Chairperson's Report (Lynn)

Smoke alarms go off too easily: Faybeth suggested getting alarms that are tied to the electrical system. Maybe 4. Sprinkler system doesn't work too well and tops keep breaking off. Something to think about next year – replacement or elimination.

Rentals good. Getting more and more of repeat workshops.

7E Sewer Committee Chairperson's Report (Lynn)

Meeting in July with Dietrich Stroeh and another scheduled for Sept. 30. Dietrich found that of 287 homes, only 33 have legal septic tanks.

7F Report on Database of Addresses (Harold)

.About 450 mailing labels. Not still sending to Walsh, Sequoia Valley, Cypress, no or Castle Rock, unless those residents are members of MWPCA.

7G Welcome Committee Report (Diane)

No report.

7H Report on Web Site (Diane)

We've been without updated website since February because we've been trying to switch from our old server, with no cooperation from the manager. Hopeful that we'll be able to start again this month with godaddy.com and access to username and password for at least a couple of board members. Harold volunteered to be one of those administrators. This is the year to beef up the website and make it a go-to community forum and information site, with classifieds, regularly updated meeting, event and sewer information.

New Business

Agenda Item 8A Fall Arts Festival – Final Arrangements (Keith absent)

Pete, Lynn, Harold, Faybeth, Bill Daniels volunteers for Saturday. Kit can do Sun. morning. Need compostable containers. 8B Jazz Fest Arrangements (John)

8B JazzFest (John)

Date is Oct. 24. We have double the number of volunteers as last year. There is no charge but considering the possibility of suggesting a donation of a certain amount, raising price of food or holding a raffle. Last year we broke even, but we want to raise money for the Children's Fund, a goal that should be publicized. Ongoing relationship with Lagunitas Brewery, which donates the beer. Mill Valley Market gives 25 percent off. Drake's Bay gives us cost on oysters. Need a one-day liquor license. Have to get permits from Marin Sheriff's Office, Petaluma, We pay the bands.

Pete emphasized that we cannot charge admission.

8C Annual Meeting – Reminder on Date and Arrangements (Pete)

Remninder: The Board approved a proposed change from Friday November 12 to Friday November 19 for Annual Meeting and Dinner. The reason was to accommodate a \$700 rental the weekend of Friday November 12. Keith to be in charge, Lila happy to help. Pete and Lynn to be gone almost all November.

8D Board Slate for 2011 (Pete)

Kit Harris is leaving board to be PTA president of Edna McGuire. Thank you, Kit, for all your hard work, and congratulations on your new post.

Agenda Item 9 8D Adjournment

Motion: To adjourn the meeting

Motion by: Lila

Second by: John

In favor: All

Oppose: None

Abstain: None

Time: 8:30