

DanceArt Centers - Updated Policies

Please read through these policies prior to registration.

Registration:

- Class space is limited and will be filled on a first come, first served basis. Registration form must be completed, with fee and first payment made to be fully registered. Spaces will not be held for students who have not completed registration in its entirety.
- Registration deadline is September 6th, and registrations after this date are subject to a \$10 late fee.

Payments:

- A late fee of \$10 will be added on the 10th of the month for unpaid accounts.
- Monthly payments are due the first week of the month, September - April.
- For full payment options, full amount must be received by the first class. If it is not paid in full, you will not be granted the full payment option price.
- For two installment option, the first full installment must be made by the first class. The second installment is due the first week in January, and will be subject to late fees, as noted above.
- Students with accounts 2 or more months behind are subject to removal from class
- Students with unpaid balances may not participate in the May recital.

Attendance:

- Students should arrive no more than 10 minutes prior to the start of their class.
- Parents may not stay during class, as it is a distraction for students.
- Some absences are expected and allowable; however, students are expected to attend class regularly.
 - Students may not have more than 4 missed classes in one semester
 - Students with poor attendance are subject to removal for class

Withdrawal or removal:

- Students who withdraw from class must give written notice of withdrawal.
- Students who withdraw or are removed from class due to non-payment or other policy concerns remain responsible for tuition as follows:
 - Withdrawal prior to November 1st are expected to pay 50% of remaining balance
 - Withdrawal following November 1st are responsible for full tuition amount

Thank you for your cooperation, so that we may make dance
available and affordable within our community,
Miss Charise Liebhart