

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**June 16, 2011
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services met on June 16, 2011 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. Tim Swain, Board Vice President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Julie Chesnut, Platte Valley RE-7
- 2) John Cordova, Alternate, Ault-Highland RE-9
- 3) Mike Dixon, Brush RE-2
- 4) Marsha Harris, Weld RE-1
- 5) Marianne Kaiser, Prairie RE-11
- 6) Rod Schmidt, St Vrain RE-1J
- 7) George Seiter, Alternate, Morgan RE-3
- 8) Tim Swain, Eaton RE-2
- 9) Scott Tietmeyer, Pawnee RE-12

Board Members (or alternates) absent:

- 1) Sheryl Groves, Weldon Valley RE-20J
- 2) Kelly Johnson, Briggsdale RE-10
- 3) Tony Paglia, Park R-3
- 4) Mike Steinbach, Wiggins RE-50J
- 5) Don Wilson, Johnstown/Milliken RE-5J

Superintendents present:

- 1) Glenn McClain, Platte Valley RE-7
- 2) Greg Wagers, Morgan RE-3
- 3) Bret Robinson, Pawnee RE-12
- 4) Rob Ring, Ault-Highland RE-9

BOCES Staff present:

Randy Zila, Executive Director
Terry Buswell, CFO / HR Director / Technology Director
Jocelyn Walters, Special Ed Director
Mary Ellen Good, Federal Programs Director
Christine Muldoon, Innovative Ed Program Coordinator
Melony Sandquist, Executive Administrative Assistant

1.4 APPROVAL OF AGENDA

Mr. Rod Schmidt moved to approve the Agenda as presented. The motion was seconded by Mr. Mike Dixon.

The motion passed by a majority roll call vote: [Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Marianne Kaiser, unavailable for vote; Rod Schmidt, yes; George Seiter, abstain; Tim Swain, yes; Scott Tietmeyer, yes]

1.5 APPROVAL OF MINUTES

Ms. Julie Chesnut moved to amend and approve the May 19, 2011 Minutes, stating that Mr. Josh Fox was present to represent Platte Valley RE-7. *

{* Research of records show that Mr. Fox was in attendance, but did not arrive until after Agenda Item 3.0 roll call vote was taken. No other votes were cast after Agenda Item 3.0.} The motion to approve the amended Minutes was seconded by Ms. Marsha Harris.

The motion passed by a majority roll call vote: [Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Marianne Kaiser, unavailable for vote; Rod Schmidt, yes; George Seiter, abstain; Tim Swain, yes; Scott Tietmeyer, yes]

2.0 CONSENT AGENDA

2.1 Approve Personnel Items as presented

- Staff Renewal Appointments
- Staff Appointments / Additional Assignments
- Staff Resignations / Releases

Mr. Mike Dixon moved to approve the Consent Agenda as presented. The motion was seconded by Ms. Marianne Kaiser.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Marianne Kaiser, yes; Rod Schmidt, yes; George Seiter, yes; Tim Swain, yes; Scott Tietmeyer, yes]

3.0 REPORTS

3.1 SAC Report, Dr. Glenn McClain

Dr. McClain reported on information received at the June 3, 2011 SAC Meeting as follows:

- CDE Report from Mr. Jhon Penn
- Supplemental Online Solutions (SOS) presentation for the Gifted & Talented Student by Ms. Melanie Isenhour & Ms. Karen Kendig
- Updates from Program Directors
- Update on Eagle Net from Dr. Zila
- Update on eNet Colorado iTunes, Moodle, DREAM Site from Mr. Dan Morris
- Update on Budget from Mr. Terry Buswell

3.2 Program Director and Executive Director Reports

- **Federal Programs – Mary Ellen Good**

Title I Part C ~ Migrant Education Program (MEP):

Our 2011-2012 Regional Migrant Education Program Application and Budget were submitted prior to the deadline earlier this week. We are requesting approximately \$2,340,000, which reflects an increase over last year's award. CDE does not yet have a state allocation from the feds; consequently, they will not release Regional awards until that happens. Hopefully we will have an approved Application and Budget by mid-July.

We will launch our Regional Summer Migrant Family Literacy Pilot Project this Saturday at Jefferson HS in Greeley. This Project will focus on School Readiness and will target families with 3-5- year-old children. It will operate on Saturdays from 10 am – 2 pm, June 4 - July 30. We are actively seeking to register our newcomer migrant families from East Africa and Myanmar (previously Burma). We plan to serve 30-50 families.

Consolidated Federal Grants ~ Titles 1 Part A, IIA, Title IID, Title III, Title III SAID:

CDE released the Preliminary Title Grant Allocations for 2011-2012 last Friday afternoon. Dale Fritz sent an email to Superintendents this week listing the Preliminary Allocations for 2011-2012 compared to the last year's Final Allocations. Based on the current Preliminary Allocations posted, the amount of collective funding for CBOCES Consolidated Application districts is down \$68, 459 compared to last year. The biggest cuts were made to Title II A (Teacher Quality). Title IID (Technology) was eliminated. Titles IA, Title III (ELL) and Title III (SAID) were all reduced.

Teaching American History Grant (TAH)

We received the following notification via email last week:

"Thank you for your application to the Fiscal Year (FY) 2011 Teaching American History (TAH) grant completion. As you may be aware, funding for many Department of Education programs was decreased in the FY 2011 full-year continuing resolution. As a result, there are sufficient funds only to support continuation grants for the TAH program to current grantees. We, therefore, will not be making any new awards in FY 2011 for this program."

Unfortunately, this means our second TAH proposal submitted in April was not even considered. It might suggest our current TAH grant could possibly be funded for a full 5 year cycle (2011-2012 will be Year 3 of possibly 5 Years).

- **Business Services - CFO / HR – Terry Buswell**

The proposed 2011-12 Budget draft was part of the Superintendents Advisory Council meeting on May 6th. Minor adjustments to the 2011-12 budget have been completed for the June 3rd meeting. Summary pages and updated individual budget pages are part of the SAC meeting packet. A brief review of the 2011-12 budget will be presented as part of the agenda. A recommendation to the Board of Directors on the budget will be requested at the June 3rd meeting.

As discussed briefly at the May 6th SAC meeting, the Weld Opportunity High School fund balance is part of the June 3rd agenda. As agreed last year, the topic of possible distribution of the WOHS proceeds would be reviewed annually at the June SAC and Board of Directors meetings. As part of the SAC agenda, two documents are included showing the WOHS building fund balance and the WOHS Colorado Vocational Act fund balance. The timing of the potential distribution of WOHS funds will likely need to be tied to when another EagleNet reimbursement to Centennial BOCES is received. This information will be reviewed with possible action to recommend distribution of one or both WOHS fund balances as part of the June 16th Board of Directors meeting.

Centennial BOCES will be switching health/dental insurance coverage to CEBT for 2011-12. Signup for the new insurance coverage is nearly completed. Centennial BOCES will see significant savings in premiums for the 2011-12 fiscal year of approximately \$900 per year per employee. This savings is achieved while still maintaining essentially the same coverage from 2010-11 to 2011-12. This cost reduction has been factored into the 2011-12 budgets. We still anticipate adequate insurance reserves from our partially self-funded program to cover the insurance run out claims.

The Business Services and Innovative Education Services staff moved from the Longmont building to the Greeley office on May 18th. Overall, the move went smoothly with a combined effort by the staff involved and the moving company Exodus Moving. The only glitch was an underestimation on the number of trucks needed by Exodus. All items being moved arrived by 6:30 p.m. on the 18th. Exodus Moving was significantly cheaper than the next lowest bid received, with a total cost of \$5,122.

I met with Randy Zila, Perry Movick, and Steve Plutt on May 27th to continue the process for Centennial BOCES to obtain reimbursements for expenses related to EagleNet. On May 2nd, a check for \$550,000 was received from EagleNet as partial reimbursement for costs associated with the EagleNet project and grant application. An additional

reimbursement invoice was submitted to EagleNet in the amount of \$65,786 for costs paid by BOCES during March and April. Another meeting has been scheduled for June 15th to continue the transition of the Internet Services from BOCES to EagleNet for the 2011-12 fiscal year as well as finalizing the reimbursement for expenses already incurred by BOCES. A Memorandum of Understanding between Centennial BOCES and EagleNet will be part of that meeting.

• **Innovative Education Services – Christine Muldoon**

Gifted and Talented Meeting May 9: Melanie Isenhour invited Bryn Harris from CU Denver to work with our GT staff on GT assessment. She had an additional \$1250 to be used by the consortia for assessment. The GTAU decided to use \$1000 to pilot an upgrade to NNAT-2 for 100 testing slots. The NNAT-2 uses progressive matrices to allow for a culturally neutral evaluation of students’ nonverbal reasoning and general problem-solving ability, regardless of the individual student’s primary language, education, culture or socioeconomic background. In addition, Melanie ordered \$250 worth of the TOPS folders, which help systematically observe and recognize children who have outstanding potential and who may be gifted.

Additional EARSS Summer School Reminder: The consortia (Weld RE-1, 5J, RE-7, Ault, and Eaton) have decided to spend the monies on Summer School in June to be especially inclusive of the expelled and at-risk students. Funds will support stipends for teachers, school supplies and transportation for a total of \$7,567 per district.

June Educator Training (JET): JET will take place at South Valley Middle School in Weld RE-1 from June 6 – June 9, 2011. Most classes are \$75 per teacher (\$100 for non-members), unless otherwise noted.

June 6th:

A Whole New World: Welcome to IC/Admin	Cindy Kidwell	
Teaching Reading to Ell’s/Intro to Teachers	SueAnn Highland	Free – Grant Funded
Data Team Process	Jenn Sheldon	
More than Enrichment: Practical strategies to meet needs of Gifted Learners	Valerie Davis	

June 7th:

Marzano in the Classroom	Vicki Tonski	
Web 2.0	Keith Ouweeneel	
Teaching Reading to Ell’s/Elementary Strategies	SueAnn Highland	Free – Grant Funded
A Whole New World: Welcome IC / Teachers	Cindy Kidwell	
More than Enrichment: Practical strategies to meet needs of Gifted Learners	Valerie Davis	

June 8th:

Intel Leadership/Technology	Dan Morris	
Response to Intervention	Jenn Sheldon	
Teaching Reading to Ell’s/Secondary Strategies	SueAnn Highland	Free – Grant Funded
Researched Based Literacy (Day 1)	Vicki Tonski	

June 9th:

Time to Teach	Linda Chapman	
Researched Based Literacy (Day 2)	Vicki Tonski	
Podcast	Keith Ouweeneel	
Using Reading Assessment Data	SueAnn Highland	
Promethean Board Training (Greeley)	Bethany Christiansen	

National Coalition on Literacy: Innovative Education Services will host *Every Child and Writer* (June 6-8, 2011) and *Every Child a Reader* (June 27-29, 2011) in Greeley. Registration is at a discount for CBOCES members (\$375 for members - \$475 for non-members).

Centennial BOCES Diploma Program Graduations

GREELEY–86 Students graduated
 LOVELAND – 11 Students graduated
 LONGMONT – 30 Students graduated

K-12 Mathematics Curriculum Specialist: Innovative Education Services is hiring a K-12 Mathematics Curriculum Specialist to work with our Alternative Teacher Licensure Program. This specialist will work in Park RE-3 as a 0.25 Specialist in the elementary STEM program.

ACT's Global Assessment Certificate: Ros Washington from ACT's Global Assessment Certificate (GAC) is visiting June 3, 2011 with Morgan County RE-3. The GAC was developed in Australia, and holds high standards for all students.

Here are some comparisons between the US and Australia.

	Australia	US
Annual Spending per School Age Child	\$5766	\$7743
Literacy Rate (age 15 +)	99%	99%
Math Test Scores	520 (5 th in World)	474 (10 th in world)
Science Test Scores	527 (4 th in World)	489 (9 th in world)
http://www.coolinfographics.com/blog/2011/5/24/us-education-vs-the-world.html		

- **Special Education – Jocelyn Walters**

Ms. Walters presented a verbal report on year end activities and CDE updates.

- **Executive Director – Randy Zila**

- Dr. Zila thanked the Board Member Alternates for attending the meeting.
- Mr. John Dudley, Board President, was nominated by CBOCES and received the All State Board Award for 2010-2011. He will be presented with this honor at the Colorado BOCES Award Banquet on July 11, 2011.
- Mr. Dan Morris, Executive Director and Director of Professional Development for eNetColorado, was nominated by CBOCES and received the Stanley A. Leftwich Award for 2010-2011. He will be presented with this honor at the Colorado BOCES Award Banquet on July 11, 2011.
- Dr. Zila reminded Superintendents that an email originated by CASB was sent out to all districts regarding the deadlines and requirements for upcoming School Board Elections.
- Dr. Zila has met with the new Commissioner of Education, Robert Hammond, and shared that Dr. Hammond reorganized personnel at CDE; watch for updates in the CDE newsletter.

3.3 Financial Reports – Mr. Terry Buswell

- Board Notes
- Investment Report through 5.31.11
- 2 Page Financial Report Summary through 5.31.11
- 16 Page Expense Detail Report through 5.31.11
- Cash Flow Analysis Report through 5.31.11
- Cash Flow Chart through 5.31.11

Mr. Buswell reviewed the above documents and responded to questions.

3.4 Eagle Net Report – Dr. Randy Zila

- CBOCES continues to work with Eagle Net on settling final reimbursement from Round 2 grant application expenses.
- Environmental Assessment Reports have been sent into the NTIA.
- Hoping to break ground soon and will provide updates at the September meeting.
- ENA Retreat planned for July 23, 2011.

4.0 ACTION ITEMS

- 4.1 Approve Centennial BOCES 2011 – 2012 Budget and Budget Appropriation Resolution in the amount of \$11,532,917.00**

Ms. Julie Chesnut moved to approve the 2011 – 2012 Budget and Budget Appropriation Resolution as presented. The motion was seconded by Ms. Marianne Kaiser.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Marianne Kaiser, yes; Rod Schmidt, yes; George Seiter, yes; Tim Swain, yes; Scott Tietmeyer, yes]

4.2 Approve authorizing the use of a portion of the FY 2011 - 2012 Beginning Fund Balance in the amount of \$301,621.00

Mr. John Cordova moved to approve use of a portion of the FY 2011 – 2012 Beginning Fund Balance as presented. The motion was seconded by Ms. Julie Chesnut.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Marianne Kaiser, yes; Rod Schmidt, yes; George Seiter, yes; Tim Swain, yes; Scott Tietmeyer, yes]

4.3 Executive Director Contract Renewal

Mr. Rod Schmidt moved to approve the Executive Director Contract Renewal as presented for another 6 months. The motion was seconded by Mr. Mike Dixon.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Marianne Kaiser, yes; Rod Schmidt, yes; George Seiter, yes; Tim Swain, yes; Scott Tietmeyer, yes]

5.0 ANNOUNCEMENTS / UPCOMING MEETINGS

Board of Directors	Superintendents Advisory Council
September 15, 2011	September 1, 2011 *

* SAC Meetings for next year have been changed from Friday mornings to Thursday mornings.

There being no further business, Mr. Tim Swain adjourned the meeting at 7:25 p.m.

Respectfully Submitted,



Melony Sandquist
Executive Administrative Assistant
Centennial BOCES