

# Sydenham Parish Council

Minutes of Parish Council meeting 5<sup>th</sup> March 2020 at 7.30pm in the Old School Room

Present: Alison Isherwood (AI)  
 Michael May (MM)  
 David Wilkins (DW)  
 Hayley Smith (HS)  
 Cheryl Belson (CB)  
 Heather Mullins (HM) – Clerk

The meeting was pleased to welcome four members of the public

<b>188</b>	<b>Members' declaration of interests (for items on the agenda)</b>	No interests declared.	
<b>189</b>	<b>Approval of minutes</b>	The minutes of the previous meeting were approved and signed.	
<b>190</b>	<b>Feltham Construction</b>	Feltham Construction have given an update that has been shared via Sydenham Mail, detailing the anticipated work schedule over the next few weeks.	
<b>191</b>	<b>Planning P20/S0011/FUL  P18/S0423/O</b>	<p>Manor Farm, Brookstones, Sydenham OX39 4LZ          Conversion and alteration of existing barn to form dwelling with parking and amenity space  <b>SODC decision: planning permission refused</b></p> <p>Appeal Ref: APP/Q3115/W/19/3236573          Land adjoining Park Villa, Sydenham Road, Sydenham OX39 4LH          The development proposed is the erection of three detached two-storey/chalet-style dwellings with access, parking and amenity space  <b>Planning Inspectorate decision: appeal dismissed</b></p>	
<b>192</b>	<b>Finance</b>	<p>The following items were approved for payment:</p> <p>£3.17 SSE telephone box          £7.96 Buzz Networks virtual landline          £354.20 Clerk's salary for March          £140.42 Annual OALC subscription 2020-2021          £27.62 SODC dog bin emptying 1.7.19-31.12.19          £21.00 Fayre Temporary Event Notice fee – reimburse G. Isherwood          £95.00 Fayre – booking fee for Mr Marvel entertainer          £180.00 OSR hire for 2019/2020          £63.60 Prestige Printing, Fayre raffle tickets</p> <p>The forecasted payments for the Fayre were approved to enable the committee to proceed with bookings etc.</p>	

Signed ..... Date .....

193	<p>NatWest Current a/c: b/f £7,609.39</p> <p>NatWest Reserve a/c: b/f £24,148.44</p>	<p>Payments:</p> <p>£100.00 A. Nicholls, ditching works  £6,000.00 transfer to reserve account  £330.00 RCOH Ltd, Neighbourhood Plan  £28.40 Clerk's expenses  £19.32 Fayre, CB expenses, GoDaddy domain renewal  £7.96 Buzz Networks virtual landline  £3.17 SSE telephone box  £21.00 Fayre, GI expenses, Temporary Event Notice fee  £354.20 Clerk's salary for February</p> <p>Receipts:</p> <p>£3,000.00 Grant from OCC Councillor Priority Fund  £25.00 Fayre, stallholder fee</p> <p>£6,000.00 Transfer from current account  £4.40 Interest for February</p>	<p>Closing balance at 29/02/20</p> <p>£3,770.34</p> <p>£30,152.84</p>
194		<p>Finance report – outturn against budget circulated. The Pensions Regulator re-declaration of compliance has been completed by the payroll provider.</p>	
195	<b>Matters carried forward</b>	<p><b>SSE</b></p> <p>There has been slow progress due to adverse weather conditions. The base and enclosure for the switchgear are being constructed. SSE will be approached regarding the reinstatement of the verges and clearing silt from drainage gullies.</p> <p>This led to a discussion about other works required along the road out of the village towards the Stert junction. These are to be assessed.</p>	<p>MM</p> <p>AI/MM/DW/HS</p>
196		<p><b>Playing Field</b></p> <p>Tree works to be assessed.</p>	<p>DW</p>
197		<p><b>Speeding and proposed chicane</b></p> <p>OCC have confirmed the design for the proposed pinch point between Slade Farm and the Inn at Emmington. This scheme will require a formal consultation process, which OCC are undertaking. An initial cost indication has been received and details of this are to be clarified. The Councillor Priority Fund has generously given a further £3,000 grant towards this project.</p>	<p>MM</p>
198		<p><b>Neighbourhood Plan</b></p> <p>The final Plan has been submitted to SODC and the referendum process has commenced. The plan is available to view online and in the church, and polling cards have been issued by the District Council for Thursday 26<sup>th</sup> March. The Neighbourhood Plan team have prepared a mail drop and details will also be in the newsletter.</p>	

Signed ..... Date .....

199		<b>Footpaths and bridleways</b> No further updates on the Thame Park route grant application or Sewells Lane improvements.	DW/MM /HM
200		<b>Sydenham Fayre sub committee</b> Minutes from February 12 <sup>th</sup> attached, and forecasted costs provided and authorised. Arrangements in hand for floats and Feltham Construction to be contacted regarding the road closure. The next meeting will be held on 19 <sup>th</sup> March. OALC article on VAT registration discussed to ensure compliance, no action required.	CB/HS
201		<b>Website accessibility</b> The majority of amendments have been made to improve accessibility and clarity, and the website tool has been run again to identify the remaining issues to be addressed.	CB/HM
202		<b>Spring Litter Pick</b> This will be held on 19 <sup>th</sup> April at 11am.	HS
203	<b>Matters arising</b>	<b>Flooding</b> The recent rainfall has been extreme, causing numerous problems. A resident came to the meeting to ask about the possible causes of the flooding at the Inn at Emmington junction and along the Thame Road. The drainage system throughout the village was discussed, together with successful methods used to improve capacity of the Brookstones brook. A working party for ditch clearance was suggested.  <b>Temporary Road Closure for Sydenham Road 27<sup>th</sup> April to 7<sup>th</sup> May</b> OCC have issued details of a road closure to complete the drainage works to solve the flooding problems by the corner of Sewells Lane. These will be included in the newsletter and circulated via Sydenham Mail.  <b>Police and Crime Conversation event 26<sup>th</sup> March</b> Police Commissioner holding event in Kingston Blount Village Hall, residents asked to submit concerns and topics in advance. Details to go in newsletter.  <b>Annual actions</b> Review internal controls and risk assessment – HM to circulate. Performance review for clerk to be scheduled. Date for Annual Parish Meeting – hall to be booked for 6 <sup>th</sup> May, and parish council meeting to be held beforehand, moved from 7 <sup>th</sup> May.	CB/AI  DW CB  HM AI/HM  HM
204	<b>Correspondence</b>	Tetsworth Neighbourhood Plan OCC – Temporary Road Closures Police and Crime Conversation event	Syd Mail S.M./NL NL

Signed ..... Date .....

205	<b>Any Other Business</b>	Community Speedwatch signs VAS sign on B4009 needs repair – update to be sought from CPC	AI
<p style="text-align: center;">There being no other business the meeting closed at 9.40pm The next meeting date will be Thursday 2<sup>nd</sup> April 7.30pm in the Old School Room</p>			

Signed ..... Date .....