

**Town of Coventry  
168 Main Street  
Coventry, VT 05825  
Tel: (802) 754 2288**

---

## **HEALTH CLUB REIMBURSEMENT POLICY**

**Town of Coventry, Vermont**

**OBJECTIVE.** The Town of Coventry encourages Town residents to achieve and maintain a healthy lifestyle through physical fitness.

**ELIGIBILITY.** Gym membership reimbursement is available to any persons whose primary residence is within the Coventry Town limits.

**POLICY.** Residents will be reimbursed 25% (twenty-five percent) of the total membership cost per resident for any health club facility located within the Northeast Kingdom of Vermont. Eligible fees include the enrollment (if applicable) and annual or monthly fees for an individual membership at a fitness center.

Residents will be reimbursed no less than on a quarterly basis, regardless of the type of membership (annual or monthly).

**PROCEDURE.** All residents wishing to take part in the health club reimbursement program must first register with the Town. Each resident wishing to participate will need to fill out a Proof of Residency Form with the Town Office. One form is needed per person and not per household.

Once the Proof of Residency Form is filed with the Town office and approved by the Town Administrator, the resident shall provide the approved form to health club of their choice.

The health club may bill the Town directly for the 25% reimbursement fee.

Should the health club not wish to bill the Town directly, then the resident will be required to bring proof of membership payment to the Town Office.

Reimbursements will be issued directly to residents on a quarterly basis on the third week of each of the months of; January, April, July and October of each year.

**EXCLUSIONS.** Recreational activities, weight-loss programs, smoking-cessation programs, and other similar programs, although encouraged as part of an overall fitness program, do not qualify for reimbursement.

ADDITIONAL INFORMATION.

Residents should consult with a physiann before beginning a physical regimen.

The reimbursement policy for health clubs by the Town of Coventry is non- transferrable to other programs and can only be used for memberships and activities that qualify for the program. If a resident is unsure of qualification, they should question Town Officials before proceeding with enrollment.

The Town of Coventry, through its elected officials, reserves the right to revoke this policy at any time through a duly and properly warned meeting of the Select Board.

The Town of Coventry must be notified in writing of any change of address, or if the recipient is no longer a resident, within ten days of change. Any person receiving benefits and found to not be living within the Town limits will be liable for all monies paid to them, or on their behalf. The Town reserves the right to proceed with legal action for any monies paid for unqualifying expenses.

The foregoing Policy is hereby adopted by the Select Board of the Town of Coventry, Vermont, this 2 day of January, 2018 and is effective as of this date until amended or repealed.

  
Chairperson



