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**Proposal Form**

***Important Notes to the Director:***

**-In order to direct a show with POPs, you must have directed, assistant directed, or, have been musical director on a previous POPs production.**

**-If you have any questions regarding this form, please contact POPs’ Artistic Director**

**-During the months of November and December, the theater is NOT available. You may propose a show, hold auditions and rehearsals during these months, but you will need to find another rehearsal space.**

**-The use of the MCCS Community Center Auditorium is on space available basis. As a non-profit we are in a lower category than military units or family services. There is a chance the dates you request may not be available.**

**Pacific Okinawa Players**

Proposal Form

**GENERAL INFO:**

Title:

Circle One: Play Musical

Casting:

Orchestra (Musicals):

Show Synopsis:

**PROPOSED SCHEDULE (revised)**

Production Meeting

Auditions

Rehearsals

Set Building

Tech Week

Performances

Cage Clean-up/Strike

**BUDGET:**

Expenses

Set: $  
Costumes: $  
Props: $

Publicity: $

Programs: $  
Crew shirts: $  
Miscellaneous: $  
Performance rights: $  
Total Expenses: $

Proposed Income

Ticket Prices:

Ticket Sales (including ticket prices):

Concessions/Raffle:

Total Income: $

**PRODUCTION STAFF:**

Director: Costume Designer:

Asst. Director: Lights:

Producer: Sound:

Musical Director: Choreographer:

Stage Manager: Master Carpenter:

Scenic Artist: Properties Master:

House Manager:

Main POC Name:

Main POC E-mail: Cell Phone:

**FOR ARTISTIC DIRECTOR USE ONLY**

Proposal Approved Proposal Denied

Finalized Show dates